

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. League of Kansas Municipalities Voting Delegates
3. Library Advisory Board Appointment
4. Parks & Recreation Advisory Board Appointments
5. Infill Development Policy
6. Resolution B-5-18 – DeSoto Road Project Authorization and Financing Authority
7. Resolution B-6-18 – Sale of General Obligation Bonds Series 2018-A
8. Executive Session – Consultation with Attorney

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

9. Monthly Department Vehicle and Equipment Mileage Reports
10. Police Department Interaction Letter

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator
THRU: Sarah Bodensteiner, City Clerk *AB*
FROM: Shantel Scrogin, Assistant City Clerk *SS*
DATE: September 14, 2018
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for September 6, 2018, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for September 6, 2018, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle and Gene Kirby

Ward 2: Andi Pawlowski and Don Studnicka

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of August 16, 2018, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience and there was none.

Presentation: United Way Months Proclamation: Councilmember Gregg Buehler read and presented the United Way Months Proclamation to United Way of Leavenworth County Executive Director Wendell Maddox.

- Mr. Maddox thanked the governing body for their continued support and working toward solving problems for citizens of Leavenworth County.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Sewer Tap Fee Waiver Request – Leavenworth County Fire District No. 1: Councilmember McNeill moved to approve the Sewer Tap Fee Waiver Request by Leavenworth County Fire District No. 1. Councilmember Studnicka seconded the motion. The motion was approved with Councilmembers Brungardt, Kirby and Pawlowski voting against the motion.

Conditional Use Permit – 1004 Industrial Terrace: Councilmember Brungardt moved to approve a Conditional Use Permit for 1004 Industrial Terrace. Councilmember McNeill seconded the motion.

- Councilmember Kirby asked are we approving.
 - Councilmember Studnicka stated motion to approve.
 - Mayor Smith stated motion to approve.
 - Councilmember Brungardt replied motion to approve, that's what Mike said.
 - Councilmember Garvey stated no, he gave you three motions.
 - Mayor Smith stated I gave you three. I thought you said motion to approve Kerry.
 - Councilmember Brungardt responded I'm sorry.
 - Mayor Smith asked is that what you said Kerry.
 - Councilmember Brungardt replied yes, it is to approve.
 - Councilmember Buehler stated I do have one question. Is the concern of the water, I mean is that a significant concern by Leavenworth, the City of Leavenworth because they're required to do the water testing with this business or is this just something they're concerned about all the time, anytime anything goes in there.
 - Community & Economic Development Director Matthew Schmitz replied the second option.
 - Councilmember Garvey asked because of the old landfill.
 - Community & Economic Development Director Matthew Schmitz replied yes.

- Councilmember Buehler stated ok, you answered my question. Thank you.
- Councilmember Pawlowski stated Matt, I have a question. This company, I noticed they have some cars that are parked at the old nursery.
 - Community & Economic Development Director Matthew Schmitz responded correct.
 - Councilmember Pawlowski asked are they renting that place too?
 - Community & Economic Development Director Matthew Schmitz stated I believe so right now until they get the building built.
 - Councilmember Pawlowski responded oh so they are just renting it temporarily.
 - Community & Economic Development Director Matthew Schmitz stated yes, correct.
 - Councilmember Pawlowski replied alright, just curious. Thank you.

The motion was unanimously approved.

Ordinance No. 1007 – Rezone Request 1101 & 1103 Industrial Street, and 1152 Industrial Terrace: Councilmember Kirby moved to approve Ordinance No. 1007 as presented. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Final Development Plan – Fairway Estates 5th Plat: Councilmember Buehler moved to approve Final Development Plan at Fairway Estates 5th Plat. Councilmember Garvey seconded the motion.

- Councilmember Pawlowski asked except for Pebble Beach not being a collector street, right, because we've already had that discussion. Does this meet all our other requirements?
 - Community & Economic Development Director Matthew Schmitz stated yes.
- Councilmember Pawlowski stated I'd heard there are some questions to when they were going to start this. Have you heard anything?
 - Community & Economic Development Director Matthew Schmitz stated the developer has made no indication that he doesn't intend to start the project.
 - Councilmember Pawlowski replied but initially he said he was going to start it this fall.
 - Community & Economic Development Director Matthew Schmitz replied that was the initial, yes.
- Councilmember Garvey asked and they're still talking using the benefit district part of that thing we discussed?
 - Community & Economic Development Director Matthew Schmitz stated we haven't received anything yet. That is something that if they decided to do the benefit district as we talked about during the work session, the property owner will have to present, and have to petition the City for that. So, if that happens, we'll bring it forward to the Council for their consideration.

The motion was unanimously approved.

Final Plat – Saddle Ridge Estates 1st Plat: Councilmember Trinkle moved to approve Final Plat at Saddle Ridge Estates 1st Plat. Councilmember Garvey seconded the motion.

- Councilmember Buehler asked Tony, or Matt. Both of you. So, the letter by Mr. Henly where he is concerned about the traffic going in and out of that area. Has a traffic study been done, does a traffic study need to be done?
 - Community & Economic Development Director Matthew Schmitz asked you don't want to take that one.
 - Wastewater Utility Director Tony Zell stated I'm sewer.
 - Councilmember Buehler stated sewer is coming up.
 - Community & Economic Development Director Matthew Schmitz responded with the initial thirteen lots that are there, we didn't

feel a traffic study was necessary. With that being said, the next plat that comes depending on the size of that, we would advocate at that point or require a traffic study when that happens.

- Councilmember Buehler stated ok, so you feel with the 13, if he just leaves it at 13 and never builds anymore that is ok.
 - Community & Economic Development Director Matthew Schmitz stated right.
 - Councilmember Buehler replied but as soon as he builds more.
 - Community & Economic Development Director Matthew Schmitz stated correct. That was staff's opinion, yes.
- Councilmember McNeill asked ok so, who's actually responsible for looking at the code and saying whether it's needed. Is there a code checklist when they go through these plats, Tim?
 - City Administrator Tim Vandall responded there is a checklist at the Planning Commission level.
 - Councilmember McNeill stated I looked up the code and its Section 14-1102. It says, traffic impact data and studies, all resident developments of 11 or more homes or lots have to have a traffic analysis done on them. So, I drove that road before we came here tonight to just kind of look at it. There's like twenty driveways feeding into that before you can get to the school. And those are all back out or you backed in, one of the two right, to that driveway. The street itself is 22 feet wide. Is that pretty close, 22 or 23 and I guess the feeder streets to it are 60. I mean, so, that road hasn't been improved for, I don't even know when the last time it was improved. I mean, this is a first part of a development evidently, are they trying to develop on the other side too? We've done all this infrastructure work out this way. I mean we've been, our plan, Tony. And we've done a lot of improvements. We start popping up all these little developments on the other side. We got to run sewer out there.
 - Wastewater Utility Director Tony Zell responded sewer is already there.
 - Councilmember McNeill asked is it capable of handling.
 - Wastewater Utility Director Tony Zell replied the sewer that is there currently, can handle this 13 lots as it's going to be built. However, talking with their engineer, our engineer and the developer, its foolish to put in an aerial crossing to tie them into an existing sewer when as everything develops further upstream as well as that development continues to develop, we then have to go under the creek and make it deeper because you've got to go larger. So, the decisions was made to do that project now so that it's done, we're ready and it's good to go.
 - Councilmember Pawlowski stated I forget what the number is on how much we think. Because the sewer is behind Hillbrook, right?
 - Wastewater Utility Director Tony Zell stated that's correct.
 - Councilmember Pawlowski asked that's where the main is. So, you have to go East along Mary Street or however it falls to tie in that area.

into the subdivision is maybe half or three quarters of the way up that pond towards the East further up the hill.

[Inaudible remarks]

- Community & Economic Development Director Matthew Schmitz stated 148 is the number of the total build out of the entire subdivision. And all those homes would approach or access Mary through the two roads that are going to be built with this initial 13.

 - Councilmember Studnicka that was my concern I brought up a month ago when we talked about this at a study session. Was you're going to have too much traffic trying to access East Mary or Stranger Road out there with the sight distances. I mean the road needs to be improved either to a three lane or a center turn lane or coming out of that housing area there needs to be a right turn or something. And nothings been planned for that I can see for now or in the future. That's been my concern is the traffic and the congestion. Not that we're not going to build 200 homes out there that's wonderful.

 - City Administrator Tim Vandall replied I know after the most recent Planning Commission meeting, I know Matt Schmitz and I talked very preliminary about long term improvements to East Mary but we haven't obviously looked at long term solutions but we've talked about them and if you guys want us to begin the process of figuring out what we would do, we could certainly do that. I know you guys have mentioned before that you want to look at the next phase of DeSoto and you want to start engineering that too. I mean, I want to get your guys' priorities.
- Councilmember McNeill responded from a large picture view, right. We don't want to start a bunch of mini developments around stuff we haven't already improved. I mean, we're trying to improve the infrastructure of the City and we have been for the last 10 years, right, but now, we're trying to solve a problem that we're creating ourselves by letting a development in on a road that is not going to support that development. If you put 200 homes in there, there's no way that roads going to support that. I mean, that's impossible. I don't know, what do our engineers and our Public Works Director think about the roads, I mean, we used to do traffic studies. Matt, what do you think? Whenever we were going to do a development. If the traffic analysis came back and said there's no earthly way you can do that. Then that gives us more information on making a decision but I mean, we don't really have all the information to make a rational decision.

 - Councilmember Pawlowski stated when we were doing the last Comprehensive Plan and the only thing on the East side of the highway, I think, that we even talked about was McIntyre. I mean not that I don't want to do this. That's not my point but people ask me and I'm like I don't know because I don't remember ever looking at East Mary Street.
- Councilmember McNeill asked what did the Comprehensive Plan have on it. Do you know?

 - Community & Economic Development Director Matthew Schmitz I can speak to that a little bit. The Comprehensive Plan when it was done, this property was owned by the state. So they looked at that, at that time, they looked at it and said this property is never going to develop because the state owns it. And as we can see, here we are.

 - Councilmember Pawlowski stated here we are 5 years later.

 - Community & Economic Development Director Matthew Schmitz stated now there's a developer that owns it because the state sold it. So, the Comprehensive Plan doesn't really speak to it or doesn't take it into account as much as we'd like it to. Because just at the time, they didn't think it would ever develop.

 - City Attorney Greg Robinson responded to your point and Matt, correct me if I'm wrong but I tend to recall that there was a discussion about how either the traffic plan or at least the traffic count, and the discussion, my recollection was there was a discussion about even if the numbers are higher than anticipated is where's the funding going to come from to fix the issues. You have to have a light or if you have to cut down the hill. Where's all this money going to come from to, ok you get a solution but how are you going to fix it?

- City Administrator Tim Vandall stated if we don't know, we're not going to have the money to do things like that.
 - City Attorney Greg Robinson replied it's kinda like.
 - Councilmember Pawlowski stated chicken and egg.
- Councilmember McNeill asked so if we build 200 homes in there, we can build a road with that.
 - City Administrator Tim Vandall responded that's not what I'm saying but if you guys are serious about keeping the mill levy flat and you want to pay for a \$5 million road, I don't know where you guys want the money to come from, I guess.
- Councilmember Pawlowski asked do we, are you a neighbor?
 - Mayor Smith stated Mr. Henly.
 - Community & Economic Development Director Matthew Schmitz stated come up to the podium.
 - RL Henly stated I live at 812 E Mary Street, just down the hill from there. I've lived there 45 years. Army brought me out here and dropped me off and I love it out here. Been here ever since.
 - Councilmember Pawlowski responded you can't get out of here like the rest of us.
 - RL Henly stated and I'd like to stay here but I was in the County, when I moved down there, you guys annexed me into the City. That's fine, appreciate it. The traffic is the main problem. I appreciate you bringing that up. That was in the letter there but it's increased quite a bit since Evergreen, Hillbrook, whatever it is back behind there was developed. Traffic has gotten steadily increased. It's a truck route through there now. It's a designated truck route.
 - Councilmember Pawlowski asked it is.
 - RL Henly stated it is, there's signs on the highway there designating it that way. Policemen, the Police Chief are very active out there on the street with traffic violations and stuff like that. They're doing an excellent job trying to keep traffic down. The hills to it and the more traffic that gets on it, the more risk it is plus people walking up and down the street from homes up in that area, down along the street there. They use my yard which is pretty much a ditch but I've tried to maintain it like a golf course. You know but it's a ditch but they get off the side walk for it. The biggest concern I've got with the road being improved to the point it needs to be and having a walking trail in the front yard like West Mary all day and night and up the rest of Mary Street there towards 7. Those homes up in there, you know, walking trails right in the front yards. To make the street, if the street was made to be like its suppose to be made to require all this. The property itself is on an island out there. There's no potential on the North side of it. KSP probably owns that.

- transfer station. On the North side, it continues out to 131st Street or widens at 131st Street.
 - Councilmember Pawlowski stated so if, if he develops all that and starts to develop the rest of that parcel, it could very well come out on gravel so we'd have to do that road too.
 - Councilmember Trinkle responded that's a county road though.
 - Councilmember McNeill stated you're missing the point. The point is we have a Comprehensive Plan that tells us, guides us where we want to move our development and right now we're letting people who after the fact, right, I mean, we used to be a park now it's a building we had no plan for this to even be developed which is why we're not fixing the sewer, fixing the main road, drive us into multiple cost so he can put this development in there while we're still trying to do all the infrastructure stuff to where we said we were going to build developments. I mean that's an issue. I mean the reason why we have the plan is to kind of follow the plan.
 - City Attorney Greg Robinson stated right but no one anticipated the State was going to sell that property. It was in a 100 year lease or whatever.
 - Councilmember McNeill responded I got that, I got that. It doesn't mean the City itself has to jump through hoops to change all our plans and do a whole bunch of infrastructure things for one development. I mean we have plenty of other developments going on. Right? We still need to improve.
 - City Attorney Greg Robinson stated again that's a legislative decision you guys have to wrestle with but at the same time, when land has been re-zoned to its highest and best use, which apparently this would be residential, it's not necessarily, unless the City wants to put a moratorium on construction and building and say we're not building East of Main Street then you can do something like that. But at the same time, understandably, yes, did the City concentrate East of 7, of course not because that was a park.
 - Councilmember McNeill replied I know, we're just, we're digging a hole by letting this development go in there now. You know we're responsible for trying to get all the rest of the infrastructure there for it. I mean, so, when you say you know if we're into taxing everybody for building a one mile improvement on that road. No, I'm not into it but we're forcing ourselves into it by doing this.
 - City Attorney Greg Robinson replied but it does, it's an investment obviously because once you get 200 homes on line they are tax paying residences and they are going to be paying their share, just not initially. So, you are recouping.
 - Councilmember McNeill stated they will also be complaining, every time I try to pull out on this road that you haven't improved.
 - City Attorney Greg Robinson stated now what I'm talking about if you did improve, you did invest in it, did build it. Then in 20 years when the bonds are paid off, houses are all built, it's paying for itself. And its going to continue to pay for the next 50, 60, 70 years on the tax rolls. That's the invest part of it. Yes, the pain is do we pull the trigger to do it. That's the pain of the decision.

- Councilmember Pawlowski stated for the whole thing. Long range plan for the road, I mean.
 - City Attorney Greg Robinson stated I don't like speaking absolutes obviously because legal never likes us to speak absolutes.
 - Councilmember Pawlowski replied it depends, tell me it depends.
 - City Attorney Greg Robinson responded but if you can't, if a place can not hook up. Let's say he got started, let's say you gave him the approval to go before the sewers in and whatever reason bottom of the economy falls out, we don't have any funds, we have no revenue, we can't build it. Well, they don't get any occupancy permits, that development will fail. We can't be forced necessarily to do something we can't necessarily have the funds to do it. Do I think that will happen, no but again, its one of those law school questions. It's you know like the worst extreme you can think of that's how you try to approach it.
 - Councilmember Pawlowski stated I don't know how other cities do it. We've always taken the approach the City will run the main to the property line, the developer is responsible past that.
 - Wastewater Utility Director Tony Zell responded and this is going to be unique because we aren't actually going to their property line. We're considerably West of their property line, so they are actually coming to us. And I guess in looking at the numbers, purely on the sewer end of things. 150 lots, \$3,000 a tap, \$60 a month revenue per lot. Over time it will pay for that sewer main extension that we're putting in. So, to me, it's kind of, at least in my mind was a wash.
- Councilmember Pawlowski replied well I'm not as worried about the sewer as I am about the road.
 - Wastewater Utility Director Tony Zell stated understood. I mean, we're currently at about 30% designed for that sewer line.
 - Councilmember Pawlowski responded I just wondered if approving the plat meant that we were saying yes you can build. I mean, approving the plat in my mind is saying we approve of this design but that's not saying go ahead and start moving dirt tomorrow.
 - Community & Economic Development Director Matthew Schmitz stated approving this plat is just 13 lots, that's all you're approving with this plat. You're not approving 150 homes. You're approving 13
 - City Attorney Greg Robinson stated this might be one of those opportune times, I think, we just had the last developer's property and we had his attorney here at that work session. This might be one of those appropriate times, at least for passing this 13, to start discussing whether or not this might be appropriate for the benefit district. You know where it's assessed against each lot. I understand developers don't like to hear that because it drives up the actual price point for them. at least for my understanding from what I have heard on this development is that this developer is attempting to try to bring in a price point that would allow individuals into our town that would normally go elsewhere. That can't afford the market, products that we are constantly providing at the 350+ range. We're trying, you know, anybody can get on social media and see how many people graduate from Lansing High School and go live in Leavenworth. And this is an individual that grew up here and at least what I've heard is attempting to bring the price point in so perhaps some of these homegrown kids can stay home.
 - Councilmember Pawlowski stated right I get that.

- City Attorney Greg Robinson replied instead of losing them. So, there's that investment part again.
- Mayor Smith asked Matt this is for 13 only, right?
 - Community & Economic Development Director Matthew Schmitz responded correct.
 - Mayor Smith asked and Tony, the confusion on the sewer thing. They are going to bring it to us. What do we have to do to be able to service that. Do you have a design in place right now?
 - Wastewater Utility Tony Zell responded the City Council approved a design this year with GBA. We've got a preliminary design, survey work is done, there's been updates that Matt, or Tim has been putting out through his memos and stuff. GBA is working on it.
 - Mayor Smith asked how are we going, how is the funding going to be, Tim?
 - City Administrator Tim Vandall responded if it's \$500,000, it's a little bit easier to figure out than \$3 million.
 - Mayor Smith stated ok and so if you are looking at just the 13, the \$500,000 is what you all are looking for tonight.
 - Community & Economic Development Director Matthew Schmitz stated no, we're not looking for anything.
 - Wastewater Utility Director Tony Zell stated we're not trying to lock in funding for anything. It's just this was the plan at staff level to try to solve.
 - Mayor Smith stated if you go ahead and approve this, you got 13, you've got to hook them up. So, you'll have to have that eventually if your going to continue.
 - City Attorney Greg Robinson stated correct me if I am wrong, the building, Public Works won't issue any building permits if they're not going to be getting infrastructure to even hook into.
 - Mayor Smith replied I know, I'm trying to look at it from the developer's side too, on what, you know, how far they've been driven down this road and all of a sudden we put a stop on it. I understand and you're right, I've been here 40 years and that street has never been improved but I didn't know, I didn't want us to get confused over we're trying not to build over a 140 some. We're trying to do 13 right now and then it stops until we get our plan together. Is that what I am hearing?
 - City Administrator Tim Vandall responded well and getting back to your original question the cash balance and wastewater fund is \$1.7 or \$1.8 million or something like that.
 - Councilmember Pawlowski replied we've got that, we also have that other \$2.2 or do we have anything.
 - Wastewater Utility Director Tony Zell responded I will be briefing you on that later this month.
 - Councilmember Pawlowski stated oh you will.
 - Wastewater Utility Director Tony Zell responded the study session this month, we will be discussing all elements wastewater.

- Councilmember Brungardt asked was Andi's question answered, the legal question you asked. I never felt like I got an answer, did you?
 - Councilmember Pawlowski well I think Greg kind of just answered it that they wouldn't give a building permit if there wasn't. He was going to say it depends.
 - Councilmember Garvey it would depend on the sewer issue.
- City Attorney Greg Robinson stated if infrastructures not there, I guess it's one of these is there any detrimental reliance. If the City is guaranteed let's say for example, you will have the connections to the sewer and that developer or anyone relies upon that reassurance that that infrastructure will be there and they go out and spend let's say \$2 million in materials and labor and all that, they may be able to make a case that hey, we relied upon your assurance that that sewer would be available to us and we just lost, basically \$2 million because we can build it, but we can't occupy it or sell it. So, from a legal perspective, could there be some litigation, of course, there can always be litigation as we know. But you know ultimately, would that be winnable or what not, I don't know. As I sit here there's so many variables in play, I can't really just give you a black or white answer so to speak. But again, I think the fall back is if we don't have a plan in place, we don't have the funding in place to build that initial 13 homes, I can't see that Matt's department would ever issue any building permits.
- Councilmember Brungardt asked our focus should be the 13 houses.
 - City Attorney Greg Robinson replied yes correct.
 - Councilmember Pawlowski stated and they can't go past that without coming back and then we can say we want to see the whole plan. We want to see traffic, how you're going to get out of here.
 - Community & Economic Development Director Matthew Schmitz responded and that was always staffs intent. The 13 houses. That is what he wanted to start with. From staff level, we said that's fine but I've been very clear with him, when we come in for more, we're going to have to have bigger discussions than what we are having for these 13.
- Councilmember Pawlowski stated I believe that he will sell these very quickly at that price point.
 - Community & Economic Development Director Matthew Schmitz replied that may be.
 - Councilmember Brungardt stated absolutely.
 - Councilmember Pawlowski stated and he will, we're going to have to have this discussion and it's not going to be that far down the road.
 - Mayor Smith stated he'll be back in.
 - Councilmember Buehler replied we knew we were going to have it.
 - Councilmember Pawlowski responded I mean I think when he gets those roads, when he gets those things in, he starts building. They're going to be sold.
 - City Attorney Greg Robinson stated when the other developers were here was there a work session on benefit district. I can't remember. It could be appropriate for a future discussion about benefit district for roadway improvements where your kind of isolated and you've got to get somewhere. Instead of just kind of building from the center out. We're going from out from the side of the wheel and coming in
 - Councilmember Pawlowski responded kind of in my mind, if he's bought that other parcel and he intends to develop it, we need to see long range plans for

- o City Clerk Sarah Bodensteiner replied there's a motion and a second to accept the final plat is presented.
- Mayor Smith stated if there's no more comments we will continue this but I'd like to at least go back and see what the Council would like to do.
 - o Councilmember Pawlowski replied what do you guys think, I don't know.
 - Councilmember Garvey stated I'm good with the 13.

The motion was approved with Councilmembers Buehler and McNeill voting against the motion.

Ordinance No. 1008 – Lansing Community Library: Councilmember Brungardt moved to approve Ordinance No. 1008 as presented. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Resolution B-2-18 – ICMA 457 Loan Program: Councilmember Brungardt moved to approve Resolution B-2-18 as presented. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Resolution B-3-18 – Condemnation Resolution for City Project 17-04 (7 Mile Project 1): Councilmember Buehler moved to approve B-3-18 as presented. Councilmember Garvey seconded the motion.

- Councilmember Pawlowski stated I was in such a hurry, I ran out the house without all my stuff tonight. So, have we started negotiations with these people?
 - o Wastewater Utility Tony Zell responded we have not. Easement descriptions were delivered to our appraiser last week and they have until the end of September to get those back to us. They have sent out letters to my knowledge this week. The appraiser has to meet with and discuss the project with the homeowners, this is for both of the projects, this one and the next one. And will begin easement negotiations the first part of October to keep the project moving and try to hit some of our milestones. We felt it was appropriate now that we actually had descriptions to enable us right now to keep track as much as we can.
 - Councilmember Pawlowski asked how many property owners.
 - Wastewater Utility Tony Zell replied there are three for this particular project and there are twenty-one for the next item. This one specifically deals with properties to the West of the golf course which would be two residential lots and a nursing home.

The motion was unanimously approved.

Resolution B-4-18 – Condemnation Resolution for City Project 18-02 (NW Relief Sewer Project): Councilmember Pawlowski moved to approve B-4-18 as presented. Councilmember Garvey seconded the motion.

- Councilmember Pawlowski asked are these the ones along the country club.
 - o Wastewater Utility Director Tony Zell responded this would be from Emily Street West kind of through La Mesa crossing over at Woodland and then through the golf course and Meadow Drive that comes out the back side of Fairway. And then we've got Holiday Drive as well. Because if you recall that project we're intercepting flows out of Holiday to bring them through this new pipe to alleviate other downstream issues that we're trying to solve without having to go in and make repairs to those.
 - Councilmember Pawlowski asked is it going to be a mess.
 - Wastewater Utility Director Tony Zell stated this is actually a much preferred method. If you recall the original project was tearing up 83 homes, going through backyards. Through Valley, Fairlane, Holiday and stuff like that. So, we believe this is a preferred option.
- Councilmember Pawlowski asked and you haven't started on any of these either.
 - o Wastewater Utility Director Tony Zell replied same thing. The same appraiser is doing both projects. The reason there is two separate resolutions, just in case you were

wondering, two separate engineering firms had two separate licensed surveyors. So, after consultation with Greg, we just felt, let's keep it separate. They are two projects that are going to be bid together and built as one. But we got two separate surveyors and just keeping it cleaner.

- Councilmember Pawlowski asked when you get a list of property owners, can you share that with us in case we have to field calls and stuff.
 - Wastewater Utility Director Tony Zell stated you know I will.
 - Councilmember Pawlowski responded thank you.
- Mayor Smith asked anything else. Sarah.

The motion was unanimously approved.

Supplemental Agreement No. 4 – Project No. 52-U-2113-01 DeSoto Road Project:

Councilmember McNeill moved to authorize the Mayor to execute Supplemental Agreement No. 4 for Project 52-U-2113-01 DeSoto Rd, Ida Street to Eisenhower Road.

Executive Session – Consultation with Attorney: Councilmember Pawlowski moved to recess into Executive Session for consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A 75-4319 (b)(2) for 15 minutes beginning at 7:58 PM and returning to the Council Chambers at 8:13 PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Pawlowski moved to return to Open Session at 8:13 PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report

City Attorney: City Attorney had nothing to report

City Engineer: City Engineer had nothing to report

City Administrator: City Administrator Tim Vandall spoke about resolutions and Ordinances for DeSoto Road coming up. There is a possibility of savings while refinancing old debt. There isn't enough of a savings to do it right now but that may change in the coming weeks. The term would not be extended. The meeting with the Industrial Spec Building Committee Chairperson was positive. If in Lansing, they were expecting a longer term pay off of 13-14 years, but it would add another building in the Industrial Park with more jobs. The League of Municipalities Conference is on Topeka from October 6-8th so let Tim or Sarah know if you are interested in that. The Regional Supper is in Overland Park on October 30th.

Governing Body: Councilmember Kirby mentioned the Infill Program which is for single family homes only. A guy has built duplexes on J Street and there are currently two lots there he would like to build two more duplexes.

- City Administrator Tim Vandall stated it would only be rewording a couple of sentences in the policy and bringing it to the Council.

Councilmember Pawlowski inquired about McIntyre Rd being closed again.

- Public Works Director Jeff Rupp stated it's closed because they have the equipment running up and down the road for new work for the Leavenworth County side.

Councilmember Pawlowski asked about the driveways that hadn't been finished yet.

- Public Works Director Jeff Rupp stated there were some mistakes on driveway approaches that were supposed to be concrete instead of asphalt and those would be changed out the next time they are pouring concrete.

Councilmember Pawlowski asked about a new approach cut in a field and is wondering if a concrete pad will be put in. It is washing dirt onto the road.

- Public Works Director Jeff Rupp stated he would find out.

Councilmember Brungardt is looking for volunteers for Challenge Day.

Councilmember Trinkle asked about weeds at 600 Beth.

- Tim Vandall stated he would check into it.

Councilmember Trinkle also mentioned a tree branch covering a stop sign at 7th and Eisenhower, and if it could be trimmed back as it's blocking visibility of the sign.
Councilmember Buehler provided a fun fact, on this day in history in 1870, Louisa Swain of Laramie, Wyoming became the first woman to legally vote since 1807.

ADJOURNMENT:



Councilmember Trinkle moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:23 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: September 12, 2018
SUBJECT: League of Kansas Municipalities Voting Delegates

The League of Kansas Municipalities Annual Conference will be October 6-8, 2018, in Topeka, Kansas. For this conference, the Governing Body may elect three (3) voting delegates from among the City's officers to represent the City in the conduct and management of the affairs of the League of Kansas Municipalities. The Governing Body may also designate three (3) alternate voting delegates.



As of the date of this memo, City Administrator Tim Vandall, and Mayor Mike Smith are slated to attend the conference.

Action: Governing Body will need to designate three (3) voting delegates for the League of Kansas Municipalities Annual Conference.

AGENDA ITEM #

2

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Terri Wojtalewicz, Library Director 
DATE: September 12, 2018
SUBJECT: Library Advisory Board Appointment

After meeting with Library Advisory Board applicant, Michelle Steger, the Lansing Community Library Advisory Board voted unanimously to recommend Michelle Steger to serve on the Lansing Community Library Board for a term expiring on April 30, 2022. This is fulfilling positions that terms expired.

Policy Consideration:

Financial Consideration:

Action: Staff recommends a motion to approve the appointments of Michelle Steger to the Lansing Community Library Advisory Board to fill the positions with terms ending April 30, 2022.

CITY OF 
LANSING
KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LIBRARY ADVISORY BOARD MEMBER

Name: Michelle Steger

Lansing Address: 856 Ridge Dr.

Home Phone: 913-702-4862

Secondary Phone: _____

E-mail: zeta426@yahoo.com

Please attach a written statement expressing your interest in being appointed to the Lansing Community Library Board. Your written statement should address the following three topics:

1. Qualifications for the position.
2. Desired accomplishments as a Board Member.
3. Willingness to attend board meetings and trustee training.

Also attach the name, address, and telephone number of three personal references.

This appointment is for a four (4) year term on the Lansing Community Library Advisory Board expiring April 30, 2022. Applicants must be a resident of Lansing Unified School District # 469, 18 years of age, a U.S. citizen, and registered to vote.

All applications should be returned to Lansing City Hall, marked to the "Attention of the City Clerk".

RECEIVED

JUN 20 2018

CITY OF LANSING

From: Michelle Steger <zeta426@yahoo.com>

Date: June 20, 2018 at 6:23:39 PM CDT

To: twojo@lansing.ks.us

Subject: Library Advisory Board Application

Ms. Wojtalewicz,



Please accept my attached application for the Lansing Library Advisory Board position.

I have a background in marketing, customer service and event management. As a Board Member, I would love to help the library continue and excel in its mission, meanwhile pursuing deeper roots within the Lansing community. I can also provide insight as mother of young children (ages 5-13).

Please let me know if you have any questions. Thank you for your consideration!

Michelle Steger
913-702-4862

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: September 14, 2018
SUBJECT: Parks and Recreation Advisory Board Appointments

A vacancy exists on the Parks & Rec. Advisory Board. The position was advertised, and two applications were received. Prior to the PRAB meeting on September 13, 2018, a resignation was received from a board member. The PRAB board met and recommended appointment of one applicant to fill the vacancy and the other applicant to fill the recently vacated position.

The Parks and Recreation Advisory Board recommends the appointment of Steven Lillard to an unexpired term ending December 31, 2018 and Casey Worrall to a term ending December 31, 2019.

Action: Appoint Steven Lillard to an unexpired term ending December 31, 2018 and Casey Worrall to a term ending December 31, 2019 to the Parks & Recreation Advisory Board.

AGENDA ITEM #

4



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD
MEMBER

Name: STEVEN LILLARD
Lansing Address: 15495 ROGER ROAD, LV, KS 66648
Home Phone: NONE Cell Phone: 913-683-0137
E-mail: stlillard77@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill an unexpired Parks & Recreation Advisory Board term ending on December 31, 2019. Applicants must be a resident of the Lansing Unified School District #469, 18 years of age and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk".

RECEIVED
SEP 11 2018
CITY OF LANSING 

STEVEN LILLARD

15495 Roger Road, Leavenworth, KS 66048

Slillard77@gmail.com

913-683-0137

PARKS AND RECREATION ADVISORY BOARD MEMBER APPLICATION

QUALIFICATIONS

Have coached football, t-ball, baseball, softball and soccer in a recreational environment in the past for both my children and grandchildren.

Worked as an official for baseball and softball for more than 4 years.

Have 22 plus years of military leadership training to help coach, influence and mentor others.

Work well with others.

Lifelong Lansing resident that visits and utilizes many Lansing parks, and has a vested interest in their promotion and development.

PHILOSOPHY

I feel that participating in team sports is a huge learning field for kids of all ages and skill levels. Learning how to participate with others in team sports only helps to develop much needed social skills in kids, as well as helping to keep them fit, all while helping them have fun and learn new skills and sports. To accomplish this development in the kids of the Lansing community, we need to ensure they have the parks and fields necessary to participate, play and learn.

DESIRED ACCOMPLISHMENTS

- I would like to work with the Parks and Recreation staff to help promote and strengthen their existing programs to continue to make them fun and educational for all participants.
- I am interested in helping to promote and develop the existing parks in the Lansing community for generations to come.

WILLINGNESS

I am willing and able to commitment the time necessary to serve on the board and attend meetings.

REFERENCES:

LOUIS WATKINS
815 IDA STREET
LANSING, KS 66043
913-669-2206
FRIEND SINCE HIGH SCHOOL

DAVID TRINKLE
COUNCIL MEMBER- WARD 1
LANSING CITY COUNCIL
913-683-4555
FRIEND SINCE HIGH SCHOOL

DANIEL HOPE
1208 JOSHUA COURT
LANSING, KS 66043
913-240-7178
FELLOW COACH & FRIEND

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036

Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Casey Worrall

Lansing Address: 272 Holiday Dr

Home Phone: _____ Cell Phone: 913-290-0504

E-mail: cwlawns@yahoo.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill an unexpired Parks & Recreation Advisory Board term ending on December 31, 2019. Applicants must be a resident of the Lansing Unified School District #469, 18 years of age and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk".

RECEIVED

SEP 10 2018

CITY OF LANSING 

Casey Worrall – Application for Board Member position for Parks & Recreation

1. Qualifications for the position

- Lifelong member of the Lansing community
- Post-graduate education – Masters in Health Education
- High school and college athlete
- One season of coaching in the recreational leagues
- Small business owner
- Well connected to the Lansing-Leavenworth community
- Fan of sports in general

2. Personal philosophy of Parks and Recreation Activities

Agree with promoting the idea of youth sports. I believe sports are an integral part of the youth athlete's early life and it's important for all kids to have a chance to play sports. Sports instill so many other qualities besides just competition. Recreational sports are important for overall health as well by staying active and decreasing obesity rates.

3. Desired accomplishments as a Board Member

To improve and grow the overall quality of the Parks & Recs program. To offer helpful and beneficial insight to a young athletes' childhood. To collaborate with other board members in recreational decision making that most benefits the youth in the community. Lastly, to increase and improve community relations as it relates to sports.

4. Willingness to attend board meeting

Very willing.

References

CMOP

James Miller
15430 Andrews Road
Suite D
Kansas City, MO 64147
Phone: 619-822-8459
Email: jmiller@ieinc.net

Complete Storage

Rob Jaccard
120 Holiday Terrace
Lansing, KS 66043
Phone: 913-721-2567

Legacy Restaurant Group (Wendy's Store)

Michelle Wilson
2528 S 291 Highway
Independence, MO 64055
Phone: 913-217-8012
Email: michelle.wilson@legacywendys.com

Senator Ed Reilly

P.O. Box 9
Leavenworth, KS 66048
Phone: 301-275-3039

AGENDA ITEM

TO: Mayor; Lansing City Council
FROM: Tim Vandall, City Administrator, Matthew R. Schmitz, Community & Economic
Development Director
DATE: September 14, 2018
SUBJECT: Infill Development Incentive Policy Revision



Explanation: Several Council members have expressed interest in revisiting the Infill Development Policy that was approved at the May 17th City Council meeting.

The only difference that has been requested or discussed is the modification to include multi-family (duplexes only) dwellings as part of the infill policy. Staff has updated the policy by adding “or multi-family (duplexes only)” after “single-family” in two locations in the policy to provide for this inclusion.

Financial Considerations: This would reduce a builder’s startup costs approximately \$4,000-\$4,500 for multi-family dwellings, per lot. Since the margin is typically less on less expensive homes, this should help incentivize new home construction on vacant land in older, developed areas in Lansing.

Policy Considerations: This only impacts certain portions of Lansing that are developed but have had a home removed or have had vacant land for a period of time as outlined in the original policy. Additionally, the original policy included a sunset of December 31, 2020 to encourage people to make improvements to blighted properties soon, which has been retained in the proposed revisions.

Action: Approve the Infill Development Incentive Policy revisions, as presented.



Lansing KANSAS

Infill Development Incentive Policy

Purpose: Infill Development Incentives

In an ongoing effort to incentivize new infill construction in neighborhoods, and maintain vitality and beautify areas in Lansing, the City of Lansing will waive building permit fees and sewer tap fees for new home construction valued at \$250,000 or less as outlined below.

For property owners to qualify for the waiver, the following conditions must be met:

1. **All building codes and rules still apply.** All new single-family or multi-family (duplexes only) permit applications and required supporting documents must be submitted per City regulations. All structures must meet City zoning, and current adopted building codes. Building permits are good for a six-month period.
2. **Eligibility.** This incentive is only eligible for new single-family or multi-family (duplexes only) homes. This incentive does not apply to areas zoned R5 or R6 (manufactured homes or mobile homes). Projected new home construction costs must be \$250,000 or less valuation as calculated by the current City formula. **Only lots within existing developed areas as outlined below are eligible for the fee waiver.**
 - a. A property that has had a structure removed due to dilapidation or being deemed uninhabitable shall be immediately eligible for the waiver as outlined in this policy.
 - b. A property that has been vacant for a period of years shall be eligible for the waiver as outlined in this policy according to the following schedule:
 - i. Property vacant for five (5) to ten (10) years shall be eligible for a fee waiver of 25% of the costs as outlined in this policy.
 - ii. Property vacant for ten (10) to fifteen (15) years shall be eligible for a fee waiver of 50% of the costs as outlined in this policy.
 - iii. Property vacant for fifteen (15) to twenty (20) years shall be eligible for a fee waiver of 75% of the costs as outlined in this policy.
 - iv. Property vacant for twenty (20) or more years shall be eligible for a fee waiver of 100% of the costs as outlined in this policy.
3. **Home Design.** Homes should strive to be of a consistent design to the surrounding neighborhoods. Example: Comparable building footprint, design of home and amenities, etc.
4. **Fee Waiver.** Once the review process is complete and everything has been verified, City shall waive all fees normally charged on a building permit and sewer tap fees related to new home construction. Contractor licensing fees

Created: May 2018

Revised: Sept 2018

Page 1 of 2



Lansing KANSAS

Infill Development Incentive Policy

(occupational, plumbing, electrical, and mechanical/HVAC) shall still apply.

5. **Timelines.** This program shall cease on December 31, 2020, unless extended by the City Council.

Adopted by the City Council this 20th day of September, 2018.


Michael W. Smith, Mayor

ATTEST:

Sarah Bodensteiner, City Clerk

END OF POLICY STATEMENT

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Beth Sanford, Finance Director
DATE: September 13, 2018
SUBJECT: Resolution No. B-5-18

Bond Counsel, Gilmore & Bell, has prepared Resolution B-5-18 requesting that the City Council authorize the improvement or reimprovement of a main trafficway within the City of Lansing, Kansas; and providing for the payment of the costs thereof.

Proceeds from the bonds will be used to permanently finance the De Soto Road Project, from Eisenhower Road to Ida Street.

Action:

Staff recommends a motion to adopt Resolution No. B-5-18.

AGENDA ITEM #

6

RESOLUTION NO. B-5-18

A RESOLUTION AUTHORIZING THE IMPROVEMENT OR REIMPROVEMENT OF A MAIN TRAFFICWAY WITHIN THE CITY OF LANSING, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

WHEREAS, K.S.A. 12-687 provides that the governing body of any city shall have the power to improve or reimprove or cause to be improved or reimproved, any main trafficway or trafficway connection designated and established under the provisions of K.S.A. 12-685 *et seq.* (the “Act”), and such improvement or reimprovement may include grading, regrading, curbing, recurbing, guttering, reguttering, paving, repaving, macadamizing, remacadamizing, constructing, reconstructing, opening, widening, extending, rounding corners, straightening, relocating, building any necessary bridges and approaches thereto, viaducts, overpasses, underpasses, culverts and drainage, trafficway illumination, traffic control devices, pedestrian ways, or other improvements or any two or more of such improvements or reimprovements and the acquisition of right-of-way by purchase or condemnation when necessary for any of such purposes; and

WHEREAS, the Act provides that all costs of improvements or reimprovements authorized thereunder, including acquisition of right-of-way, engineering costs, and all other costs properly attributable to such projects, shall be paid by the city at large and may be funded, among others, by the issuance of general obligation bonds; and

WHEREAS, the governing body of the City of Lansing, Kansas (the “City”), has previously designated De Soto Road from Eisenhower Road to 4-H Road as a main trafficway, as provided by and under the authority of the Act; and

WHEREAS, said governing body hereby finds and determines that it is necessary to improve or reimprove said main trafficway, and to provide for the payment of the costs thereof, all as provided by and under the authority of the Act.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section 1. Project Authorization. It is hereby deemed and declared to be necessary to improve or reimprove De Soto Road from Eisenhower Road to Ida Street, including construction or reconstruction of said portion of De Soto Road, the addition of a turn lane at the intersection of De Soto Road and Eisenhower Road, and construction of sidewalks and a multi-use trail (collectively, the “Project”) under the authority of the Act, in accordance with plans and specifications therefor prepared or approved by the City Engineer.

Section 2. Financing Authority. The estimated costs of the Project, including construction, engineering fees, acquisition of right-of-way and easements, contingencies and administrative expenses are \$5,500,000. The costs of the Project, interest on interim financing and associated financing costs shall be payable from the proceeds of general obligation bonds of the City issued under authority of the Act (the “Bonds”).

Section 3. Reimbursement. The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation § 1.150-2.

Section 4. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

ADOPTED AND APPROVED by the governing body of the City of Lansing, Kansas, on September 20, 2018.

(Seal)

Mayor

ATTEST:

Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Beth Sanford, Finance Director *BS*
DATE: September 13, 2018
SUBJECT: Resolution No. B-6-18

Bond Counsel, Gilmore & Bell, has prepared Resolution B-6-18, requesting that the City Council authorize a Resolution authorizing the offering for sale of General Obligation Refunding and Improvement Bonds, Series 2018-A, of the City of Lansing, Kansas.

Action:

Staff recommends a motion to adopt Resolution No. B-6-18.

AGENDA ITEM #

7

RESOLUTION NO. B-6-18

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2018-A, OF THE CITY OF LANSING, KANSAS.

WHEREAS, the City of Lansing, Kansas (the “Issuer”) has previously authorized certain internal improvements described as follows (the “Improvements”):

<u>Project Description</u>	<u>Authority</u>	<u>Estimated Improvement Fund Deposit*</u>
De Soto Road Project	K.S.A. 12-685 <i>et seq.</i>	\$5,500,000.00

; and

WHEREAS, the Issuer proposes to issue its general obligation bonds to pay the costs of the Improvements; and

WHEREAS, the Issuer has previously issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the Issuer may have the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (collectively, the “Refunded Bonds”):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Amount</u>
General Obligation Bonds	2008-A	October 29, 2008	2019 to 2020	\$710,000
General Obligation Bonds	2010-A	July 8, 2010	2019 to 2025	\$515,000

WHEREAS, the City Council of the Issuer (the “Governing Body”) has selected the firm of Piper Jaffray & Co. (“Municipal Advisor”), as municipal advisor for one or more series of general obligation bonds of the Issuer to be issued in order to provide funds to permanently finance the Improvements and refund the Refunded Bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor and Gilmore & Bell, P.C., Kansas City, Missouri, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with the Director of Finance, to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds.

* Represents estimated amount of Bond proceeds to be deposited into the Improvement Fund; excludes costs of issuance and interest on any temporary financing.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS,
AS FOLLOWS:**

Section 1. The Issuer is hereby authorized to offer for sale the Issuer's General Obligation Refunding and Improvement Bonds, Series 2018-A (the "Bonds") described in the Notice of Bond Sale (the "Notice of Bond Sale"), which is to be prepared by Bond Counsel in conjunction with Issuer staff. All proposals for the purchase of the Bonds shall be delivered to the Governing Body at its meeting to be held on the sale date referenced in the Notice of Bond Sale, at which meeting the Governing Body shall review such bids and award the sale of the Bonds or reject all proposals.

Section 2. The Mayor and Director of Finance, in conjunction with the Municipal Advisor and Bond Counsel, are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement"), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Bonds.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Leavenworth County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and awarded or rejected in the manner set forth in the Notice of Bond Sale.

Section 4. For the purpose of enabling the purchaser of the Bonds (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the Mayor and Director of Finance or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds and provide for notice of redemption of the Refunded Bonds.

Section 7. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

ADOPTED by the Governing Body on September 20, 2018.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

_____, 2018

To: _____

Re: General Obligation Refunding and Improvement Bonds, Series 2018-A

The undersigned are the duly acting Mayor and Clerk of the City of Lansing, Kansas (the "Issuer"), and are authorized to deliver this Certificate to the purchaser (the "Purchaser") of the above-referenced bonds (the "Bonds") on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the Bonds.



For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

CITY OF LANSING, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: September 17, 2018
SUBJECT: Executive Session – Consultation with Attorney

Executive Session will be called for consultation with Attorney.

AGENDA ITEM #



City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	18,578	18,763	185	Inherited from PD in Jan. 2016
						0	
						0	
						0	
						0	
Total						185	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	7.8	9.35	1.55	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	30.4	42.1	11.7	
						0	
						0	
						0	
						0	
Total						13.25	

Parks and Recreation Fleet Report August 2018

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2002	Ford	Explorer	SUV	127641	127884	243	Parks Maintenance	
2011	Dodge	Charger	passenger car	77092	77129	37	Activity Center use	
2014	Ford	F-350	Dump truck	10619	10884.2	265	Parks Maintenance	
2017	Chevrolet	Silverado	truck	7008	7457	449	Parks Maintenance	
2018	Ford	F-350	4-door crew	303	1018	715	Parks Maintenance	added to fleet July 2018
Total						1,709		

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1977	1977	0	Parks Maintenance	
1996	Hustler	Range Wing	mower	1905.5	1905.5	0	Parks Maintenance	
2005	Kubota	F3060	mower	273.3	279.3	6	Parks Maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	990.8	1001.3	10.5	Parks Maintenance	
2012	Wright	ZK	stand mower	973.8	984.2	10.4	Parks Maintenance	
2014	Kubota	ZD331LP-72	mower	1191	1225	34	Parks Maintenance	
2016	ABI	Force	infield groomer	121.4	122.9	1.5	Parks Maintenance	
2017	Kubota	ZD1211	mower	297	306	9	Parks Maintenance	
2018	Polaris	Ranger	utility vehicle	47.9	57.9	10	Parks Maintenance	
Total						81.4		

Lansing Public Works Department

Monthly Fleet Report

Month August Year 2018

Vehicles

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	55,048	55,124	76	
2007	Ford	Ranger XLT	LT. Pick-up Ext	41,541	41,668	127	
1998	Ford	1/2 ton	Pick-up	63,455	63,633	178	
2001	Ford	Ranger	LT. Pick-up Ext	116,986	117,008	22	
2005	Ford	Ranger	LT. Pick-up Ext	41,431	41,867	436	
2000	Ford	Explorer	SUV	187,200	187,658	458	
2005	Sterling	LT 8500	Dump Truck	49,517	49,587	70	
2007	Elgin	Crosswind J+	Street Sweeper	5,760	5,760	0	
1992	Ford	700	Dump Truck	63,462	63,462	0	
2017	Chevrolet	3500	Pick-up Truck	6,751	7,221	470	
2002	Ford	F350 4x4	Dump Truck	73,602	73,658	56	
2011	International	7400	Dump Truck	13,944	14,056	112	
2016	Ford	F350 4x4	One-ton Dump Truck	5,300	5,300	0	back in the shop
2006	Dodge	Charger	Sedan	123,428	123,443	15	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,036	5,038	2	
2004	IR	DD-24	Asphalt Roller	264	269	5	
2006	IR	185	Air Compressor	191	192	1	
1993	Ford	5030	Tractor	509	517	8	
1997	Bobcat	763	Skid Steer	2,082	2,099	17	
2014	Case	580 SNWT	Backhoe	882	887	5	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,558	1,565	7	
2009	Case	465	Skid Steer	583	589	6	
2004	Case	621D	Front Loader	2,186	2,186	0	at treatment plant

Aug-18

City Influent	26.57	City Avg Daily	0.857
LCF Influent	12.65	LCF Daily Avg	.408 MG
Total Biosolids	1.04 MG	Precip	4.93 inches

Vehicles*

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8157	8168	11	Collection System	
2002	Ford	350	Pick Up Truck	93972	94028	56	Ops/Maint.	
2012	Chevrolet	Tahoe	SUV	94667	95488	821	Ops/Maint.	
2005	Ford	550	Flatbed Truck	42123	42634	511	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	19870	19923	53	Biosolids Disposal	
Total						1452		

Equipment

Year	Make	Model	Description			Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	942	942	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2234	2235	1	Collection System	
1999	Aries	Saturn III	Camera Trailer	344	344	0	Collection System	
2004	John Deere	7920	Tractor	1204	1206	2	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1228	1229	1	Operations	
2004	Case	621D	Loader	2271	2275	4		
2005	Polaris	Ranger #2	Utility Vehicle	1193	1198	5	Maintenance	
2006	JCB	531-70	Telehandler	551	559	8	Plant Activities	

Steven Wayman

From: Shelley Hecht <hecht.ss@gmail.com>
Sent: Thursday, August 09, 2018 10:46 AM
To: Steven Wayman
Subject: Police interaction

Steve,

A couple weeks ago my daughter and I were driving on 7 heading into town and there was an empty car in the turn lane to 4-H road. There was a patrol car, lights on, behind it and policeman checking the car out. Another car came up behind it and a black man got out with a gas can in hand. The man immediately put his arms up, showing the officer he had only the gas can.

It made me sad to see the man's reaction to the officer was to raise his hands, but the Lansing officer's response was to immediately extend his hand out to shake the man's hand.

It was a 30 second interaction I witnessed, I don't know how race relations are going in Lansing but this small gesture was heartwarming to see and I wanted to let you know about it.

My daughter is going to college in Sioux City, Iowa and she talked about how she felt that type of respect is not shown there. I was glad we saw it here:)

Thanks,
Shelley Hecht