



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, December 20, 2018
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

AMENDED

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Lansing Parks & Recreation Advisory Board Appointments
3. Lansing Tree Board Appointment
4. Ordinance No. 1014 – Amending Text of Chapter 13 Article 3
5. Executive Session – Consultation with Attorney
6. Renewal of Special Use Permit – 330 Highland Road - More than 4 Animals
7. Renewal of Special Use Permit – 401 Fairlane - More than 4 Animals
8. Renewal of Special Use Permit – 128 E. Kansas Ave. - More than 4 Animals
9. Award of Bid – Northwest Relief Sewer Project (City Projects 17-04 and 18-02)
10. Resolution No. B-9-18 – Project Authorization
11. Resolution No. B-10-18 – Authorizing Sale of GO Bonds
12. Notice of Intent to Terminate
13. Resolution No. B-11-18 – Kansas PRIDE Program Support
14. Ordinance No. 1015 – Codification of Ordinances

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers




Proclamations

Other Items of Interest:

15. Monthly Department Vehicle and Equipment Mileage Reports

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 
THRU: Sarah Bodensteiner, City Clerk 
FROM: Shantel Scrogin, Assistant City Clerk 
DATE: December 13, 2018
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for December 6, 2018, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for December 6, 2018, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle
Ward 2: Andi Pawlowski and Don Studnicka
Ward 3: Kerry Brungardt and Jesse Garvey
Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Kirby moved to approve the regular meeting minutes of November 15, 2018, as presented. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and no one came forward.

Presentations – Waste Management: John Blessing from Waste Management stated there has been a shift in recycling with the focus being more on quality than quantity. China has changed its contamination requirements from the previous 10% allowed, to it now being 0.5%. Because this is such a drastic reduction, Waste Management is looking at this issue in a two-step process in order to address the change this creates to recycling. One step is educating residents on recycling. Most people recycle, which is good, but a majority of people do not recycle correctly, so educating the public on what truly is recyclable and how to be the most efficient recycler is in the works. The second step is addressing the cost of recycling. Waste Management proposed an increase for Lansing residents of 87 cents a month would be needed to offset the additional cost of recycling. City Administrator Tim Vandall stated that the Solid Waste Assessment Group, who met with Mr. Blessing on his topic a few months ago, reviewed the information and they felt a 50 cent increase would be more palatable for residents. The Council agreed to look at it at a future meeting with all options, including financial aspects and contractual obligations, being presented.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Renewal Special Use Permit – 292 W. Gilman Road – More than 4 Animals:

- Councilmember Trinkle asked any complaints.
 - Animal Control Officer Wendy Burr replied nope, everything is the same as last year. Same amount of chickens. Nothing has changed from six months ago.
 - Councilmember Trinkle stated nothing's changed.
 - Councilmember Buehler stated so wait a minute, this, where it says observed violation.
 - Animal Control Officer Wendy Burr responded I observed no violations.
 - Councilmember Buehler responded ok hang on, I got to make sure I'm looking at the right one.
 - Councilmember Brungardt asked do you need a motion to approve Mayor?
 - Mayor Smith responded yes.

Councilmember Brungardt moved to approve the Special Use Permit for More than 4 Animals at 292 W. Gilman Road. Councilmember Garvey seconded the motion.

- Councilmember Buehler replied so again, even though, so the sheet that is checked observed violation, there was no observed violation.

- Animal Control Officer Wendy Burr responded no down in the bottom it should have said in my statement that I observed no violations. It's a follow up sheet.
 - City Administrator Tim Vandall stated oh, ok. So, it's a typo.
 - Animal Control Officer Wendy Burr asked is it a typo?
 - City Administrator Tim Vandall stated it does say observed violation.
 - Councilmember Garvey replied it does, yeah. You checked a box that says it.
 - Councilmember Buehler responded and that is why I am asking because it does not in the remarks.
 - Councilmember Brungardt stated you've made it clear there wasn't a violation, correct.
 - Mayor Smith asked there's no violation.
 - Animal Control Officer Wendy Burr replied no violations.
 - Councilmember Buehler replied ok, that's all I wanted to clarify.

The motion was unanimously approved.

Renewal Special Use Permit – 224 Debra Street – More than 4 Animals: Councilmember Trinkle moved to approve the Special Use Permit for More than 4 Animals at 224 Debra Street. Councilmember Buehler seconded the motion.

- Councilmember Trinkle stated same question.
 - Animal Control Officer Wendy Burr replied one dog passed away and within a couple of days, they went back up to five dogs and got another rescue.
 - Mayor Smith asked same situation though.
 - Animal Control Officer Wendy Burr replied same amount of dogs, same. Nothing has changed.

The motion was unanimously approved.

Renewal of Cereal Malt Beverage License – Petro Deli #2 Inc: Councilmember Buehler moved to approve the renewal of the Cereal Malt Beverage License for Petro Deli #2 Inc. at 601 S. Main Street. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Renewal of Cereal Malt Beverage License – Truman Town LLC, dba Woody's Gas Express: Councilmember Garvey moved to approve the renewal of the Cereal Malt Beverage License for Truman Town, LLC, dba Woody's Gas Express at 109 4-H Road. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Renewal of Cereal Malt Beverage License – Shree Nivas Inc., dba Finish Line: Councilmember Brungardt moved to approve the renewal of the Cereal Malt Beverage License for Shree Nivas Inc., dba Finish Line at 506 N. Main Street. Councilmember McNeill seconded the motion. The motion was unanimously approved.

Award of Bid – NW Relief Sewer Project (City Projects 17-04 and 18-02): Councilmember Kirby moved to table Award of Bid - NW Relief Sewer Project to give city staff ample time to study some issues that occurred over the last day. Councilmember Pawlowski seconded the motion.

- Councilmember Pawlowski stated oh, we have people up here.
 - Mayor Smith replied I'm sorry, go ahead.
 - If that's alright, my name is Toby Hausner.
 - Mayor Smith stated ok we are going to table it and bring it back.
 - Attorney Toby Hausner replied ok.

- Mayor Smith responded because there are some things that came up, you all made us aware of that we want to take a look at.
 - Attorney Toby Hausner replied very good.

The motion was approved with Councilmember McNeill voting against the motion.

Ordinance No. 1013 – Condemnation Ordinance for NW Relief Sewer Project 18-02:

Councilmember Buehler moved to adopt Ordinance No. 1013. Councilmember Pawlowski seconded the motion.

- Councilmember Pawlowski asked Tony, how many.
 - Wastewater Utility Director Tony Zell responded we have two property owners that contain six parcels as of today, everyone else has signed.
 - Councilmember Pawlowski asked and have we talked to them or are they not responding.
 - Wastewater Utility Director Tony Zell replied we are in the process of discussions, yes, we've had discussions throughout; either through myself, our City Attorney or through our Easement Consultant.
 - Councilmember Garvey asked but if we don't do this, it'll delay the project, right.
 - Wastewater Utility Director Tony Zell responded well we're doing this to keep the project on track. We've provided the ninety days, we've reached out to them and gave them an opportunity to make counter offers, to negotiate and given the timeline set forth with the condemnation resolution and through guidance from our City Attorney, this is the next logical step to keep moving forward with the process.
 - Councilmember Pawlowski stated done it before.

The motion was unanimously approved.

Lansing Historical Museum – Discontinue Operations: Councilmember Brungardt moved to invoke item no. 6 of the 2005 Contract for the Transfer of Property and Transfer of Day-to-Day Operation and discontinue the operation of the current Lansing Historical Museum and return the physical museum structure and its contents to the Lansing Historical Society as-is. Councilmember McNeill seconded the motion.

- Councilmember Pawlowski stated I have a question.
 - Mayor Smith replied go ahead Andi.
 - Councilmember Pawlowski asked the property underneath it is owned by the prison or the State of Kansas.
 - City Attorney Greg Robinson responded yes.
 - Councilmember Pawlowski asked why would we just not give it to them.
 - Councilmember Garvey stated they don't want it.
 - Councilmember Pawlowski replied well I know they don't want it but let them deal with it.
 - Mayor Smith stated they made it clear they didn't want it.
 - City Attorney Greg Robinson responded my recollection of the history of that which even predates my time here and I've been here quite awhile is that there was some kind of agreement to absolutely

The motion was unanimously approved.

Executive Session – Consultation with Attorney: Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship. K.S.A. 75-4319(b)(2) for 45 minutes, beginning at 7:37 PM and returning to the Council Chambers at 8:22 PM. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to Open Session at 8:22 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report

City Attorney: City Attorney had nothing to report

City Engineer: City Engineer had nothing to report

City Administrator: City Administrator Tim Vandall had nothing to report

Governing Body: Mayor Smith thanked Sarah, Jim, and staff for relocating the Mayor’s Christmas Tree Lighting to the Middle School, and the school district was so helpful as well. He got so many compliments with the seating and being able to take pictures. Mayor Smith also thanked Councilmembers Studnicka, Trinkle, Kirby and Garvey for attending the ceremony.

Councilmember Buehler provided a fun fact, on this day in 1884, the 555 ft Washington Monument was completed 101 years after George Washington approved its location.

ADJOURNMENT:


Councilmember Buehler moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:23 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director
DATE: November 19, 2018
SUBJECT: Parks and Recreation Advisory Board Appointments

There are six positions on the Parks and Recreation Advisory Board with terms that will expire on December 31, 2018. The positions were advertised, and six people have applied.

The Lansing Parks and Recreation Advisory Board met on November 14th and reviewed the applications. The Lansing Parks and Recreation Advisory Board recommends the appointment of Eric Caldwell, Tom Farris, Roy Foster, Gahvin Frey, Kevin Gardner and Steve Lillard to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2020.

Action: Appoint Eric Caldwell, Tom Farris, Roy Foster, Gahvin Frey, Kevin Gardner and Steve Lillard to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2020.



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Eric Caldwell

Lansing Address: 12002 Wolcott Dr.

Home Phone: 913-683-8103 Cell Phone: 816-261-5286

E-mail: encorecapone@yahoo.com

Position Interested In: PRAB Member

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years. Applicants must be a resident of the Lansing School District, 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 10, 2016, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Tuesday, November 1, 2016.

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OCT 31 2018

CITY OF LANSING

I, Eric Caldwell am interested in continuing my appointment to the Lansing Parks and Recreation Advisory Board member. I have enjoyed being a volunteer coach under the Lansing Parks and Recreation for the last 12 years with 3 children involved. In that time, I have served as head coach for U6/U8/U10/U12 Soccer, most years coaching two different age teams at the same time. I only assisted with the U14 Soccer do to work obligations. I coached 1 season of T-Ball and assisted in the U8 baseball, before now being an assistant coach with the Lansing Reds baseball organization. I was the head coach for two seasons of Flag football and 1 year as Head coach of the Lansing 3rd/4th Grade LPR team. I also was an active board member for the NEKKA football association which Park and Rec is involved with. I believe that Integrity and Teamwork are the building blocks of the Parks and Recreation platform. This is the age to help develop and instruct on team building and lifelong learning. While players are learning the fundamentals of the game, they are also learning life lessons. Its ok to lose, it's what you do after that loss that matters and **TEAM** means **T**ogether **E**veryone **A**chieves **M**ore are just 2 of those lessons. Simple things we as coaches teach our players are qualities they develop and bring to adulthood. This is what I plan to bring to both coaches and players of future LPR teams.

I understand and respect that I would need to be available to attend board meetings on the second Thursday of every other month, and let you know now that this would not be a concern. Thank you for your time and consideration.

Eric Caldwell

Attached: personal references

*Lt Col David Stevenson
8231 Pine Lake Rd
Lincoln, NE 68516
913-547-0960*

*Scott Grimm
13985 NW 62nd Ct
Parkville, Mo 64152
816-261-1445*

*Skip Peddle
2015 Lawrence Ave
Leavenworth, KS 66048
913-704-7620*

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Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Tom Farris

Lansing Address: 24230 172 st

Home Phone: 913-727-5296 Cell Phone: 913-683-2315

E-mail: lawnboy0413@GMAIL.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2020. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Wednesday, October 31, 2018.

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I have been on board for 10 years
now and would like to remain. I
would like to see change that I have
helped to implement. I enjoy working
with staff and other board members.

John Hattok 913-683-2012
Leavenworth

Tyler West 913-238-4260
Lenexa

Jason Crum 913-306-7011
Kansas



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Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Roy Foster

Lansing Address: 16220 Leo Circle, Leavenworth, KS 66048 (Lansing School District)

Home Phone: 913-727-2939 Cell Phone: 816-885-3539

E-mail: R5foster78@hotmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2020. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Wednesday, October 31, 2018.

I would like to see the board set active annual objectives/goals as a board. Especially now that we have restructured away from the sports commissioner responsibilities we should be visible advocates of Parks and Rec and have a purpose beyond hanging out for an hour or so every couple of months.

Categorically we could set goals in a few areas: (my thoughts but just meant to be a conversation starter)

- Participation Levels in Parks and Rec activities
- Satisfaction Levels (I haven't see a mechanism for consistently gathering feedback)
- Fund Raising for specific objectives (aka new sports equipment, additional pavilions or park equipment, etc.)
- Activity Presence (This should be easy with as many of us are active in coaching but worth tracking and how do we make sure people at events know we are PRAB so they know they can engage and share any thoughts/feedback?)
- Regular (biannual perhaps) board report to City Council. I know Jason reports to the board representing the PRAB output on the regular but I think it would be good to have a formal artifact that represents the boards activity and perspective.

Personal References:

Josh & Jessica Yoakam	924 Southfork St., Lansing, KS	913-240-5433
Rick & Sara Lange	105 Crestview Ct., Lansing, KS	913-526-3843
Jennifer Ortega	1223 Clearview Dr., Lansing KS	785-218-6274



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APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Gahvin J. Frey

Lansing Address: 400 W. Olive Street

Home Phone: — Cell Phone: (913) 306-5882

E-mail: gahvinfrey@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2020. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Wednesday, October 31, 2018.

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OCT 31 2018

CITY OF LANSING *AB*

Parks and Recreation Advisory Board
City of Lansing, KS

Subject: Application for Open Parks and Recreation Advisory Board position.

10/28/2018

Dear Advisory Board,

I moved to the Lansing community in the summer of 2016 with my wife and our 2 young children. Since then both our son and our daughter have been in fall and spring soccer, basketball, softball and t-ball. I personally have coached basketball for my daughter's teams and will coach for both our son and daughter this year. Also, I have been the "assistant coach" for softball and t-ball and helped during soccer whenever assistance was needed. In addition, prior to my relocation to Lansing, I watched my nephew grow up playing Lansing Parks and Rec sports, even coaching his basketball team one year.

The Parks and Recreation department in Lansing has developed a great program that allows children from our community to participate in a fun, safe and organized sports environment learning life lessons that will continue to benefit them long after their time on the team.

With all of these positive things, I know there is a lot of work that goes on behind the scenes that is often overlooked and underappreciated. I see the opportunity to serve as a board member for Parks and Rec as a way to help share my experience as a parent and community member, along with my professional experience to do my part and help when and where I can.

Below, you will find 3 personal references as requested. All of the references I have known for more than 10 years.

I look forward to the opportunity to serve my community in this manner and am willing to attend the meetings and be an active member of the board.

Please let me know if you have any questions or require additional information.

Thanks,

Gahvin J. Frey

913-306-5882
400 W. Olive St
Lansing, KS 66043
gahvinfrey@gmail.com

References:

Matthew Brown
823 Englewood
Lansing, KS 66043
913-221-7272

Jamar Jackson
1427 Miami St
Leavenworth, KS 66048
913-240-4016

Sandy Hattock
16211 Conley
Basehor, KS 66007
816-223-5146



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Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Kevin Gardner

Lansing Address: 1012 N 4th

Home Phone: _____ Cell Phone: 913-775-1467

E-mail: kgardn62@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2020. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Wednesday, October 31, 2018.

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OCT 22 2018

CITY OF LANSING

To: City of Lansing

Tim Vandall

Jason Crum

Sub: Lansing Parks and Recreation Advisory Board

I am interested in joining the Parks and Recreation Advisory Board. I believe that I can have a positive impact on the youth in Lansing and be a productive member of the Board. I am currently on the Lansing Tree Board, served on the city council for a short time, and been a previous member of the Parks and Recreation Advisory Board. I have time available now and feel I can contribute in areas that may need assistance.

Sincerely,

Kevin Gardner



References:

Howard Jones - (Previous Supervisor and friend of over 40 years)

913-651-5843

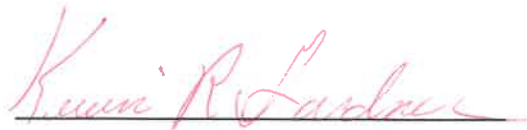
Michael Bergen – (Previous co-worker and founder of Hands to Heart organization)

913-710-7356

Dave Trinkle – Lansing City Council member (Ward One)

913-727-6343

Date: 10/16/2018



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APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Steve Lillard
Lansing Address: 15495 Roger Rd, Leav, KS 66048
Home Phone: N/A Cell Phone: 913-683-0137
E-mail: stlillard77@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2020. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Wednesday, October 31, 2018.

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CITY OF LANSING 

STEVEN LILLARD

15495 Roger Road, Leavenworth, KS 66048

Slillard77@gmail.com

913-683-0137

PARKS AND RECREATION ADVISORY BOARD MEMBER APPLICATION

QUALIFICATIONS

Have coached football, t-ball, baseball, softball and soccer in a recreational environment in the past for both my children and grandchildren.

Worked as an official for baseball and softball for more than 4 years.

Have 22 plus years of military leadership training to help coach, influence and mentor others.

Work well with others.

Lifelong Lansing resident that visits and utilizes many Lansing parks, and has a vested interest in their promotion and development.

PHILOSOPHY

I feel that participating in team sports is a huge learning field for kids of all ages and skill levels. Learning how to participate with others in team sports only helps to develop much needed social skills in kids, as well as helping to keep them fit, all while helping them have fun and learn new skills and sports. To accomplish this development in the kids of the Lansing community, we need to ensure they have the parks and fields necessary to participate, play and learn.

DESIRED ACCOMPLISHMENTS

- I would like to work with the Parks and Recreation staff to help promote and strengthen their existing programs to continue to make them fun and educational for all participants.
- I am interested in helping to promote and develop the existing parks in the Lansing community for generations to come.

WILLINGNESS

I am willing and able to commitment the time necessary to serve on the board and attend meetings.


REFERENCES:

LOUIS WATKINS
815 IDA STREET
LANSING, KS 66043
913-669-2206
FRIEND SINCE HIGH SCHOOL

DAVID TRINKLE
COUNCIL MEMBER- WARD 1
LANSING CITY COUNCIL
913-683-4555
FRIEND SINCE HIGH SCHOOL

DANIEL HOPE
1208 JOSHUA COURT
LANSING, KS 66043
913-240-7178
FELLOW COACH & FRIEND

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director
DATE: November 19, 2018
SUBJECT: Tree Board Appointments

There are two positions on the Tree Board with terms that will expire on December 31, 2018. The positions were advertised, and one person has applied.

The Tree Board met on November 8th and reviewed the application. The Tree Board recommends the appointment of Barbara Eikmeier to the Tree Board for a term ending December 31, 2021.

Action: Appoint Barbara Eikmeier to the Tree Board for a term ending December 31, 2021.

AGENDA ITEM #

3



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR TREE BOARD MEMBER

Name: Baeb Eikmeier

Lansing Address: 527 S. DeSoto Rd, Lansing, KS 66043

Home Phone: 913-727-2668

Secondary Phone: 913-680-8501

E-mail: deikmeier@kc.rr.com

Please attach a written statement expressing your interest in being appointed to the Lansing Tree Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy concerning community trees.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of January, March, May, September and November at 5:30 p.m.
5. The name, address, and telephone number of three personal references.

This appointment is to fulfill a Tree Board term of three (3) years expiring on December 31, 2021. Applicants must be a resident of the Lansing Unified School District #469 (USD 469), be 18 years of age, and a U.S. citizen. *Applicants for the open positions will be considered on November 8, 2018, at the Lansing Tree Board Meeting at 5:30 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Wednesday, October 31, 2018.

*BOVD
SEB*

Barb Eikmeier
Tree Board Application


1. Qualifications for the position.
As a current Tree Board member seeking re-appointment I understand the projects the tree board is currently working on and have an interest in seeing them through to completion, namely the Arboretum project.
2. Personal philosophy concerning community trees.
Trees are important to our community for adding beauty and a healthy living environment.
3. Desired accomplishments as a Board Member.
Be an active voice in the development of an Arboretum in Lansing.
4. I have a willingness to attend board meetings on the 2nd Thursday of January, March, May, September and November at 6:00 p.m.
5. The name, address, and telephone number of three personal references.

John Hendrickson
4817 McCormick Dr
Basehor, KS 66007
913-662-7007

Denise Sprengeler
500 4-H Road
Lansing, KS 66043
913-704-9577

Donna Lynn Thomas
1224 N. 133rd Terrace
Kansas City, KS 66109
913-558-4133

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director
DATE: December 13, 2018
SUBJECT: City Code Update

In a briefing I gave earlier this year, I had informed the Governing Body of an internal changes that was recommended by the Parks and Recreation Advisory Board. The recommended change was to eliminate the specific sports that commissioners represent and make all commissioners at large. If you recall, this change is intended to encourage community members to serve on the board as well as to allow for more open and fruitful discussions at meetings. There was further discussion on this topic at the September meeting. Another challenge that we face is obtaining quorum for meetings due to having a large membership of fourteen. There was a discussion of how to reduce our total voting members, thus reducing quorum for meetings. The idea was mentioned at that time to make the Governing Body Representatives ex-officio since they will have the opportunity to vote on items recommended by the PRAB when they come to the Governing Body. Governing Body Representatives that serve on the PRAB discussed this option and they felt that it was a good idea. At the November meeting, the recommendation was made formal by the PRAB.

List Changes: Changed the voting membership from 14 to 11 members. Made the three Governing Body members ex-officio.

While reviewing the Ordinance to update the City Code, formatting changes and reduction of redundant statements were made to the existing language as well.

Attached is the City Code with updates reflecting those changes.

Action: Approve the ordinance in order to make the appropriate changes to the City Code.

AGENDA ITEM #

4

ORDINANCE NO. 1014

AN ORDINANCE OF THE CITY OF LANSING, KANSAS AMENDING UNDER CHAPTER 13, ARTICLE 3 OF THE CODE OF THE CITY OF LANSING, KANSAS, AND AMENDMENTS THERETO.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

SECTION 1. Chapter 13, Article 3 of the code of the City of Lansing is hereby amended to read as follows:

13-301 Parks and Recreation Advisory Board

The Parks and Recreation Advisory Board (PRAB) is to serve as an advisory board to the Governing Body of the City of Lansing on the conduct of parks and recreational activities.

13-302 Definitions

For the purpose of this article, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future. Words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

City is the City of Lansing, Kansas.

Governing Body is the Governing Body of the City of Lansing.

Director is a person so designated and in charge of the Parks and Recreation Department.

Park is a park, playground, facility, or any other area in the City owned or leased by the City, and devoted to active or passive recreation, including all planted expressways, parkways, trails, triangles and traffic circles maintained by the City, except the parkway strips between curb or gutter and sidewalks, or, if none, the front property line along the several streets and highways of the City.

Program is any organized parks and recreation activity funded by the City and operated under the auspices of the Parks and Recreation Advisory Board.

PRAB Manual is the compilation of the rules, regulations, report, policies, procedures and other writings as described and called for in Section 13-304: Powers and Duties.

13-303 Establishment of the Parks and Recreation Board

- A. Members shall be appointed by the Mayor with approval from the City Council.
- B. There shall be eleven (11) voting board members that will be community volunteers residing in Lansing USD #469, one of which will be a

- representative of the Unified School District #469.
- C. Six (6) voting members in attendance at a meeting shall constitute quorum.
 - D. Three (3) Governing Body Representatives will be appointed by the Mayor and approved by the City Council and shall serve until the end of their elected term or until replaced by another Governing Body member approved by the City Council. The Governing Body Representatives shall be ex-officio and serve in an advisory capacity.
 - E. Members shall serve without compensation.
 - F. Parks and Recreation Director is an employee of the City and shall serve until the termination of his or her employment and the position shall be filled by a newly hired Director or a duly-authorized designee approved by the Governing Body.
 - G. The Lansing School District USD #469 representative shall be a resident of USD #469 and a community volunteer or district employee appointed by the Lansing School Board and approved by the Governing Body for a term of two (2) years. In the event the Lansing School Board chooses not to appoint a representative to the PRAB, the Governing Body will make such appointment of a community volunteer for a two (2) year term.
 - H. The remaining community volunteers will be recommended by the PRAB and appointed by the Mayor with approval of the Governing Body to a term of two (2) years.
 - I. In the event any member does not complete his or her term, the PRAB will recommend a replacement for Governing Body approval to fulfill the unexpired term.
 - J. A Chairperson and Vice-chairperson of the PRAB will be elected by a majority of the PRAB members at its first meeting of each calendar year. The Chairperson and Vice-chairperson will serve one (1) year terms and may be elected to no more than two (2) consecutive terms. The Chairperson, Vice-chairperson, and Secretary's respective duties will be as follows:
 1. Chairperson. The Chairperson shall preside over meetings and shall be entitled to vote upon each issue. In the event a question over procedure arises, the City of Lansing Code of Procedure, January 5, 2006, shall govern the proceedings.
 2. Vice-Chairperson. The Vice-chairperson shall assist the Chairperson in directing the affairs of the Advisory Board. In the absence of the Chairperson, the Vice-chairperson shall assume all duties of the Chairperson.
 3. Secretary. The Secretary will be an employee of the City and shall keep minutes of all meetings and provide administrative support to the PRAB as needed.
 - K. The Director of Parks and Recreation shall be an ex-officio member of the Board, with the responsibility to participate in discussions but without the right to vote.
 - L. Absence from three (3) consecutive meetings without formal consent of the Board shall be deemed to constitute the removal of that member.

the following duties:

- A. It shall act principally in an advisory capacity to the City staff and the Governing Body in all matters pertaining to parks and recreation; shall acquaint itself with and make a continuous study and review of the complete parks & recreation services of the City; and shall advise staff and the Governing Body from time to time as to the present and future maintenance, operation, planning, acquisition, development, enlargement, and use policies of the City's park and recreation services.
- B. It shall study and encourage the development of parks and recreation areas and study and encourage the development of wholesome recreation for all residents of the City of Lansing and the patrons of USD #469.
- C. It shall advise the Parks and Recreation Director on problems of development and/or maintenance of recreation areas, facilities, programs, and improved recreational services.
- D. It shall recommend the adoption of standards, areas, facilities, programs and financial support.
- E. The members of the Board shall study and review the Lansing Comprehensive Plan for parks and recreation and become familiar with such plan and its relation to existing and proposed facilities and shall become aware of and participate in any revision or updating thereof.
- F. It shall advise and recommend to the Parks and Recreation Director on the development of the 5-year capital improvement program updated annually and, when in its opinion the need exists for additional park and recreation facilities, grounds, or premises, it shall make appropriate recommendations to the Governing Body. It shall also recommend the acquisition of additional parks, park and recreational equipment and supplies. It shall make any other recommendations to the Governing Body regarding park and recreation matters that it considers advisable.
- G. It shall develop, for Governing Body review, rules and regulations and policies governing the use of park and recreational facilities and program. Such rules, regulations, and policies shall be outlined in the PRAB Policies and Procedures Manual.
- H. It may solicit for the City, gifts, revenues, bequests, or endowments of money or property as donations or grants from persons, firms or corporations, subject to the approval and acceptance by the Governing Body.
- I. It may recommend to the Governing Body amendments to or change in this Article.
- J. PRAB, through its Chairperson, shall provide approved minutes of all meetings to the Governing Body.
- K. PRAB's authority shall not extend to the direction, supervision, employment, or termination of employees of the Parks and Recreation Department. No supervisory power of the Board is created or should be implied.
- L. The PRAB shall develop and recommend written policies and procedures for the Parks and Recreation Director to follow in the conduct of all recreational activities, which policies and procedures shall be subject to approval by the Governing Body and outlined in the PRAB Policies and Procedures Manual.
- M. The PRAB will assist in the development of the proposed budget for the Parks and Recreation Department. However, the Board is not authorized to add,

delete, or change in any way the budget as prepared by the Parks and Recreation staff and approved by the Governing Body.

- N. PRAB will develop for Governing Body approval a set of governing rules of procedure for its meetings and operation as outlined in the PRAB Policies and Procedures Manual.
- O. PRAB shall not have the power to obligate the City or any funds or expenditures or incur any debt on behalf of the City.

13-305 Meetings, rules and regulations

The PRAB shall meet at such times and places as it shall agree upon or upon call by the Governing Body. The Board shall elect a chairperson and vice-chairperson at its first meeting of each calendar year. The Governing Body must approve any bylaws or other rules and regulations relating to its meetings and procedures. The Board shall keep minutes of its meetings and provide a copy thereof to the Governing Body. A majority of the members appointed to the PRAB shall constitute a quorum for the transaction of the business of the committee.

SECTION 2. AMEND. This ordinance shall amend Chapter 13, Article 3 of the Lansing City Code.

SECTION 3. SEVERABILITY. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by a court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 4. This ordinance shall take effect from and after its passage, approval and publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Lansing, County of Leavenworth, State of Kansas, this 20th day of December 2018.

{SEAL}

Michael W. Smith, Mayor

Attest:

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Gregory Robinson, City Attorney

Published: *Leavenworth Times*

Date Published:

CITY OF LANSING
FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE

Ordinance No. 1014: An Ordinance of the City of Lansing Kansas Amending Under Chapter 13 Article 3, of the Code of the City of Lansing, Kansas and Amendments Thereto.

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 1014 Summary:

On December 20, 2018, the City of Lansing, Kansas, adopted Ordinance No. 1014, amending Chapter 13 Article 3 of the Code of the City of Lansing, Kansas and amendments thereto. A complete copy of this ordinance is available at www.lansing.ks.us or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory C. Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: December 20, 2018

Gregory C. Robinson, City Attorney

AGENDA ITEM


TO: Tim Vandall, City Administrator
FROM: Sarah Bodensteiner, City Clerk
DATE: December 20, 2018
SUBJECT: Executive Session – Consultation with Attorney

Executive Session will be called for 10 minutes for consultation with Attorney.

AGENDA ITEM #

5

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Steve L. Wayman, Chief of Police
DATE: December 11, 2018
SUBJECT: Request for Special Use Permit (330 Highland Road)

Hannah Bodde has submitted a request for a special use permit to house more than the allowed 4 animals at 330 Highland Rd. Attached is ACO Wendy Burr's findings in the request.

Action:

A motion to approve or deny the special use permit for 330 Highland Road

AGENDA ITEM #





CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: Hannah Bodde

Address: 330 Highland Lansing KS 66043
Street City State Zip Code

Proposed Location (if different): _____
Street City State Zip Code

Mailing Address (if different): _____
Street City State Zip Code

Telephone (Day): 913-727-3851 Telephone (Evening): 913-727-3851 Email: hannahbodde@hotmail.com

Property Owner Name: Bernice Bodde Property Owner Telephone: 913-727-3851

Property Owner Address: Same
Street City State Zip Code

Number of Each Type of Animal: 4 dogs, 1 cat

General Description of Each Animal: Black & tan dachshund, longhaired dapple dachshund, black tan & white Rat terrier, Shepard mix, white and tan boxer, mix yellow - white cat

Noises or Odors Anticipated: no

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: house pets, yard fenced

Interest in Such Animal(s): Pets

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: 2 males have gotten in to fight & accidentally bit my while trying to break up fight.

Safety Precautions to be Taken: Don't enter the fence.

Prior Incidents Involving Public Health or Safety: _____

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Hannah Bodde Date: 12-4-18

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:			
Application Received By: <u>[Signature]</u>	<u>12/4/18</u>	Additional Information Required: <input type="checkbox"/> Copy of Insurance	
<small>Signature</small>	<small>Date</small>	<input type="checkbox"/> Indemnity Statement	<input type="checkbox"/> Vaccination Information
Cost: _____	License Period: <u>exp Dec 31, 2019</u>	<input type="checkbox"/> Spay/Neuter Information	<input type="checkbox"/> Identification Photographs
Amount Received: _____	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit	Inspection Scheduled: <u>12/5/18 @ 1300</u>	Police Signature: <u>[Signature]</u>
		Council Meeting Date: <u>12/20/18</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

2019 Annual Permit Renewal ~ More Than 4 Animals
Hannah & Bernice Bodde
330 Highland Road
Lansing, KS 66043

4 Dogs / 1 Cat

DOI: 12/05/2018
ACO W. Burr/1548









Lansing Police Department
800 1st Terrace
Lansing, KS 66043

Animal Permit
Review & Supplemental
Narrative

Type of Permit:	<input checked="" type="checkbox"/> More Than 4 Animals	<input type="checkbox"/> Dangerous Animal(s)
	<input type="checkbox"/> Kennel	<input type="checkbox"/> Other _____

Applicant's Name (LAST, First MI.) Bodde, Hannah	Report Date (MM/DD/YYYY): 12/11/2018
Applicant's Address (Street, City, Zip): 330 Highland Rd, Lansing 66043	

Permit Application Initiated By:	<input checked="" type="checkbox"/> Voluntary Compliance	<input type="checkbox"/> Observed Violation	<input type="checkbox"/> Citizen Complaint
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Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 1			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Brian Hensley @ 330 Highland Rd

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 2			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Douglas Brothers @ 200 Meadow Ln

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 3			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Alayne Waldrop @ 202 Meadow Ln

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #:			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:

In Current Ordinance Compliance:	Areas Of Non-Compliance:	Additional Comments:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Animal Tags	
Photos Taken & Retained:	<input type="checkbox"/> Insurance	<input type="checkbox"/> Fencing
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vaccinations	<input type="checkbox"/> Permit
	<input type="checkbox"/> Signage	<input type="checkbox"/> Other: _____
		<input type="checkbox"/> Other: _____

Results of Applicant Interview & Property Inspection / Officer's Narrative:
Permit inspection was initiated on 12/05/18. No violations were observed. All animals are licensed and have current rabies vaccinations. Local records were checked from 05/01/18 to date and no associated complaints were found for 330 Highland Rd. My only concern is the residence being a fire hazard due to the amount of items stored inside.

Council Presentation (MM/DD/YYYY & HHMM): 12/20/2018@1900	Applicant Notified (of Council Presentation) On (MM/DD/YYYY & HHMM): 12/05/2018@1300
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Submitted By: <i>[Signature]</i>	Date: 12/11/18	Reviewed By:	Date:
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City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Brian Hensley,

This letter is to inform you that your neighbors, Bernice and Hannah Bodde at 330 Highland Road, are renewing their permit application to own more than (4) four non-prohibited animals in the City of Lansing. The Bodde's are maintaining 4 dogs and 1 cat on the property. They have complied with City ordinance 2-507 by having their dogs and cat registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department



City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Douglas Brothers,

This letter is to inform you that your neighbors, Bernice and Hannah Bodde at 330 Highland Road, are renewing their permit application to own more than (4) four non-prohibited animals in the City of Lansing. The Bodde's are maintaining 4 dogs and 1 cat on the property. They have complied with City ordinance 2-507 by having their dogs and cat registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department



City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Alayne Waldrop,


This letter is to inform you that your neighbors, Bernice and Hannah Bodde at 330 Highland Road, are renewing their permit application to own more than (4) four non-prohibited animals in the City of Lansing. The Bodde's are maintaining 4 dogs and 1 cat on the property. They have complied with City ordinance 2-507 by having their dogs and cat registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Steve L. Wayman, Chief of Police
DATE: December 11, 2018
SUBJECT: Request for Special Use Permit (401 Fairlane)

Angelia DeHaven has submitted a renewal request for a special use permit to house more than 4 animals at 401 Fairlane. Attached is ACO Wendy Burr's findings in this request.

Action:

A motion to approve or deny the special use permit for 401 Fairlane

AGENDA ITEM # 



CITY OF LANSING ANIMAL PERMIT APPLICATION

Applicant Name: ANGELIA M. DEHAVEN

Address: 401 FAIRLANE STREET LANSING KS 66043
Street City State Zip Code

Proposed Location (if different): SAME
Street City State Zip Code

Mailing Address (if different): SAME
Street City State Zip Code

Telephone (Day): 913-306-5683 Telephone (Evening): SAME Email: mommadog10@gmail.com
State Zip Code

Property Owner Name: ANGELIA M. DEHAVEN Property Owner Telephone: 913-306-5683

Property Owner Address: 401 FAIRLANE STREET LANSING KS 66043
Street City State Zip Code

Number of Each Type of Animal: 5 CATS, 2 SPAYED FEMALES, 3 NURTERED MALES (dogs are on page 2)

General Description of Each Animal: DOMESTIC SHORT HAIR WHITE FEMALE, DOMESTIC SHORT HAIR ORANGE TABBY MALE, DOMESTIC SHORT HAIR BLACK MALE, DOMESTIC SHORT HAIR TORTISESHELL FEMALE, DOMESTICE LONG HAIR BLACKWHITE MALE.

Noises or Odors Anticipated: NO NOISE OR ODER OFFENCIVE TO THE NEIGHBORS AS THE ANIMALS ARE KEPT INSIDE AND LITTER IS CHANGED DAILY.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: MALE CATS ARE KEPT IN ONE BEDROOM AND THE FEMALE CATS ARE HOUSED IN A SECOND BEDROOM.

Interest in Such Animal(s): THESE ANIMALS ARE RESCUES AND ARE FAMILY PETS.

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: NONE

Safety Precautions to be Taken: NONE

Prior Incidents Involving Public Health or Safety: NONE

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: _____ Date: _____

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11/23/18 Additional Information Required: Copy of insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Cost: 25 License Period: Jan 1 - Dec 31, 2019 Inspection Scheduled: 12/10/18

Amount Received: 25 Cash Check Credit Police Signature: [Signature]
 Council Meeting Date: 12/20/18 Approved Denied



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: ANGELIA M. DEHAVEN

Address: 401 FAIRLANE STREET LANSING KS 66043
Street City State Zip Code

Proposed Location (if different): SAME
Street City State Zip Code

Mailing Address (if different): SAME
Street City State Zip Code

Telephone (Day): 913-306-5683 Telephone (Evening): SAME Email: mommadog10@gmail.com

Property Owner Name: ANGELIA M. DEHAVEN Property Owner Telephone: 913-306-5683

Property Owner Address: 401 FAIRLANE STREET LANSING KS 66043
Street City State Zip Code

Number of Each Type of Animal: 8 DOGS, 4 SPAYED FEMALES, 4 NURTERED MALES (cats are on page 1)

General Description of Each Animal: 6 MINIATURE DACHSHUNDS, 5 REDS, 3 ARE MALE AND 2 ARE FEMALE.
1 BLACK AND TAN MALE. 1 BLACK AND TAN CHIWEENIE, FEMALE.
1 BLACK AND TAN MEAGLE, FEMALE.

Noises or Odors Anticipated: MINIMAL NOISE OR ODER OFFENCIVE TO THE NEIGHBORS AS THE ANIMALS ARE NOT KEPT OUTSIDE UNATTENDED AND THE YARD IS CLEANED 3 TIMES A WEEK.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: BACKYARD IS ENCLOSED BY A 6 FOOT PRIVICY FENCE WITH THE GATE CLOSED AND SECURLY LATCHED AND THE ANIMALS ARE KENNELED WHILE IN THE HOUSE ALONE.

Interest in Such Animal(s): EACH DOG WAS A RESCUE AND SOME HAVE SPECIAL NEEDS REQUIRING SPECIAL DIETS, MEDICATIONS AND TREAMENTS.

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: NONE

Safety Precautions to be Taken: NONE

Prior Incidents Involving Public Health or Safety: NONE

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: _____ Date: _____

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: _____
Signature Date

Cost: _____ License Period: _____

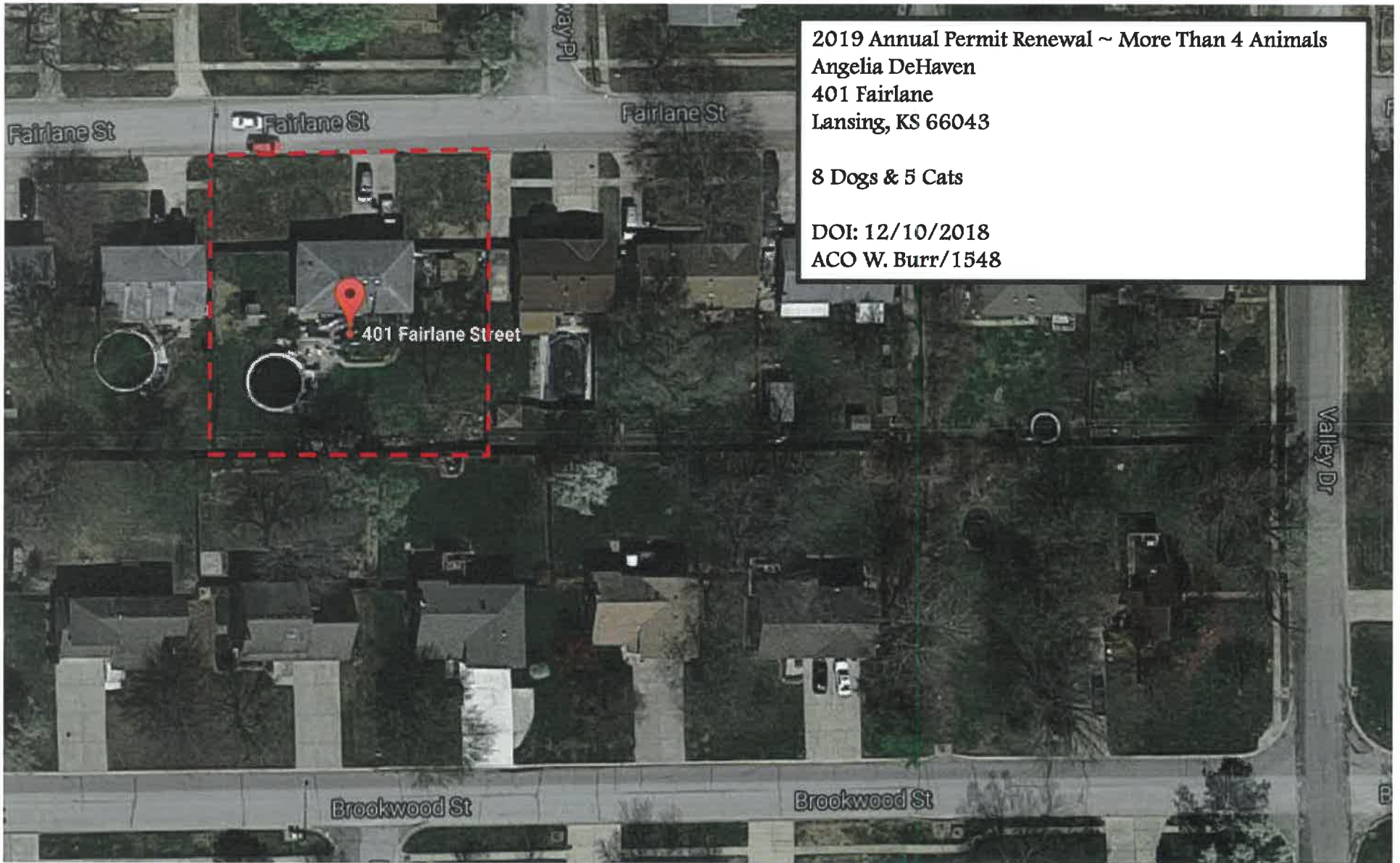
Amount Received: _____ Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: _____

Police Signature: _____

Council Meeting Date: _____ Approved Denied



2019 Annual Permit Renewal ~ More Than 4 Animals
Angelia DeHaven
401 Fairlane
Lansing, KS 66043

8 Dogs & 5 Cats

DOI: 12/10/2018
ACO W. Burr/1548







Lansing Police Department
800 1st Terrace
Lansing, KS 66043

Animal Permit
Review & Supplemental
Narrative

Type of Permit:	<input checked="" type="checkbox"/> More Than 4 Animals	<input type="checkbox"/> Dangerous Animal(s)
	<input type="checkbox"/> Kennel	<input type="checkbox"/> Other _____

Applicant's Name (LAST, First MI.) Dehaven, Angelia Marie	Report Date (MM/DD/YYYY): 12/11/2018
Applicant's Address (Street, City, Zip): 401 Fairlane St, Lansing, KS 66043	

Permit Application Initiated By:	<input checked="" type="checkbox"/> Voluntary Compliance	<input type="checkbox"/> Observed Violation	<input type="checkbox"/> Citizen Complaint
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Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 1			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Andrew Kolman @ 405 Fairlane St

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 2			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Barbara Herzog @ 327 Fairlane St

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 3			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to current resident @ 336 Brookwood St

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #:			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:

In Current Ordinance Compliance:	Areas Of Non-Compliance:	Additional Comments:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Animal Tags <input type="checkbox"/> Fencing	
Photos Taken & Retained:	<input type="checkbox"/> Insurance <input type="checkbox"/> Permit	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vaccinations <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Signage <input type="checkbox"/> Other: _____	

Results of Applicant Interview & Property Inspection / Officer's Narrative:
Inspection was initiated on 12/10/18. No violations were observed. All animals are licensed and have current rabies vaccinations. Local records were checked from 12/01/17 to date and no associated complaints were found. My only concern is the residence being a fire hazard due to the amount of items stored inside.

Council Presentation (MM/DD/YYYY & HHMM): 12/20/2018@1900	Applicant Notified (of Council Presentation) On (MM/DD/YYYY & HHMM): 12/10/2018@0915
--	---

Submitted By: 	Date: 12/11/18	Reviewed By:	Date:
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City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Current Resident,

This letter is to inform you that your neighbor, Angelia Dehaven at 401 Fairlane, is renewing her permit application to own more than (4) four non-prohibited animals in the City of Lansing. Dehaven is maintaining 8 dogs and 5 cats on the property. She is in compliance with City ordinance 2-507 by having the dogs and cats licensed with current rabies vaccinations. The inspection for her permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department



City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Barbara,

This letter is to inform you that your neighbor, Angelia Dehaven at 401 Fairlane, is renewing her permit application to own more than (4) four non-prohibited animals in the City of Lansing. Dehaven is maintaining 8 dogs and 5 cats on the property. She is in compliance with City ordinance 2-507 by having the dogs and cats licensed with current rabies vaccinations. The inspection for her permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department



City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Andrew,

This letter is to inform you that your neighbor, Angelia Dehaven at 401 Fairlane, is renewing her permit application to own more than (4) four non-prohibited animals in the City of Lansing. Dehaven is maintaining 8 dogs and 5 cats on the property. She is in compliance with City ordinance 2-507 by having the dogs and cats licensed with current rabies vaccinations. The inspection for her permit has been completed.


You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

A handwritten signature in black ink, appearing to read "W. Burr".

W. Burr #1548
Animal Control Officer
Lansing Police Department

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Steve L. Wayman, Chief of Police
DATE: December 11, 2018
SUBJECT: Request for Special Use Permit (128 E Kansas Ave)

Deborah Spezia has submitted a request for a special use permit to house more than the allowed 4 animals at 128 E Kansas Ave. Attached is ACO Wendy Burr's findings in this request.

Action:

A motion to approve or deny the special use permit for 128 E Kansas Ave

AGENDA ITEM #





CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: Debbie Spezie
 Address: 128 E Kansas Lansing Ks 66043
Street City State Zip Code
 Proposed Location (if different): 128 E Ks Lansing Ks 66043
Street City State Zip Code
 Mailing Address (if different): same
Street City State Zip Code
 Telephone (Day): 913-547-2629 Telephone (Evening): same Email: _____
 Property Owner Name: same Property Owner Telephone: same
 Property Owner Address: same
Street City State Zip Code

Number of Each Type of Animal: 65-70 adult domestic rabbits; 1 dog; 3 cats ginea pig
 General Description of Each Animal: domestic mixed rabbits, Malamute
2 QSH cats, 1 QH cat

Noises or Odors Anticipated: none anticipated over normal maintenance
odors of animals/rodents.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: individual
sealed building / chainlink run / gated w locks
caging inside

Interest in Such Animal(s): show animals & pets

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: common sense precautions
for animals -

Safety Precautions to be Taken: general precautions - public not
admitted without owner or designated persons

Prior Incidents Involving Public Health or Safety: none - not open for general
public admittance

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

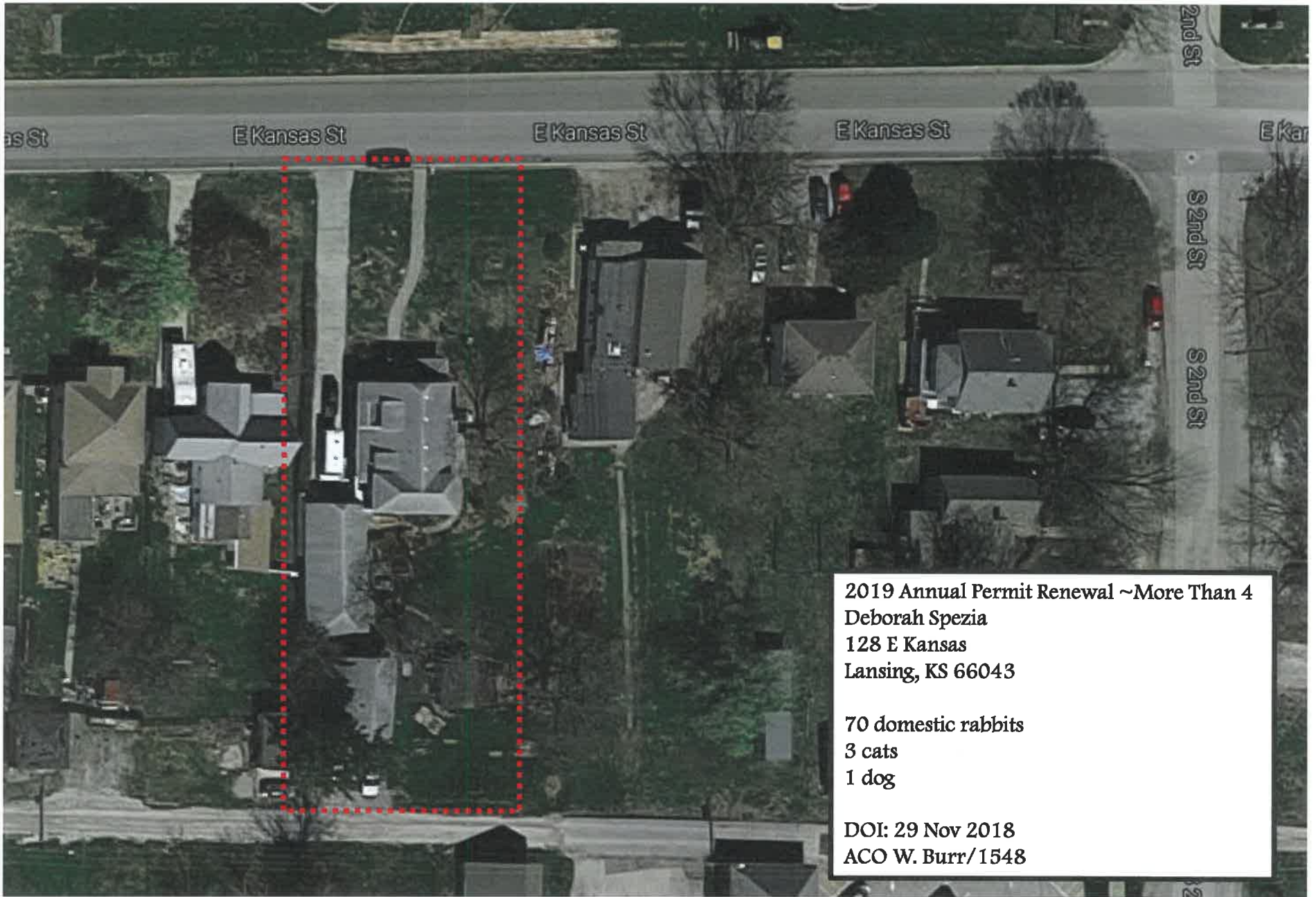
I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Debbie Spezie Date: 11-6-18

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: Shantel King 11/6/18
Signature Date
 Cost: \$25 License Period: Jan - Dec 2019
 Amount Received: \$25 Cash Check Credit
 Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs
 Inspection Scheduled: 11/29/18 @ 1430
 Police Signature: [Signature]
 Council Meeting Date: 12/20/18 Approved Denied







Lansing Police Department
800 1st Terrace
Lansing, KS 66043

Animal Permit
Review & Supplemental
Narrative

Type of Permit:	<input checked="" type="checkbox"/> More Than 4 Animals	<input type="checkbox"/> Dangerous Animal(s)
	<input type="checkbox"/> Kennel	<input type="checkbox"/> Other _____

Applicant's Name (LAST, First MI.) Spezia, Deborah J	Report Date (MM/DD/YYYY): 12/11/2018
Applicant's Address (Street, City, Zip): 128 E Kansas Ave, Lansing, KS 66043	

Permit Application Initiated By:	<input checked="" type="checkbox"/> Voluntary Compliance	<input type="checkbox"/> Observed Violation	<input type="checkbox"/> Citizen Complaint
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Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 1			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Irene Canonica/Kevin Allen @ 126 E Kansas Ave

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #: 2			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:
Courtesy letter mailed to Daniel Monroe (Property owner of 130 E Kansas Ave) @ 2500 S 22nd St, Leavenworth

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #:			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:

Adjoining Residential Contact Interview:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant:	Years Acquainted:
Contact #:			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Contact's Comments/Concerns:

In Current Ordinance Compliance:	Areas Of Non-Compliance:	Additional Comments:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Animal Tags	
Photos Taken & Retained:	<input type="checkbox"/> Insurance	<input type="checkbox"/> Fencing
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vaccinations	<input type="checkbox"/> Permit
	<input type="checkbox"/> Signage	<input type="checkbox"/> Other: _____
		<input type="checkbox"/> Other: _____

Results of Applicant Interview & Property Inspection / Officer's Narrative:
An inspection was initiated on 11/29/18 at 128 E Kansas Ave. Urine odor was an acceptable level for the number of rabbits being maintained in the building. No violations were observed. Local records were checked from 01/01/2017 to date and no associated complaints were found for 128 E Kansas Ave. Licensed animals have current rabies vaccinations.

Council Presentation (MM/DD/YYYY & HHMM): 12/20/18@1900	Applicant Notified (of Council Presentation) On (MM/DD/YYYY & HHMM): 11/29/18@1430
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Submitted By:	Date: 12/11/18	Reviewed By:	Date:
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City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Irene Canonica & Kevin Allen,

This letter is to inform you that your neighbor, Deborah Spezia at 128 E Kansas Ave, is renewing her permit application to own more than (4) four non-prohibited animals in the City of Lansing. Spezia is maintaining approximately 70 rabbits, 1 dog and 3 cats on the property. She is in compliance with City ordinance 2-507 by having her dog and cats registered with proof of current rabies vaccinations. The inspection for the permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department



City of Lansing
Police Department
Steven L. Wayman, Chief



December 11, 2018

Dear Property Owner,



This letter is to inform you that your neighbor, Deborah Spezia at 128 E Kansas Ave, is renewing her permit application to own more than (4) four non-prohibited animals in the City of Lansing. Spezia is maintaining approximately 70 rabbits, 1 dog and 3 cats on the property. She is in compliance with City ordinance 2-507 by having her dog and cats registered with proof of current rabies vaccinations. The inspection for the permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on December 20, 2018 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548
Animal Control Officer
Lansing Police Department

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Anthony J. Zell, Jr., Wastewater Utility Director 
DATE: December 14, 2018
SUBJECT: Award of Bid for Construction of Northwest Relief Sewer Project (City Projects 17-04 and 18-02)

Bids for the above referenced project were opened on November 29, 2018. Seven bids were received, a summary table is below for your review.

	Base Bid	Base Bid (Alt 1)
Site Rite Construction (LOW)	\$ 2,046,024.90	\$ 2,042,593.90
Linaweaver Construction	\$ 2,066,372.40	\$ 2,065,528.40
Redford Construction	\$ 2,152,488.40	\$ 2,164,414.40
Rodriguez Mech. Contractors	\$ 2,451,083.35	\$ 2,430,234.55
M CON	\$ 2,454,476.00	\$ 2,487,196.10
Carstensen Contracting Inc	\$ 2,989,436.62	\$ 2,970,147.42
BEK Consulting (HIGH)	\$ 3,801,171.00	\$ 3,840,278.00

The engineering estimate for the project was \$3,212,000. Staff from GBA and PEC have reviewed all the bid documents, bid bond, and quantities, and find that all bids are accurate and complete. The Alternate #1 in the base bid includes a reduction in price for most bidders; the work concerned the open cut of Meadow Lane vs. tunneling, the latter being the preferred method that we will move forward with.

Policy Consideration: The City of Lansing's Purchasing Policy, section 4.7, adopted by council action on May 7, 2015, states "The City Council is conscious of the economic impact created by purchasing goods and services locally; therefore, the City reserves the right to award bids to local vendors if it is deemed to be in the best economic interest of the City."

Further, Appendix A of the Purchasing Policy, Section II.9a-9e, allows a 2% local bid preference to bidders "domiciled within the City Limits". A local contractor did submit a bid for this project and is within 2% of the lowest bidder.

Financial Consideration: Financing for the construction of these improvements will be through the issuance of temporary notes, and ultimately GO bonds. The contractor has 220 calendar days to complete the project after an official notice to proceed is issued.

Action: A motion to approve the lowest bid from Site Rite Construction of Kansas City, MO for the construction of the Northwest Relief Sewer Project (City Projects 17-04 and 18-02), in the amount of \$2,042,593.90 (Two Million, Forty-Two Thousand, Five Hundred Ninety-Three Dollars and Ninety Cents)

OR

A motion to utilize the local bid preference outlined in the City of Lansing's Purchasing Policy, and award the bid to Linaweaver Construction of Lansing, KS for the construction of the Northwest Relief Sewer Project (City Projects 17-04 and 18-02) in the amount of \$2,065,528.40 (Two Million, Sixty-Five Thousand, Five Hundred Twenty-Eight Dollars and Forty Cents).

AGENDA ITEM

9



November 30, 2018

Mr. Tony Zell, Wastewater Utility Director
Wastewater Utility Department
800 First Terrace
Lansing, KS 66043

Re: Recommendation of Award
Project Nos. 17-04 & 18-02 – Golf Course Sewer and Northwest Relief Sewer

Dear Tony:

Please be advised that we have completed our review of the bid forms submitted by the seven (7) bidders at the bid opening on November 29, 2018 for the Golf Course Relief Sewer and Northwest Relief Sewer project. (Bid tabulations enclosed.) Site Rite Construction Co. (Site Rite) was the apparent low bidder with a total base bid price of \$2,046,024.90 for the entire project. Linaweaver Construction, Inc. (LCI) provided a total based bid of \$2,066,372.40. Because of the small difference between the total base bids for Site Rite and LCI (within \$20,347.50 being roughly 1% difference), we investigated both Site Rite and LCI in regard to ability to perform the work in a timely and efficient manner.

Mr. Matt Anderson of Site Rite was contacted on November 30, 2018 to discuss the bid that Site Rite had submitted for the subject project. Mr. Anderson indicated that Site Rite was comfortable with their amount shown on the bid.

Mr. John Will of LCI was also contacted on November 30, 2018 to discuss the bid that LCI submitted for the subject project. Mr. Will indicated that LCI was comfortable with their amount shown on the bid.

Based on the information attained by GBA including previous work experience with both contractors, we find no evidence that would prevent either of these two bidders from being able to complete Project Nos. 17-04 and 18-02 (Golf Course Sewer and Northwest Relief Sewer) in a timely and efficient manner.

The table below summarizes the bid tabs including both projects and the bid alternate for Site Rite and LCI. This includes a correction in LCI's summary of Bid Alternate A in favor of the City.



Bid Description	Site Rite Construction	Linaweaver Construction, Inc.
Northwest Relief Sewer Total Base Bid:	\$1,746,932.40	\$1,740,562.40
Grand Total Bid Alternate A:	-\$3,431.00	-\$844.00
Grand Total Base + Bid Alternate A:	\$1,743,501.40	\$1,739,718.40
Golf Course Relief Sewer Total Base Bid:	\$299,092.50	\$325,810.00
Northwest Relief Sewer + Golf Course Relief Sewer Total Base Bid:	\$2,046,024.90	\$2,066,372.40
Northwest Relief Sewer + Golf Course Relief Sewer + Bid Alt A:	\$2,042,593.90	\$2,065,528.40

GBA understands that the City is considering whether to award the contract to a “local preferred vendor,” Linaweaver Construction, Inc., being domiciled in the City of Lansing, based on the City of Lansing Purchasing Policy (being Appendix A of the City of Lansing Purchasing Manual approved on May 7, 2015). Based on the information provided herein, we recommend that the City select either of the two low bidders, including the deduct of Bid Alternate A for the chosen bidder’s price summarized above.

If you have any questions regarding this issue, please give me a call.

Sincerely,

GEORGE BUTLER ASSOCIATES, INC.



Colleen E. Connor, P.E.


Project Manager

Enclosures

cc: Tim Schneller, P.E. – GBA
 Alex Darby, P.E. – PEC



AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Beth Sanford, Finance Director
DATE: December 17, 2018
SUBJECT: Resolution No. B-9-18

Bond Counsel, Gilmore & Bell, has prepared Resolution B-9-18 requesting that the City Council authorize the improvements to the sewerage system of the city; and providing for the payment of the costs thereof.

Proceeds from the bonds will be used to permanently finance the Golf Course Relief Sewer Project (Project No. 17-04).

Action:

Staff recommends a motion to adopt Resolution No. B-9-18.

AGENDA ITEM #

10

RESOLUTION NO. B-9-18

A RESOLUTION OF THE CITY OF LANSING, KANSAS, AUTHORIZING IMPROVEMENTS TO THE SEWERAGE SYSTEM OF THE CITY; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

WHEREAS, the City of Lansing, Kansas (the “City”) and operates a sewerage plant and system (the “System”); and

WHEREAS, Charter Ordinance No. 2-2012 of the City (the “Charter Ordinance”) authorizes the City to operate and maintain sewers and disposal works for the collection and purification of the sewage of the City and to issue general obligation bonds to pay all or part of any costs thereof; and

WHEREAS, the governing body of the City has previously improved the System as follows:

Golf Course Relief Sewer Project (Project No. 17-04) and Northwest Relief Sewer Project (Project No. 18-02). Acquisition, construction and installation of new sanitary sewer interceptors, consisting of approximately 387 linear feet of 8-inch pipe, 871 linear feet of 10-inch pipe, 2,221 linear feet of 12-inch pipe, 6,523 of 18-inch pipe, and 145 linear feet of 36-inch steel casing, and any necessary and appurtenant improvements, all generally located east of Main Street a/k/a 7/73 Highway, north and along Emile Street, to west of Main Street a/k/a 7/73 Highway, generally west along the southern and western property line of Great Life Golf Course to Pebble Beach Drive, then south from Oakmont Drive to Holiday Drive and west to Merion Drive, all within the City.

(collectively, the “Project”), and hereby finds and determines that it is necessary and advisable to provide for the payment of the costs thereof by the issuance of general obligation bonds, as authorized by the Charter Ordinance.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section 1. Project Authorization. It is hereby authorized, ordered and directed that the System be improved by constructing the Project.

Section 2. Project Financing. The costs of the Project, including construction, engineering fees, acquisition of right-of-way and easements, contingencies and administrative expenses is \$3,000,000, plus costs of issuance and interest on any interim financing. The costs of the Project, together with costs of issuance and interest on any interim financing, shall be payable from the proceeds of general obligation bonds of the City issued under authority of the Charter Ordinance (the “Bonds”).

Section 3. Reimbursement. The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation §1.150-2.

Section 4. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the city.

ADOPTED AND APPROVED by the governing body of the City of Lansing, Kansas, on December 20, 2018.

(Seal)

ATTEST:

Mayor

Clerk

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF LANSING, KANSAS
HELD ON DECEMBER 20, 2018**

The governing body met in special session at the usual meeting place in the city, at 7:00 p.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**A RESOLUTION OF THE CITY OF LANSING, KANSAS, AUTHORIZING
IMPROVEMENTS TO THE SEWERAGE SYSTEM OF THE CITY; AND
PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.**

Thereupon, Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Yea: _____.

Nay: _____.

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. B-9-18 and was signed by the Mayor and attested by the Clerk.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

(Other Proceedings)

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Lansing, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Beth Sanford, Finance Director
DATE: December 17, 2018
SUBJECT: Resolution No. B-10-18

Bond Counsel, Gilmore & Bell, has prepared Resolution B-10-18, requesting that the City Council authorize a Resolution authorizing the offering for sale of General Obligation Refunding and Improvement Bonds, Series 2019-A, of the City of Lansing, Kansas.

Action:

Staff recommends a motion to adopt Resolution No. B-10-18.

AGENDA ITEM # 11

RESOLUTION NO. B-10-18

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS, SERIES 2019-A, OF THE CITY OF LANSING, KANSAS.

WHEREAS, the City of Lansing, Kansas (the “Issuer”) has previously authorized certain internal improvements described as follows (the “Improvements”):

<u>Project Description</u>	<u>Authority</u>	<u>Estimated Improvement Fund Deposit*</u>
Sewerage System Project	Charter Ordinance No. 2-2012	\$2,065,000

; and

WHEREAS, the Issuer proposes to issue its general obligation bonds to pay the costs of the Improvements; and

WHEREAS, the City Council of the Issuer (the “Governing Body”) has selected the firm of Piper Jaffray & Co. (“Municipal Advisor”), as municipal advisor for one or more series of general obligation bonds of the Issuer to be issued in order to provide funds to permanently finance the Improvements; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor and Gilmore & Bell, P.C., Kansas City, Missouri, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with the Director of Finance, to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS, AS FOLLOWS:

Section 1. The Issuer is hereby authorized to offer for sale the Issuer’s General Obligation Bonds, Series 2019-A (the “Bonds”) described in the Notice of Bond Sale (the “Notice of Bond Sale”), which is to be prepared by Bond Counsel in conjunction with Issuer staff. All proposals for the purchase of the Bonds shall be delivered to the Governing Body at its meeting to be held on the sale date referenced in the Notice of Bond Sale, at which meeting the Governing Body shall review such bids and award the sale of the Bonds or reject all proposals.

Section 2. The Mayor and Director of Finance, in conjunction with the Municipal Advisor and Bond Counsel, are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the “Preliminary Official Statement”), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Bonds.

* Represents estimated amount of Bond proceeds to be deposited into the Improvement Fund; excludes costs of issuance and interest on any temporary financing.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Leavenworth County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and awarded or rejected in the manner set forth in the Notice of Bond Sale.

Section 4. For the purpose of enabling the purchaser of the Bonds (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the Mayor and Director of Finance or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds.

Section 7. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

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ADOPTED by the Governing Body on December 20, 2018.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

_____, 2019

To: _____

Re: General Obligation Bonds, Series 2019-A

The undersigned are the duly acting Mayor and Clerk of the City of Lansing, Kansas (the "Issuer"), and are authorized to deliver this Certificate to the purchaser (the "Purchaser") of the above-referenced bonds (the "Bonds") on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the Bonds.

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

CITY OF LANSING, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF LANSING, KANSAS
HELD ON DECEMBER 20, 2018**

The City Council (the "Governing Body") met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Present: _____.

Absent: _____.

The Mayor declared that a quorum was present and called the meeting to order.

(Other Proceedings)

Council Member _____ presented and moved the adoption of a Resolution entitled:

A RESOLUTION OF THE CITY OF LANSING, KANSAS, AUTHORIZING IMPROVEMENTS TO THE SEWERAGE SYSTEM OF THE CITY; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

Council Member _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted by the Governing Body and the Clerk designated the same Resolution No. _____.

Council Member _____ presented and moved the adoption of a Resolution entitled:

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS, SERIES 2019-A, OF THE CITY OF LANSING, KANSAS.

Council Member _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted by the Governing Body and the Clerk designated the same Resolution No. _____.

(Other Proceedings)


CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Governing Body of the City of Lansing, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

AGENDA ITEM

TO: Mayor; Lansing City Council
FROM: Tim Vandall, City Administrator 
DATE: December 17, 2018
SUBJECT: Notice of Intent to Terminate

Explanation: As the Council has discussed over the last six months, we have a desire to terminate our participation in Leavenworth County Fire District #1. It has always been the City's desire to continue a positive working relationship with all parties. This notice supercedes our original notice dated June 28, 2018, and would modify the date of transition from January 2020, to June of 2020.

Financial Considerations: Property tax rates for LCFD#1 have increased by 84.2% dating back to 2010 (Kansas Department of Revenue Website). The City is prepared begin valuation and apportionment of LCFD#1 property, assets, and liabilities.

Policy Considerations: The City believes this action will increase local efficiency by providing consistency and centralized coordination at the local level with inspections, personnel allocation, staffing, and organizational cooperation with other first responders, including municipal police. In addition to serving and being more responsive to Lansing residents' needs, the City is confident it can provide fire protection services to High Prairie and Delaware Townships should they desire to enter into discussion for those services.

Action: Approve Notice of Intent to Terminate, as presented.

AGENDA ITEM #

12



City of Lansing
800 First Terrace
Lansing, Kansas 66043

NOTICE OF INTENT TO TERMINATE

December 22, 2018

To: LV Fire District No. 1 - Attn:

Dean Moburg, Chairman
LV CO Fire District No. 1
111 E. Kansas Street
Lansing, Kansas 66043

Jeff Klemp
Lansing LV CO FD No.1 Rep
107 Rock Creek Loop
Lansing KS 66043

Marcus Majure
Lansing LV CO FD No.1 Rep
1414 Corey Lane
Lansing, KS 66043

James Fricke
Lansing LV CO FD No.1 Rep
300 Crestview
Lansing, KS 66043

Dave Nester
High Prairie LV CO FD No. 1 Rep.
18456 Tonganoxie Road
Leavenworth, KS 66048

Todd Farley, Chief
LV CO Fire District No. 1
111 E Kansas
Lansing KS 66043

To: High Prairie Township - Attn:

Brian Kellogg, Trustee
24532 Tonganoxie Drive
Leavenworth, KS 66048

Kathleen Williams
17203 McIntyre Road
Leavenworth, KS 66048

Roberta M. Ready
24309 Tonganoxie Road,
Leavenworth, KS 66048

Dave Nester
High Prairie LV CO FD No. 1 Rep.
18456 Tonganoxie Road
Leavenworth, KS 66048

To: Delaware Township - Attn:

Melissa Runnebaum-Allen, Trustee
26141 155th Street
Leavenworth, KS 66048

Terry Bartkoski, Treasurer
16228 Dana Lane
Leavenworth, KS 66048

Stacy Driscoll, Clerk
16276 Dana Lane
Leavenworth, KS 66048

Dean Moburg, Chairman
Delaware LV CO FD No. 1 Rep.
111 E. Kansas Street
Lansing, Kansas 66043

To: Leavenworth County – Attn:

Robert W. Holland
Commissioner, 1st Dist.
300 Walnut Street, Ste. 225
Leavenworth, Kansas 66048

Doug Smith
Commissioner, 3rd Dist.
300 Walnut Street, Ste. 225
Leavenworth, Kansas 66048

Janet Klasinski
County Clerk
300 Walnut Street, Ste. 106
Leavenworth, Kansas 66048

Janice Van Parys
County Treasurer
300 Walnut Street, Ste. 105
Leavenworth, Kansas 66048

To: City of Lansing – Attn:

Don Studnicka
800 First Terrace
Lansing, KS 66043

Gregg Buehler
800 First Terrace
Lansing, KS 66043

David Trinkle, Jr.
800 First Terrace
Lansing, KS 66043

Andi Pawlowski
800 First Terrace
Lansing, KS 66043

Kerry Brungardt
800 First Terrace
Lansing, KS 66043

Jesse Garvey
800 First Terrace
Lansing, KS 66043

Tony McNeil
800 First Terrace
Lansing, KS 66043

Gene Kirby
800 First Terrace
Lansing, KS 66043

Michael Smith
Mayor
800 First Terrace
Lansing, KS 66043

Cc: Attorney General – Attn:

Derek Schmidt
120 SW 10th Ave.
2nd Floor
Topeka, Kansas 66612



City of Lansing
800 First Terrace
Lansing, Kansas 66043

Re: Notice of Intent to Terminate AN INTERLOCAL COOPERATION AGREEMENT FOR THE ESTABLISHMENT OF A JOINT BOARD, A FIRE DISTRICT BOARD OF TRUSTEES AND THE FUNDING AND OPERATION OF FIRE DISTRICT NO. 1, COUNTY OF LEAVENWORTH, KANSAS (the "Agreement") in accordance with Paragraphs 2 and 10(b) of the Agreement, to be effective at the end of the existing term of the Agreement in June, 2020.

On December 20, 2018, the Lansing City Council approved a motion directing the City of Lansing to provide a notice of its intent to terminate the referenced Agreement, to be effective in June, 2020, at the end of the existing term of the Agreement. As Mayor of Lansing, I have been directed to send this notice of intent to the members of the Fire District 1 Board of Trustees as well as the parties to the referenced Agreement. Please consider this letter to be Lansing's notice of intent to terminate, as contemplated by the Agreement at paragraphs 10(b) and 2. This notice supersedes the notice dated June 28, 2018.

As I have previously advised, this notice should not be taken as a criticism of the service provided by Fire District 1 ("FD1"). There are several reasons for Lansing's termination of the Agreement, including but not limited to giving Lansing citizens more local control over their fire protection services, and to similarly localize the control and cost to finance such protection.

Lansing also believes that municipal fire protection will increase local efficiency by providing consistency and centralized coordination at the local level with inspections, personnel allocation, staffing, and organizational cooperation with other first responders, including municipal police.

In addition to serving and being more responsive to Lansing residents' needs, the City is confident it can provide fire protection services to High Prairie and Delaware Townships should they desire to enter into discussions for such continued services. Lansing is willing to provide temporary or permanent fire protection services.



Finally, pursuant to paragraphs 10(c) and 10(d) of the Agreement, the City is prepared to begin the valuation and apportionment of LV CO FD No. 1 property / assets / liabilities. We look forward to working with the Board of Fire District No. 1 and the parties to the Agreement on apportioning FD1's property in a manner serving all parties' interests.

Sincerely,

Michael W. Smith

CITY COUNCIL-CITY OF LANSING KS

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 14, 2018
SUBJECT: Resolution for Kansas PRIDE Program

Lansing PRIDE is asking that the City Council adopt Resolution B-11-18 pledging their support to the Kansas PRIDE Program. Having an annual resolution in support of PRIDE is very worthwhile and confirms the City's on-going commitment to the organization.

Action: Staff recommends a motion to adopt Resolution B-11-18 supporting the Kansas PRIDE Program.

AGENDA ITEM #

13

**KANSAS PRIDE PROGRAM
ENTRY GOVERNMENT RESOLUTION
YEAR 2018**

Resolution No. B-11-18

WHEREAS, local municipal government has a responsibility to develop the capacity to undertake a viable community development effort; and

WHEREAS, community development needs and problems can best be determined and solved through a cooperative effort between elected officials and those citizens they represent; and

WHEREAS, the Kansas PRIDE Program, co-administered by the Kansas Department of Commerce & Housing and K-State Research and Extension, has been reviewed and found to be a means to improve our community, and

WHEREAS, the Mayor and Council do herewith pledge their full support, endorsement, and cooperation in carrying out the requirements of the Kansas PRIDE Program.

NOW THEREFORE BE IT RESOLVED, that the community of the City of Lansing urges its citizens to join this effort and hereby declares this city to be an official entrant in the PRIDE Program for the year of 2018.

PASSED AND APPROVED THIS 20th DAY OF DECEMBER IN THE YEAR OF 2018.



{SEAL}

Attest:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 14, 2018
SUBJECT: Ordinance No. 1015 – Codification of Ordinances

This ordinance codifies any changes and ordinances passed since the last codification ordinance in 2017. By adopting this ordinance, the City Code will be codified with these changes. A summary of changes has been included with this agenda item.

Action: Staff recommends a motion to adopt Ordinance No. 1015.

AGENDA ITEM #

14

2018 SUMMARY OF CODE UPDATES:

All of the following will be incorporated into the City Code.

❖ Chapter 1. Administration, Article 4 Residency Requirements for certain City Employees

1-405A – Based on consensus at January 2018 Work Session, Residency Requirement for Department Heads has been updated to reflect they must reside within the boundaries of Lansing Unified School District 469.

❖ Chapter 2. Animal Control and Regulation:

2-105 Animals prohibited in residentially zoned areas – Incorporated revised language regarding bees/apiaries in R-1 and R-2 zones areas via a Conditional Use Permit per Ordinance No. 1010, passed and approved 10/18/2018.

2-108 Penalty – Updated penalty information to apply to all or Article 1 and not just a specific section per Ordinance No. 1010, passed and approved 10/18/2018.

❖ Chapter 13 Parks/Public Property:

13-101 – Removed Lost 80 Park from listed public parks within Lansing.

13-301 thru 13-305 – Incorporated revised language regarding Parks & Recreation Advisory Board via Ordinance No. 1014 (if approved)

13-401 thru 13-410 – Incorporated revised language regarding Lansing Community Library & Lansing Community Library Advisory Board per Ordinance No. 1008, passed and approved 9/16/2018.

❖ Chapter 12. Public Offenses:

12-101 – Incorporated 2018 Uniform Public Offense Code per Ordinance No. 1006, passed and approved 8/16/2018.

❖ Chapter 15. Traffic:

15-101 thru 15-103 – Incorporated 2018 Standard Traffic Ordinances per Ordinance No. 1005, passed and approved 8/16/2018.

ORDINANCE NO. 1015

AN ORDINANCE ADOPTING THE CODIFICATION OF ORDINANCES OF THE CITY OF LANSING, KANSAS, AUTHORIZED BY ORDINANCE NO. 272 PROVIDING FOR THE REPEAL OF CERTAIN OTHER ORDINANCES NOT INCLUDED THEREIN, EXCEPTING CERTAIN ORDINANCES FROM REPEAL AND SAVING CERTAIN ACCRUED RIGHTS AND LIABILITIES.

Be it Ordained by the Governing Body of the City of Lansing, Kansas:

SECTION 1. The codification of ordinances of the City of Lansing, Kansas, authorized by Ordinance No. 272 and K.S.A. 12-3014 and 12-3015, as set out in the following chapters, Chapters 1 to 17 and Appendices A and B all inclusive, and entitled the "Code of the City of Lansing, Kansas, 2018," is hereby adopted and ordained as the "Code of the City of Lansing, Kansas, 2018," and said codification shall become effective upon publication of no fewer than 3 copies of said code in book form.

SECTION 2. All ordinances and parts of ordinances of a general nature passed prior to the publication date of this ordinance are hereby repealed as of the date of publication of said code except as hereinafter provided.

SECTION 3. In construing this ordinance, the following ordinances shall not be considered or held to be ordinances of a general nature:

- (a) Ordinances pertaining to the acquisition of property or interests in property by gift, purchase, devise, bequest, appropriation or condemnation;
- (b) Ordinances opening, dedicating, widening, vacating or narrowing streets, avenues, alleys and boulevards;
- (c) Ordinances establishing and changing grades of streets, avenues, alleys and boulevards;
- (d) Ordinances naming or changing the names of streets, avenues and boulevards;
- (e) Ordinances authorizing or directing public improvements to be made;
- (f) Ordinances creating districts for public improvements of whatsoever kind or nature;
- (g) Ordinances levying general taxes;
- (h) Ordinances levying special assessments or taxes;
- (i) Ordinances granting any rights, privileges, easements or franchises therein mentioned to any person, firm or corporation;
- (j) Ordinances authorizing the issuance of bonds and other instruments of indebtedness by the city;
- (k) Ordinances authorizing contracts;
- (l) Ordinances establishing the limits of the city or pertaining to annexation or exclusion of territory;
- (m) Ordinances relating to compensation of officials, officers and employees of the city;
- (n) Ordinances of a temporary nature;

Provided that the above enumeration of exceptions shall not be held or deemed to be exclusive, it being the purpose and intention to exempt from repeal any and all ordinances not of a general nature and general ordinances specifically excepted by this section.

SECTION 4. The arrangement and classification of the several chapters, articles, and sections of the code adopted by Section 1 of this ordinance and the head notes and footnotes at the ends of the sections, are made for the purpose of convenience and orderly arrangement, and do not constitute a part of the ordinances, and therefore, no implication or presumption of legislative intent or construction is to be drawn therefrom.

SECTION 5. The repeal of ordinances as provided in Section 2 hereof, shall not affect any rights acquired, fines, penalties, forfeitures or liabilities incurred thereunder, or actions involving any of the provisions of said ordinances or parts thereof. Said ordinances above repealed are hereby continued in force and effect after the passage, approval and publication of this ordinance for the purpose of such rights, fines, penalties, forfeitures, liabilities and actions therefor.

SECTION 6. If for any reason any chapter, article, section, subsection, sentence, portion or part of the "Code of the City of Lansing, Kansas, 2018," or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision will not affect the validity of the remaining portions of this code.

SECTION 7. This ordinance shall take effect and be in force from and after the publication of the "Code of the City of Lansing, Kansas, 2018," as provided in K.S.A. 12-3015.

PASSED AND APPROVED by the Governing Body of the City of Lansing, County of Leavenworth, State of Kansas, this 20th day of December, 2018.

{SEAL}

Michael W. Smith, Mayor

Attest:

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Gregory Robinson, City Attorney

Published: *Leavenworth Times*

Date Published:

CITY OF LANSING
FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE

Ordinance No. 1015: An Ordinance Adopting the Codification of Ordinances of the City of Lansing, Kansas, Authorized by Ordinance No. 272 Providing for the Repeal of Certain Other Ordinances Not Included Therein, Excepting Certain Ordinances from Repeal and Saving Certain Accrued Rights and Liabilities.

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 1015 Summary:

On December 20, 2018, the City of Lansing, Kansas, adopted Ordinance No. 1015, adopting the Codification of Ordinances of the City of Lansing, Kansas. A complete copy of this ordinance is available at www.lansing.ks.us or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: December 20, 2018

Gregory Robinson, City Attorney

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	18983	19,073	90	Inherited from PD in Jan. 2016
						0	
						0	
						0	
						0	
Total						90	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	12.28	13.74	1.46	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	52	52	0	
						0	
						0	
						0	
						0	
Total						1.46	

Parks and Recreation Fleet Report November 2018

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2002	Ford	Explorer	SUV	128112	128117	5	Parks Maintenance	
2011	Dodge	Charger	passenger car	77267	77301	34	Activity Center use	
2014	Ford	F-350	Dump truck	11158.8	11335	176.2	Parks Maintenance	
2017	Chevrolet	Silverado	truck	8428	8720	292	Parks Maintenance	
2018	Ford	F-350	4-door crew	1544	2169	625	Parks Maintenance	
Total						1,132		

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1977	1977	0	Parks Maintenance	
1996	Hustler	Range Wing	mower	1905.9	1905.9	0	Parks Maintenance	
2005	Kubota	F3060	mower	281.3	281.3	0	Parks Maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1008.7	1014.6	5.9	Parks Maintenance	
2012	Wright	ZK	stand mower	992.5	992.5	0	Parks Maintenance	
2014	Kubota	ZD331LP-72	mower	1274.2	1276.6	2.4	Parks Maintenance	
2016	ABI	Force	infield groomer	143.5	149	5.5	Parks Maintenance	
2017	Kubota	ZD1211	mower	345.8	349.9	4.1	Parks Maintenance	
2018	Polaris	Ranger	utility vehicle	67.1	70	2.9	Parks Maintenance	
Total						20.8		

Lansing Public Works Department

Monthly Fleet Report

Month November Year 2018

Vehicles

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	55,342	55,395	53	
2007	Ford	Ranger XLT	LT. Pick-up Ext	42,576	42,843	267	
1998	Ford	1/2 ton	Pick-up	64,072	64,250	178	
2001	Ford	Ranger	LT. Pick-up Ext	117,188	117,291	103	
2005	Ford	Ranger	LT. Pick-up Ext	42,048	42,311	263	
2000	Ford	Explorer	SUV	188,073	188,213	140	
2005	Sterling	LT 8500	Dump Truck	49,790	49,911	121	
2007	Elgin	Crosswind J+	Street Sweeper	5,760	5,760	0	
1992	Ford	700	Dump Truck	63,786	63,574	-212	repairs to clutch and transmission apparently changed odometer
2017	Chevrolet	3500	Pick-up Truck	7,967	8,621	654	
2002	Ford	F350 4x4	Dump Truck	73,776	74,072	296	
2011	International	7400	Dump Truck	14,282	14,475	193	
2016	Ford	F350 4x4	One-ton Dump Truck	6,399	6,732	333	
2006	Dodge	Charger	Sedan	123,593	123,623	30	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,050	5,050	0	
2004	IR	DD-24	Asphalt Roller	271	271	0	
2006	IR	185	Air Compressor	193	193	0	
1993	Ford	5030	Tractor	523	523	0	
1997	Bobcat	763	Skid Steer	2,112	2,115	3	
2014	Case	580 SNWT	Backhoe	901	954	53	
2002	Crafcoc	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,573	1,573	0	
2009	Case	465	Skid Steer	593	593	0	
2004	Case	621D	Front Loader	2,186	2,186	0	at treatment plant

Nov-18

City Influent	30.97 MG	City Avg Daily	1.03 MG
LCF Influent	12.02 MG	LCF Daily Avg	.401 MG
Total Biosolids	.965 MG	Precip	.91 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8168	8174	6	Collection System	
2002	Ford	350	Pick Up Truck	94085	94113	28	Ops/Maint.	
2012	Chevrolet	Tahoe	SUV	96308	96650	342	Ops/Maint.	
2005	Ford	550	Flatbed Truck	42759	42900	141	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	131	178	47	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	20052	20125	73	Biosolids Disposal	
Total						637		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	943	943	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2235	2236	1	Collection System	
1999	Aries	Saturn III	Camera Trailer	344	344	0	Collection System	
2004	John Deere	7920	Tractor	1208	1218	10	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1234	1236	2	Operations	
2004	Case	621D	Loader	2282	2291	9		
2005	Polaris	Ranger #2	Utility Vehicle	1210	1216	6	Maintenance	
2006	JCB	531-70	Telehandler	564	566	2	Plant Activities	