

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Discussion

2. Update on Eisenhower Rd. and K-7 Intersection

Council Consideration of Agenda Items:

3. Reservation for Street De-Icing Rock Salt
4. Executive Session – Consultation with Attorney

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

- Request for Funds Letter from the Leavenworth County Board of County Commissioners
- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permit/Licenses and Code Enforcement Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator *T*
THRU: Sarah Bodensteiner, City Clerk *SB*
FROM: Shantel Scrogin, Assistant City Clerk *SS*
DATE: November 12, 2019
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for November 7, 2019 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for November 7, 2019 as presented.

AGENDA ITEM #

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Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle
Ward 2: Andi Pawlowski and Don Studnicka
Ward 3: Kerry Brungardt and Jesse Garvey
Ward 4: Gregg Buehler and Tony McNeill

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of October 17, 2019, as presented. Councilmember Pawlowski seconded the motion. The motion was approved with Councilmember Garvey abstaining from the vote.

Audience Participation: Mayor Smith called for audience participation and 1 person came to the podium.

Maralee Thompson at Willow Drive stated there was another accident at the intersection of K-7 and Gilman and she is requesting a stoplight be put in at that location.

- Mayor Smith stated it has been 10+ years since this request has been brought up with KDOT so it may be time to re-approach the subject.

Ms. Thompson also requested a dead end or no outlet sign be installed on Willow Drive so that large trucks and semis aren't using the cul-de-sac to turn around when they realize it is not a through street. She also asked about signage at HWY 5 and Stranger, as people who aren't from the area can't see the sign and don't realize Stranger turns into East Mary once it comes into Lansing City limits.

Presentations:

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Trade Board of Appeals Appointments: Councilmember Buehler moved to appoint the listed members to the Board of Appeals for three-year terms, expiring November 30, 2022. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Ordinance No. 1036 – Rezone Request 00000 Ida Street: Councilmember Brungardt moved to approve and adopt Ordinance No. 1036 as presented. Councilmember Buehler seconded the motion. Councilmember McNeill recused himself since he is the property owner. Councilmember Pawlowski recused herself since she was the realtor who sold the property to Councilmember McNeill.

- Councilmember Pawlowski asked do we need to move.
 - City Attorney Greg Robinson replied no, you stay.
 - Councilmember Pawlowski stated but we don't vote or anything.
 - City Attorney Greg Robinson responded don't vote, no discussion.

The motion was approved.

Ordinance No. 1037 – City Code Changes Chapter 12, Article 2 Curfew: Councilmember Buehler moved to approve and adopt Ordinance No. 1037 as presented. Councilmember Kirby seconded the motion.

- Councilmember Studnicka stated I just want to make sure that all we're really changing is the fee structure, we're leaving the fines as they were before, correct.
 - Councilmember Garvey replied ages 16 and 17 is 12:30am to 6am still.

The motion was unanimously approved.

Executive Session – Consultation with Attorney: Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A 75-4319(b)(2) for 20 minutes, beginning at 7:10 PM and returning to the Council Chambers at 7:30 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return open session at 7:30PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A 75-4319(b)(2) for 10 minutes, beginning at 7:31PM and returning to the Council Chambers at 7:41PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return open session at 7:41PM. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Engineer: City Engineer Matt Harding had nothing to report.

City Administrator: City Administrator Tim Vandall had nothing to report.

Governing Body: Councilmember Trinkle provided a fun fact, the cigarette lighter was invented before the match was invented.

Councilmember Kirby read a piece from the Leavenworth Times, in regard to University of Kansas student Asia Butler (from Lansing) and her partner winning a debate tournament beating out schools such as Georgetown University, Baylor University, University of California at Berkley and Emory. He congratulated Asia and is proud to know her.

Councilmember Pawlowski asked about the Saddle Ridge intersection and not doing it until we know the houses are being built.

- City Administrator Tim Vandall replied we already started engineering it but we’re not going to acquire easements or anything like that until we have a firm date.

Councilmember Pawlowski asked the easements from that developer would be

- City Administrator Tim Vandall responded I’m sure he would let us have it but we would have to contact Lansing Correctional Facility and then two other properties we’d have to speak with.

Councilmember Pawlowski asked when the sales tax was through.

- City Administrator Tim Vandall replied that was through the October disbursement so there should be two months remaining.

Councilmember Garvey did you know in Ward 3 there were 1,348 registered voters with only 340 voted.

Councilmember Buehler let everyone know a resident in Ward 4, Eric Hinkley won the bronze medal in the World Wrestling Championship in Tbilisi, Georgia recently. He also provided a fun fact, on this day in 1911, Marie Curie became the first multiple Nobel Prize winner for chemistry after she had already won for physics. To this day, she is the only woman to have won twice and the only person to win in two science categories.

ADJOURNMENT:



Councilmember Brungardt moved to adjourn. Councilmember Studnicka seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:46 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM


TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: November 18, 2019
SUBJECT: Update on Eisenhower Rd. and K-7 Intersection

City Administrator Tim Vandall, Public Works Director Michael Spickelmier, and CED Director Matthew Schmitz will update the Council on the intersection at Eisenhower and K-7 (Main Street).

AGENDA ITEM #

2

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Mike Spickelmier, Director of Public Works *MWS 11/13/2019*
DATE: November 13, 2019
SUBJECT: Purchase of De-icing Rock Salt

Policy Consideration:

Lansing Public Works participated with the volume purchasing of deicing salt with Leavenworth County as well as the other cities. This is for 3,000 tons plus and additional 500 tons for the City of Lansing.

The results of that group purchase has a per ton price of \$62.38 with Independent Salt of Kanapolis KS.

Financial Consideration: There is both a need to replenish the deicing salt supply for this year, as well as to maintain for 2020. Currently (10/21/19) \$38,760.21 has been expended for deicing chemical in 2019. There is \$35,000 budgeted in 2020, but this also included the need to purchase liquid Magnesium Chloride, so it is possible that there will be an overrun if the full 500 tons is needed.

Action: Approve the cooperative bid price of \$62.38 with Independent Salt of Kanapolis KS, and authorized the Public Works Department to purchase salt as needed.

AGENDA ITEM #

3



COUNTY OF LEAVENWORTH

Department of Public Works

300 Walnut, Suite 007
Leavenworth, Kansas 66048-2815
Phone (913) 684-0470
Fax (913) 684-0473

Bid Form

Rock Salt Suppliers:

Please send us your quotation for up to **3000 tons** of medium rock salt, (with the option to purchase more if necessary) starting October 1, 2019. Our conditions are as follows:

- 1) Salt to meet Kansas Department of Transportation Specifications. To include anti-caking treatment.
- 2) Delivery is to be made to the Leavenworth County Shop (23690 187th Street), which is located 8 miles Northeast of Tonganoxie on County Route 29.
- 3) Delivery to be made by end dump truck protected against moisture while in-route.
- 4) Actual tonnage must be within +/- five percent of the total tonnage.
- 5) The Leavenworth County Shop will contact you with delivery dates.

6) **Bid Price Per Ton:** \$ 62.38

In addition, the City of Tonganoxie Kansas, City of Basehor Kansas, City of Lansing Kansas, and the City of Leavenworth Kansas would like to be included as add alternates to the Leavenworth County Bulk Bid. Each municipality would make arrangements and purchase their requested amount of rock salt directly from the awarded supplier at the bid price. The invoicing and payment for this material will be handled directly between the City and the Supplier; LVCO will not be an intermediary for these bid alternates. If the inclusion of these municipalities adversely impacts the base bid for Leavenworth County, then these alternates will not be exercised:

1. **Alternate #1** - Basehor, POC Gene Myracle (913) 724-2000, **200 Tons**
2. **Alternate #2** - Tonganoxie, POC Kent Heskett (913) 845-2640, **200 Tons**
3. **Alternate #3** - Lansing, Tim Vandall (913) 727-1700, **500 Tons**
4. **Alternate #4**- Leavenworth City, Curtis Marks Sr. (913) 682-0650, **1400 Tons, 700 tons by October 2019 and the remainder needed in early 2020.**

5. **Bid Price Per Ton:** \$ 62.38

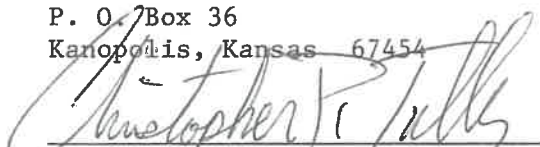
Your bid should be sent to the Leavenworth County Clerk's Office, at the Courthouse, 300 Walnut, Suite 106 Leavenworth, KS 66048, and must be marked "**Salt Bids**" on the front of the envelope. The bids must be received prior to **10:00 a.m. on Tuesday, August 20th, 2019**, at which time they will be opened and read aloud in the County Clerk's Office.

Leavenworth County reserves the right to reject any and all bids and to waive any nonconformity in any submitted bid.

Sincerely,

Michael Spickelmier, P.E.
Director of Public Works

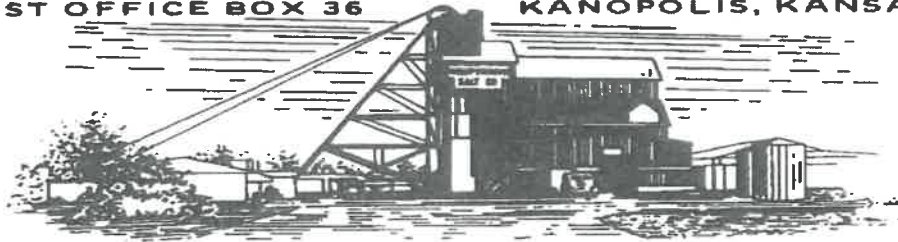
08/15/2019
Independent Salt Company
P. O. Box 36
Kanopolis, Kansas 67454


Christopher P. Tully, Sales Mgr.

INDEPENDENT SALT *Company*

POST OFFICE BOX 36

KANOPOLIS, KANSAS 67454



8/14/19

Michael Spickelmier, P.E.
Director of Public Works
Leavenworth County
300 Walnut, Ste 007
Leavenworth, KS 66048

Michael,



First, we want to thank you for giving us the opportunity to bid your business again this year. As you well know, every season is different when it comes to the supply and demand of road salt. This season is no different, as everyone is looking to fill up early after the unprecedented winter we experienced last year.

As a result of this, in submitting our bid this year, we can't guarantee completing deliveries on any early orders (placed August-October) before the end of December. We are currently maxed out with the business already under contract for this fall. That isn't to say that we can't deliver some salt to you in the meantime, but completing early orders, in their entirety, will be difficult at best. I want to be up front with you, as I'm sure it could affect your decision when choosing a salt supplier for this winter. Please feel free to call me with any questions.

Sincerely,

Chris Tully
Sales Manager
Independent Salt Company

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: November 18, 2019
SUBJECT: Executive Session – Consultation with Attorney

Executive Session will be called for 45 minutes for consultation with Attorney.

AGENDA ITEM #

4



COUNTY OF LEAVENWORTH

Board of County Commissioners

300 Walnut, Suite 225

Leavenworth, Kansas 66048-2815

(913) 684-0417

Facsimile (913) 684-0410

email: BOCC@leavenworthcounty.gov

November 12, 2019

City of Lansing
800 First Terrance
Lansing, KS 66043

Mayor Smith, Mr. Vandall, Lansing City Council -

The Leavenworth County Commission would like to solicit support for a proposed new bridge across the Missouri River. While the actual route is yet unknown the idea currently is that it would connect on the Kansas side somewhere between McIntyre Road and Eisenhower Road in Lansing and on the Missouri side to Highway 152. The Leavenworth County Board of Commissioners believes this new connection would spur significant economic development and growth throughout the region.

This idea is in the very early stages but the Commission would like to see this concept move forward and gain support from the federal, state, and local entities that will be involved in the process and funding. Along those lines we have taken the initial step of submitting the idea to the Mid America Regional Council's 2050 call for projects. This will allow the project to be reviewed, graded and eventually be eligible for grant funding.

As we are all aware a project like this can't be pulled off without significant political support, collaboration and funding. To that end we are asking that City of Lansing provide a letter of support for the project. These letters should help the scoring process for grant applications but also give us an idea who will be involved as the project moves forward.

We believe the next step will involve forming a committee to oversee the completion of a preliminary feasibility study. While the committee will ultimately hammer out the complete details of the study we anticipate it would include stakeholder's engagement, high level traffic modeling and potential route alignments. The anticipated cost of a study like this is in the \$50,000.00 range but again this could vary slightly once the committee defines the full scope of services and solicits proposals.

Leavenworth County is prepared to commit up to \$25,000.00 towards the ultimate cost of the study and would like to ask that your agency commit funds as well. Ultimately each agencies cost will be dependent on how many entities decide to participate and the final cost of the study. We propose a simple division of cost by the total number of participants. Understanding that without adequate funds we can't move forward.

Sincerely,

Leavenworth County Board of Commissioners

Handwritten signature of Doug Smith in blue ink.

Doug Smith

Handwritten signature of Vicky Kaaz in blue ink.

Vicky Kaaz

Handwritten signature of Jeff Culbertson in blue ink.

Jeff Culbertson

Handwritten signature of Chad Schimke in blue ink.

Chad Schimke

Handwritten signature of Mike Stieben in blue ink.

Mike Stieben

Parks and Recreation Fleet Report October 2019

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	77855	77873	18	AC/Parks use	
2014	Ford	F-350	Dump truck	12899.5	13129.2	229.7	Parks maintenance	
2016	Jeep	Patriot	SUV	63874	64018	144	Activity Center use	
2017	Chevrolet	Silverado	truck	11725	11975	250	Parks maintenance	
2018	Ford	F-350	4-dr crew	9653	10478	825	Parks maintenance	
Total						1,467		

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1977	1977	0	Parks maintenance	
2005	Kubota	F3060	mower	297	297	0	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1093.3	1099.7	6.4	Parks maintenance	
2012	Wright	ZK	stander mower	1054	1055.4	1.4	Parks maintenance	
2014	Kubota	ZD331LP-72	mower	1365.2	1374.4	9.2	Parks maintenance	
2016	ABI	Force	infield groomer	195.1	199.8	4.7	Parks maintenance	
2017	Kubota	ZD1211	mower	467.1	488.9	21.8	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	109.2	112.5	3.3	Parks maintenance	
2019	Exmark	LZ 72	mower	130.2	150.7	20.5	Parks maintenance	
2019	Emark	LZ 96	mower	86	91.5	5.5	Parks maintenance	
Total						72.8		

Lansing Public Works Department**Monthly Fleet Report**Month October Year 2019**Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	56,790	56,836	46	
2007	Ford	Ranger XLT	LT. Pick-up Ext	45,990	46,690	700	
1998	Ford	1/2 ton	Pick-up	65,841	65,914	73	
2005	Ford	Ranger	LT. Pick-up Ext	44,335	44,514	179	
2005	Sterling	LT 8500	Dump Truck	52,555	52,768	213	
2007	Elgin	Crosswind J+	Street Sweeper	6,174	6,182	8	
1992	Ford	700	Dump Truck	64,002	64,059	57	
2017	Chevrolet	3500	Pick-up Truck	13,830	14,365	535	
2002	Ford	F350 4x4	Dump Truck	75,805	75,835	30	
2011	International	7400	Dump Truck	17,395	17,504	109	
2016	Ford	F350 4x4	One-ton Dump Truck	9,933	10,796	863	
2013	Ford	Explorer	SUV	65,781	65,981	200	
2019	Ford	Ecosport	SUV	445	1,226	781	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,064	5,066	2	
2004	IR	DD-24	Asphalt Roller	287	288	1	
2006	IR	185	Air Compressor	198	199	1	
1997	Bobcat	763	Skid Steer	2,184	2,189	5	
2014	Case	580 SNWT	Backhoe	1,241	1,256	15	
2002	Crafcoc	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,614	1,614	0	in the shop
2009	Case	465	Skid Steer	642	644	2	
2018	John Deere	5065E	Tractor	51	51	0	

Oct-19

City Influent	29.89 MG	City Avg Daily	.964 MGD
LCF Influent	12.83 MG	LCF Daily Avg	.414 MGD
Total Biosolids	0.101	Precip	1.33 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8252	8252	0	Collection System	
2012	Chevrolet	Tahoe	SUV	101692	101818	126	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	2662	2955	293	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	620	873	253	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	23370	23510	140	Biosolids Disposal	
Total						812		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	954	954	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2253	2253	0	Collection System	
1999	Aries	Saturn III	Camera Trailer	344	344	0	Collection System	sold and removed from service
2004	John Deere	7920	Tractor	1219	1219	0	Biosolids Disposal	unable to aerate sludge due to field flooding
2005	Polaris	Ranger #1	Utility Vehicle	1276	1286	10	Operations	
2004	Case	621D	Loader	2322	2322	0	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1287	1307	20	Maintenance	
2006	JCB	531-70	Telehandler	586	590	4	Plant Activities	

**COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR OCTOBER**

TO: Tim Vandall, City Administrator

FROM: Matthew R. Schmitz, Director, Community and Economic Development *MRS*

DATE: November 1, 2019

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	27	264
Number of permits for new single-family housing	0	2
Number of permits for new multi-family housing	0	0
Number of occupancy certificates issued.....	2	14
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$100,548.00	\$2,694,064.15
Permit fees.....	\$2,110.50	\$31,263.50
Number of inspections performed	61	498
Number of trade licenses issued	5	287
Total trade contractor licenses issued	3	107
Number of occupational licenses issued	9	107

CODE ENFORCEMENT:	<u>Current Month</u>	<u>Year to Date</u>
<u>Nuisance Report</u>		
Three Day Warnings:.....	20	204
Certified Letters Sent:.....	0	6
Compliance:.....	12	154
Compliance Review:.....	12	184
<u>Vehicle Report</u>		
Warning Letters/Verbal:.....	12	57
Certified Letters Sent (20 Days):.....	0	2
Compliance:.....	9	35
Compliance Review:.....	9	48
<u>Weeds Report</u>		
Three Day Warnings:.....	5	249
Certified Letters Sent:.....	0	18
Compliance:.....	5	194
Compliance Review:.....	5	243
<u>Infiltration of Storm Water System</u>		
Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0
<u>Additional Actions</u>		
Violation Publications:.....	0	0
Number of Court Actions:.....	0	1
Abated:.....	0	6
Citations:.....	0	2
Contracted for Work:.....	0	7