

# CITY OF LANSING Council Chambers 800 1st Terrace

Lansing, KS 66043

COUNCIL AGENDA

Regular Meeting

Thursday, January 21, 2021 7:00 P.M.

#### WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

- In order to adhere to social distancing and limiting large gatherings of people to mitigate the spread of COVID-19, the Lansing City Meeting will not be open to the public. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live via YouTube at <a href="www.lansingks.org/live">www.lansingks.org/live</a> and will be available for viewing on Spectrum Cable Channel 2 the following day.
- Want to comment during Audience Participation?
  - o Submit your comment to Cityclerk@Jansingks.org no later than 6:00 pm on January 20th.
- Questions on agenda items will be read during discussion on that topic.
  - o Submit your question to Cityclerk@lansingks.org no later than 6:00 pm on January 20th.

Call To Order
Pledge of Allegiance
Roll Call

## **OLD BUSINESS:**

1. Approval of Minutes

## **NEW BUSINESS:**

## Audience Participation

## Presentations:

2. Oath of Office - Councilmember Ward 4

## Council Consideration of Agenda Items:

- 3. Election of Council President
- 4. Planning Commission Appointment
- 5. City Engineer Appointment
- 6. Request to Use Activity Center After Hours Boy Scouts

#### Reports:

Department Heads: City Attorney; City Administrator; Councilmembers

#### **Proclamations**

## Other Items of Interest:

- Treasurer's Report for Quarter Ending December 31, 2020
- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report
- Officer French Article from USD 469

#### Adjournment

TO:

Tim Vandall, City Administrator

THRU:

Sarah Bodensteiner, City Clerk

FROM:

Shantel Scrogin, Assistant City Clerk

DATE:

January 12, 2021

SUBJECT:

**Approval of Minutes** 

The Regular Meeting Minutes for January 7, 2021 and the Special Meeting Minutes for January 11, 2021 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for January 7, 2021 and the Special Meeting Minutes for January 11, 2021 as presented.

## Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

#### Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

#### Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Maiure

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

#### Councilmembers Absent:

Councilmembers were present via Zoom video conference

# **OLD BUSINESS:**

**Approval of Minutes:** Councilmember Buehler moved to approve the regular meeting minutes of December 17, 2020, as presented. Councilmember Studnicka seconded the motion. The motion was approved with Councilmember Trinkle abstaining.

**Audience Participation:** Mayor Smith called for audience participation and there was none. **Presentations:** Police Chief Steve Wayman presented Officer Adam Munoz with a Life Saving Award for his efforts in saving an unresponsive infant by repeating CPR until Fire District No. 1 and Leavenworth County EMS arrived. The grandfather of the infant, John Bourgoyne stated in his EMT years, the officers and medics responding don't always get thanked like they should be. He thanked Officer Munoz for the actions he took that night in saving his granddaughter's life.

Police Chief Steve Wayman also presented Officer Cody Martin and Officer Adam Munoz with a Life Saving Award in reviving a gentleman who had been determined deceased. They began CPR and deployed the AED which revived the gentleman. Their quick response and action gave the individual a fighting chance.

 Mayor Smith told the officers he is very proud of them. This is the kind of thing they put the badge on for.

## COUNCIL CONSIDERATION OF AGENDA ITEMS:

Ordinance No. 1052 – Codification of Ordinances: Councilmember Kirby moved to approve and adopt Ordinance No. 1052. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Request to Purchase – Police Department Vehicles: Councilmember Buehler moved to approve the purchase of 2 police package patrol vehicles from CDJ Automotive, LLC in an amount not to exceed \$65,800.00. Councilmember Kirby seconded the motion.

- Councilmember Garvey stated I'm glad to see us shopping local again.
  - Police Chief Steve Wayman responded this is the first year we've taken bids to the Dodge dealership in town for quite a few years, and for whatever reason, they haven't returned them, so for them to return a bid this year and be super competitive, is a super good thing. I was very happy with that. I don't have anything against Landmark, I don't have anything against Davis Moore but having hometown business come in low bid definitely was a surprise and it's a good surprise.
    - Councilmember Garvey replied it's awesome.

The motion was unanimously approved.

Fire District No. 1 Joint Board Appointments: Councilmember Kirby stated I'll go.

- Mayor Smith asked who said that.
  - City Administrator Tim Vandall replied Gene did and Kerry.
    - Councilmember Majure stated I nominate Don Studnicka.

- Mayor Smith asked who'd we hear.
  - City Administrator Tim Vandall responded Gene and Kerry both.
    - Mayor Smith asked so I need a motion.
      - City Clerk Sarah Bodensteiner replied for Mayor Elect Tony McNeill, Gene Kirby, and Kerry Brungardt.

Councilmember Buehler moved to appoint Mayor Elect Tony McNeill, Councilmember Kirby, and Councilmember Brungardt to represent the City of Lansing on the Leavenworth County Fire District No. 1 Joint Board. Councilmember Garvey seconded the motion. The motion was unanimously approved.

## **REPORTS:**

Department Heads: Department Heads had nothing to report. City Attorney: City Attorney Greg Robinson had nothing to report.

City Administrator: City Administrator Tim Vandall let Mayor Smith know four years ago they were thrust into a position of working together. It's been interesting and they've worked well together even though they didn't agree at times. Mayor Smith has always been respectful and valued my opinion. He told Mayor Smith he will be missed; wished him luck and we know he will do a really good job at the County

Governing Body: Mayor Smith stated he has been very blessed getting to spend his adult life here in Lansing. He thanked the citizens and all the volunteers within the City from the department heads to coaches and mentors. We have many employees who have been here 10, 20, 30 years and that has a lot to do with how the governing body and staff work together. We have great department heads who model how a city should be. He let Tim know it has been a pleasure working with him and will miss conversations about businesses, helping schools, roads, employees, and the texts. He considers Tim a very good friend and he hopes Tim is here for a long time to come. The last year has been very exciting with QuikTrip, a car wash, Harbor Freight and McDonalds coming to town. There is more to come in the next year. The governing body saw a vision for Town Center led by Tim and Matt and is happy to see what that brings. He thanked the businesses that had enough faith in Lansing to set up here. It's not easy to run a business but we are very proud to have you. Lastly, he thanked the City Council. While we don't always agree, we always come up with something that really works. He hopes to assist in any way he can as a County Commissioner. He let Councilmember Buehler know he really enjoyed his comments at the end of each meeting. He told Councilmember Garvey he also knew where he stood and it's nice to have that person on the board. He met Councilmember Majure when he coached his son's football team and they have been working on things together ever since. He believes he fits right in with the group. Mayor Smith said it has been great listening to Councilmember Kirby's ideas and his leadership role. He let Councilmember Trinkle know he really respects his commonsense approach to agenda items and people. Mayor Smith stated Councilmember Studnicka has always been willing to drop whatever to attend a ribbon cutting or anything for the city and he really appreciates that. He let Councilmember Brungardt know he is his favorite Middle School Principal, and he hopes he enjoys his retirement. He told Councilmember McNeill he has all the faith in the world that he will be successful in the leadership role as Mayor in how he looks at items and breaks it apart to get the best results. He stated Tony has a great group of Councilmembers and a great staff. He thanked the residents for allowing him to serve his hometown.

Councilmember McNeill thanked Mayor Smith for his 40+ years in public service, he has always appreciated his honesty and he will use what the Mayor has taught him as he takes the Mayor position. He also congratulated Officer Munoz and Officer Martin on their life saving awards. It shows the other side of law enforcement that they aren't just there to write tickets but also save lives and keep us safe. Councilmember Brungardt congratulated both officers on being part of saving lives. Policemen have been judged harshly across the U.S., but he thinks they do much more good than bad. He told Mayor Smith it's probably not common for some to be City Administrator and the Mayor for the time he has. He thanked him for his continued work for the community and County.

Councilmember Studnicka congratulated both officers and stated they have done themselves, their families, and the community proud. He thanked them for their continued service. He wished Mayor Smith the best of luck and asked that he remember Lansing while at the County.

January 7, 202	1 Council Regular	Meeting Minutes	continued)	
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Councilmember Trinkle congratulated the officers and stated it's an honor to have them in Lansing. He told Mayor Smith he would pray that Mike has a lot of Executive Sessions at the County. He appreciates what he has learned from him and while being around him. He wished him the best of luck. Councilmember Kirby stated he and the Mayor have had an interesting relationship with various combinations of Mayor, Councilmember and City Administrator over the years. They haven't always seen eye to eye but have always pulled through for the city. He thinks with his help at the County they will be able to do some more. He thanked him for all he has done. Councilmember Kirby thanked the officers and stated they are proud and thankful to have them. He reminded everyone we have a way to go with COVID so let's

not take our foot off the accelerator.

Councilmember Majure thanked both officers for their commitment and dedication and it's because of that they jumped into life saving actions. He wanted to highlight why they joined and why they continue to serve says it all as we recognize them. He continued he has known Mayor Smith as a public servant since 2001 and can't thank him enough. He stated the Mayor has always put everyone else first and that is just who he is. He finished by stated he appreciates the turn signals that were added to Eisenhower.

Councilmember Garvey stated he appreciates everything the officers do for the city and they do need recognition for it. He told Mayor Smith he appreciates the advice he has given over the years and appreciates all the years he has given to the city. It's been an honor to watch you serve and serve with you. Councilmember Buehler congratulated both officers and with the strife our society is dealing with our residents know our police are out there to help. Councilmember Buehler thanked Mayor Smith for his service and asked him to not forget his roots. He closed his remarks by stating, on this day in history Mayor Smith after serving the City of Lansing for 41 years got a round of ovation from the City Council and everyone in the Council Chambers.

## ADJOURNMENT:

Councilmember Buehler moved to adjourn. Councilmember Garvey seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:34 p.m.

ATTEST:	Anthony R. McNeill, Mayor	-)
Sarah Bodensteiner, City Clerk		

# CITY OF LANSING CITY COUNCIL SPECIAL MEETING

# SPECIAL MEETING MINUTES January 11, 2021

#### Call To Order:

The special meeting of the Lansing City Council was called to order by Council President Studnicka at 7:00 p.m.

#### Roll Call:

Council President Studnicka called the roll and indicated which councilmembers were in attendance.

#### **Councilmembers Present:**

Ward 1: Dave Trinkle and Gene Kirby Ward 2: Don Studnicka and Marcus Majure

Ward 3: Jesse Garvey

Ward 4: Gregg Buehler and Tony McNeill

Councilmembers Absent: Kerry Brungardt

Councilmembers Trinkle, Majure, Garvey, and Buehler were present via Zoom video conference, and Councilmembers Kirby, Studnicka, and McNeill present in person.

# **NEW BUSINESS:**

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## COUNCIL CONSIDERATION OF AGENDA ITEMS:

Oaths of Office: Councilmember Studnicka stated the outgoing Mayor would like to say few words.

 County Commissioner Smith appreciated being included for tonight's festivities and is excited for Tony to be Mayor and knows he will do a great job.

City Clerk Sarah Bodensteiner issued the Oath of Office to Mayor Anthony R. McNeill.

• Mayor McNeill thanked everyone who voted during the election, his family and friends who supported his run for Mayor and his public service for the last 12 years. He is very pleased how the City, staff, first responders, and citizens have adapted to the changing environment that COVID-19 has brought for 2020 and is looking forward to being able to return to some sense of normalcy. He is honored and excited to be Lansing's Mayor and is looking forward to working with the Council, staff, and citizens to continue making Lansing a great place to live. He invited people to read the Connection article or watch the Movers and Shakers video to learn more about forward-thinking objectives and priorities for the Mayor.

<u>ADJOURNMENT:</u> Councilmember Kirby moved to adjourn. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

ATTEST:	Anthony R. McNeill, Mayor
Sarah Bodensteiner, City Clerk	

TO: Go

Governing Body

THRU:

Tim Vandall, City Administrator

FROM:

Sarah Bodensteiner, City Clerk

DATE:

January 19, 2021

SUBJECT:

Oath of Office - Councilmember Ward 4

The City Clerk will issue the Oath of Office to the appointed Ward 4 Councilmember.

TO:

Tim Vandall, City Administrator

FROM:

Sarah Bodensteiner, City Clerk

DATE:

January 12, 2021

SUBJECT:

**Election of Council President** 

Per the City Code, the Governing Body shall elect one of its own bodies as President of the Council at the second meeting in January. The President of the Council shall preside at all meetings of the Council in the absence of the Mayor. In the absence of both the Mayor and the President of the Council, the Governing Body shall elect one of its members as "Acting President of the Governing Body." The President or Acting President, when occupying the place of Mayor, shall have the same privileges as other Councilmembers but shall exercise no vetoing powers

Councilmember Studnicka is the current President of the Council.

Policy Consideration: The Council will need to elect one of its own as the President of the Council.

Financial Consideration: N/A

Action: The Governing Body will need to appoint a member of the Council as President of the Council.

TO:

Tim Vandall, City Administrator

FROM:

Sarah Bodensteiner, City Clerk

DATE:

January 12, 2021

SUBJECT:

**Lansing Planning Commission Appointment** 

Due to a resignation on the Lansing Planning Commission, there is currently one (1) vacancy position with a term that will expire on April 30, 2023. This position was advertised and one (1) application was received.

Action: A motion to appoint Richard Hannon to the Lansing Planning Commission for a term that will expire on April 30, 2023.

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036 Fax: 913-828-4579 - www.lansing.ks.us

# APPLICATION FOR LANSING PLANNING COMMISSION

Name: Richard J. Hannon

Lansing Address: 614 Pine Ridge Ct, Lansing, KS 66043

Home Phone: (913) 306-6968

Secondary Phone: (913) 727-6967

E-mail: hannon@pobox.com

Please attach a one to two page written statement expressing your interest in being appointed to the Lansing Planning Commission. Your written statement should address the following four topics:

- 1. Qualifications for the position. I have been a Lansing resident since 1996 when we purchased a home in the Hickory Ridge Subdivision. In 1996, I retired from the US Army. From 1996 to 2019, I worked in a civilian career on Fort Leavenworth. In 2019, I retired as a Department of the Army Civilian. I am currently retired. My wife Ellen and I raised our three children in Lansing. Many activities and changes have occurred in our Lansing Community since 1996. A few of the changes are the new elementary school. Town Center, new housing areas, Kenneth Bernard Park, the new High School, Angel Falls Trail and numerous new businesses. I have followed these events with keen interest and curiosity for the betterment of our community. I have served in numerous leadership and managerial positions while on active duty with the US Army. I am currently on the Lansing Board of Zoning Appeals and just finished a 4-year term on the LANDEL Water Board. I grew up on a farm in Northern Missouri. During these formative years. I did not experience an atmosphere of volunteerism and organizational participation. This Sperience helped shape my genuine belief of giving-back and helping others. I also Farned there are many ways to give-back without sacrificing other critical responsibilities such as raising a family and being a responsible American.
- 2. Personal philosophy of the Lansing Planning Commission and development in Lansing. The City of Lansing, with a population of around 12,000 people should have representatives and volunteers that are actively responsive and open to the citizens of the

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city. As a Commissioner on the Planning Commission, I can represent the citizens of Lansing and be part of a team focusing on the planning and future development. It is important to bring a current, mid, and long-term dimension to the planning and development process.

- 3. Desired accomplishments as a Lansing Planning Commission member. As a member of the Planning Commission, I will be an active member working with over 60 years of experience in numerous locations. One of my strengths is in long term planning and implementation. This is important based on Lansing location in Leavenworth County and the unique challenges being surrounded by larger municipalities.
- 4. Willingness to attend meetings. I will consistently attend the meetings. Additionally, I will spend additional time reading and preparing for the meetings as appropriate.

Also, attach the name, address, and telephone number of three personal references.

- Ralph Taylor, 622 Pine Ridge Ct., Lansing, KS 66043, 913-250-0386(Home)
- Frank Hannon, 2600 Valhalla Place, Leavenworth, KS 66048, 913-682-3677(Home)
- Charles (Mike) M. Black, 3217 Meadow Road, Leavenworth, KS 66048, 913-683-8173(Home)
- Tom Gray, 1823 Pine Ridge Drive, Leavenworth, KS 66048, 913-703-2290(Home)

This volunteer position is for the Lansing Planning Commission to fill a vacancy for a term ending on April 30, 2023. Applicants must be 18 years of age and a U.S. Citizen. Applicants must also be a resident of the City of Lansing or live within the Urban Growth Management Area outside of city limits.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk"

TO:

Tim Vandall, City Administrator

FROM:

Mike Spickelmier, Director of Public Works 2021

DATE:

January 19, 2021

SUBJECT:

City Engineer Appointment

Policy Consideration: The Mayor of Lansing, by and with the support of the council, as a city of the second class in Kansas has the opportunity appoint a City Engineer as an officer of the city. (KSA 14-201). The duties of the City Engineer are outlined in the job description as maintained by the City Clerk.

#### Action:

1. Appoint Michael W. Spickelmier, P.E., a registered professional engineer in the State of Kansas as the Lansing City Engineer.

TO:

Tim Vandall, City Administrator

FROM:

Jason Crum, Parks and Recreation Director

DATE:

January 13, 2021

SUBJECT:

After hours use of the Activity Center

Matthew Blome with Lansing Boy Scout Troop 165 has requested to use the Lansing Activity Center after hours from early afternoon on February 20<sup>th</sup> until the morning of February 21<sup>st</sup> for the Boy Scout Anti Campout. He and I will be available at the City Council meeting in order to answer any questions. The Special Event Application, Release of Liability and Agreement to Indemnify, fee waiver application, Facility Request Form and the certificate of insurance are attached. A deposit of \$300.00 will be required if the request is approved.

Policy Consideration: N/A

Financial Consideration: N/A

Action:

A motion to approve or deny the request for Matthew Blome and Lansing Boy Scout Troop 165 to use the Lansing Activity Center from February 20<sup>th</sup> at 12:00 p.m. until February 21<sup>st</sup> at 11:00 a.m. for the Anti Campout event.



# CITY OF LANSING PARKS SPECIAL EVENT PERMIT APPLICATION

Evening Phone Number: NA  City State Zp Code  Park (127 W. Gilman Road) City Park (400 N. 2nd Street)  E. Gilman Road) Kenneth W. Bernard Park (15650 Gilman Road)  Hours of Operation: 12:00 pm - 11:00 and  Federal Tax Numbers:
City State Zip Code  Park (127 W. Gilman Road) City Park (400 N. 2nd Street)  D. E. Gilman Road) Kenneth W. Bernard Park (15650 Gilman Road)  il  Arrive Saturday afterwar for  Sht. Person service project
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Hours of Operation: 12:00 pm - 11:00 am
Hours of Operation: 12:00 pm - 11:00 am
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of the activity or other operational characteristic. In on of the event and subsequent restoration of the site are conducted the public safety and convenience. In amount as the Government Body may find necessary to protect the Track to the safety and convenience. It is a sadditionally insured. In and structures in relation to existing buildings, parking areas, streets and structures or display areas be located any closer than 25 feet to public
opment Division for any signs to be displayed in conjunction with the e-of-way. Signs for commercial activities shall only be displayed during
Date: 13 Junuary 2
iance with the Code of the City of Lansing, Chapter 13: Parks and
Date;
Date:
Date:
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# Activity Center Fee Waiver Application

Fee waiver applications must be received 10 working days
Prior to the date of Activity Center room reservation.
A cleaning / damage deposit is required for all reservations,
Including approved fee waivers.

Name of Organization / Individual: Buy Stout Troup 165	
Address:	
Phone Number: 706 587 (390	-
Date of Activity Center Reservation: 20-21 February 2021	
Room(s) Rented: # 201, #205, (ryn	
Beginning and Ending Time of function: 12:00pm -11:00am	2
Briefly describe the purpose of this function: Anti-camport activities	
	1
	-
For Office Use Only	17
Approved	
Disapproved	
By: Date:	
Applicant informed by: Date:	8

# LANSING ACTIVITY CENTER

Facility Request Form

. L.p.00	e of Function: Boy Scout A	inti Campinit		
Addres		ity:	State/Zip:	
Teleph	The state of the s	(Work)		The Contract of the Contract o
	(Cell): 706 587 1390			
Date(s	) Requested	Day of Week	Time	Requested
20	-21 February 2021	Sat-Sun	12:00 pm	To 11:00 AM
				_То
Pleas	e check the category that applies to this	reservation request:		
	☐ Lansing Resident		#101 Meeting Room (capacity up	
	Lansing Civic Non-Profit or Senior Citizen	n Group	#106 Meeting Room (capacity up P#201 Meeting Room (capacity up	to 30)
	☐ City Function ☐ Non-Resident		#205 Meeting Room (capacity up	
	Then resident		Gym (capacity up to 200)	
Juki (	nformation: Rejust small		3.	
1.	Will food or refreshments be served?	Yes □ No Yes ❤️No	ickets may not be sold at the door or p	prior to the event.)
1. 2. STATEM roluntarion of the ro- cockent	Will food or refreshments be served?  Is this a private party?  a. (A private party is a gathering where  MENT OF RESPONSIBILITY:  As a condition precedent to the issuance of by assume the responsibility to abide by any a oms on this request. It is further understood to s, injuries, illness, disaster, or loss to group or rental fees, cleaning/damage deposit, and set the rental policy. Following is a partial list of	Yes No Yes No Yes No Invitations are sent or given. To a permit for the use of facility and all county, state, and federate the City of Lansing. Kans individual property relating to tup fees at the time reservation	rat the Lansing Activity Center, I, the activity of the complete of the comple	ne undersigned, knowingly and sand regulations governing the us yees, are not responsible for enter. Furthermore, I agree to with the rules and regulations as a deposit.
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## RELEASE OF LIABILITY & AGREEMENT TO INDEMNIFY

The City of Lansing has authorized or granted permission to the "Sponsor" to conduct certain "Activities" at the "Location," all of which are identified as follows:

Sponsor:

**Boyscout Troop 165** 

Activities, including all other conduct related thereto:

Anti-campout indoor campout and associated activities

Location:

**Lansing Activity Center** 

For Sponsor, its staff, and any authorized participant attending and participating in the above-mentioned activity for the Anti-campout indoor campout and associated activities

Sponsor acknowledges and accepts: (a) that participation in the listed Activity(ies) is voluntary;
(b) that as Sponsor am aware, and am fully satisfied with the understanding, of the nature of the Activities, the abilities and limitations of any authorized participant with respect to the Activity(ies), and the nature of the involvement of participant in the Activity(ies), and (c) that there is an inherent risk that injuries, damages and even death may occur as a result of participation in the Activity(ies).

Nevertheless, in consideration for the City of Lansing's authorization and/or its grant of permission to utilize city-owned property or its facilities for the Sponsor's Activity(ies), I, as a duly-authorized agent for Sponsor, forever release, discharge and hold harmless the City of Lansing, its elected officials, any of its employees and agents (individually and collectively referred to herein as the "City of Lansing Released Parties") from any and all claims, demands, and causes of action, including without limitation those for personal or bodily injury or death, based on, arising out of, or related to participation in the Sponsor's Activity(ies).

In addition, Sponsor also agrees to supervise any minor child attending and participating in the above-mentioned activity(ies) for the <u>Anti-campout indoor campout and associated</u> activities and withdraw any Participant if he/she is unfit to safely participate in the Activity(ies) or if any actual or impending danger to his/her health or other well-being, and Sponsor agrees to indemnify and hold the City of Lansing Released Parties harmless from any and all liability, costs and damages, including attorney fees, if any participant, including Sponsor, of the sponsored activity(ies) asserts a claim, demand, and/or cause of action against the City of Lansing which is hereby released as set forth above.

I have read, fully understand, and voluntarily agree to the foregoing.

Matthu L Blome
Sponsor & Authorized Agent

Date 2021



# **CERTIFICATE OF LIABILITY INSURANCE**

3/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

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	DUCER	R R McLennan Agency LLC					Laura Cra				
		alnut Hill Lane, 16th Floor				PHONE (A/C, No	Ext): 972-770	0-1402	(A/C, No):	972-770	1699
		TX 75231					s: laura.cral		na.com		
							INS	URER(8) AFFOR	IDING COVERAGE		NAIC#
						INSURE	RA: Evanstor				35378
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		America Council, #307				INSURE			-		
		olmes Road				INSURE					
kan	sas u	City, MO 64131				7.45					
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LTR		TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY	MSD	WVD					LIMI		
^	^	CLAIMS-MADE X OCCUR			MKLV4PBC000980		3/1/2020	3/1/2021	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,	
	$\vdash$	CDARWS-MADE OCCUR							PREMISES (Ea occurrence)	\$ 1,000,	OUU
	$\vdash$		4						MED EXP (Any one person)	\$	
	ш				}				PERSONAL & ADV INJURY	\$ 1,000	
		2. AGGREGATE LIMIT APPLIES PER:	1						GENERAL AGGREGATE	\$ 10,000	0,000
	$\vdash$	POLICY PRO- LOC	1						PRODUCTS - COMP/OP AGG	5	
<u>_</u>	_	OTHER:	-	_					AND DEPARTMENT OF THE	\$	
		ORIOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	\$	
		ANY AUTO		1					80DILY (NJURY (Per person)	\$	
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П		KERS COMPENSATION		$\vdash$					PER OTH-	\$	
		EMPLOYERS' LIABILITY	.f							_	
	OFFIC	ROPRIETOR/PARTNER/EXECUTIVE CERMEMBER EXCLUDED?	N/A	1				-	E.L. EACH ACCIDENT	\$	
	If yes,	Satory In NH) , describe under RIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE		
-	DESC	RIPTION OF OPERATIONS below	-	-		-			E.L. DISEASE - POLICY LIMIT	\$	
Car only suc req per req	tificat with h cor uired iod, to uired	on of operations / Locations / Vehicle holder is named as an additional respect to operations by or on be intract for the event specified. Primitized for the event specified. Primitized for the event of agreement. It is a contract or agreement. Official Scout Activities  CATE HOLDER	linsu half o ary ar Sexu	red b f the id No ial Mo	y virtue of a written or oral Insured, or to facilities of, o n-Contributory applies as n diestation coverage is incor	contrac or faciliti equired porated ctors, o	t or by the iss es used by th by written co	uance/existe le Insured and intract or agre and address	nce of a permit or certificated then only of the limits of	liability ation ap	specified in plies when to the policy
UEI	\11F1	VAIE RULDER				CANU	ELLATION				
108	S 2nd	nsing, KS đ St KS 66043				THE	EXPIRATION	I DATE THE	ESCRIBED POLICIES BE C EREOF, NOTICE WILL LY PROVISIONS.		
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## **EVANSTON INSURANCE COMPANY**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# CHARTERED ORGANIZATIONS PRIMARY INSURANCE ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY POLICY

Anything in the policy to the contrary notwithstanding it is hereby understood and agreed that, as respects to liability arising out of their sponsorship of any Official Scouting Activity, this policy shall be primary insurance to any other insurance or self-insurance scheme arranged or purchased by or available to any Chartered Organization of the Boy Scouts of America, as described below; except with respect to such insurance, not directly acquired or arranged on behalf of the Chartered Organization, as may be available to a Chartered Organization for loss arising from the ownership, maintenance or use of a Automobile or watercraft. And it is further agreed that this insurance is excess of any insurance carried on owned Automobiles or watercraft of the Chartered Organization. However, no insurance is provided on Automobiles or watercraft of the Chartered Organization unless the Automobile or watercraft are in the actual use of the Scouting Unit and being used only for an Official Scouting Activity purpose and not for a business, governmental or any other purpose of the Chartered Organization.

#### **DESCRIBED CHARTERED ORGANIZATION**

An organization that has applied for and received a current Boy Scouts of America Charter to operate a Scouting Unit.

Chartered Organization, as defined shall include the Chartered Organization, its board of directors and/or trustees, its officers and employees, in their official and individual capacity. This definition shall also include a specific position: Chartered Organization Representative.

Policy Number:

MKLV4PBC000980

insured:

Boy Scouts of America, National Council and all of its affiliates and subsidiaries and all

Local Councils and all their affiliates and subsidiaries and Learning for Life

Effective Date:

03/01/2020

**Expiration Date:** 

03/01/2021

# CITY OF LANSING TREASURER'S REPORT - QUARTER ENDING DECEMBER 31, 2020

Fund Name	Fund Number	Unencumbered Cash Balance 9/30/20 DR / (CR)	Receipts	Disbursements	Unencumbered Fund Balance 12/31/20 DR / (CR)	Add Reserves, Account Payable, and Encumbrances	Subtract Receivables, Other Assets, and Net Fixed Assets	Treasurer's Cash Balance 12/31/20
General:	10	2,227,623.69	2,639,526.61	1,920,306.01	2,946,844.29	2,615,030.05	2,412,243.45	3,149,630.91
Special Revenue:								
Library	20	195,784.01	11,776.33	80,425.47	127,134.87	307,103.11	302,709.00	131,528.99
Consolidated Street & Highway	22	279,484.23	124,101.98	131,078.47	272,507.74	4,884.76	0.00	277,392.51
Special Parks & Recreation	23	394,185.62	13,421.31	7,525.40	400,081.53	0.00	0.00	400,081.53
Special Alcoholic Liquor	24	48,613.46	4,861.68	0.00	53,475.14	0.00	0.00	53,475.14
Sales Tax (\$.45) Fund	26	437,870.94	136,323.03	35,950.00	538,243.97	0.00	0.00	538,243.97
KS Regional Prisons Museum	62	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hillbrook Subdivision Escrow	66	0.00	0.00	0.00	0.00	17,935.40	0.00	17,935.40
Agency:								
Bonds Posted	41	0.00	0.00	0.00	0.00	18,043.89	0.00	18,043.89
Park Land Trust	59	23.62	0.00	0.00	23.62	0.00	0.00	23.62
Mayor's Christmas	61	17,033.87	1,249.43	1,430.97	16,852.33	0.00	0.00	16,852.33
Transient Guest Tax	63	74,850.95	59,342.36	7,314.87	126,878.44	54.00	0.00	126,932.44
CARES Small Business Grants	48	0.00	230,000.00	230,000.00	0.00	0.00	0.00	0.00
Debt Service:								
Bond & Interest	40	278,107.10	34,513.82	85,587.81	227,033.11	1,055,019.00	1,055,019.00	227,033.11
Enterprise:		1150	TO SHOW A	AL - 4 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5				
Wastewater Utility	50	12,300,896.45	856,142,28	448,465,17	12,708,573.56	309,967.64	11,094,735.05	1,923,806.15
Solid Waste Utility	51	419,772.36	44,660.37	190,855.19	273,577.54	46,368.56	203,711.52	116,234.58
Investment Fixed Assets	90	3,992,316.82	0.00	0.00	3,992,316.82	0.00	3,992,316.82	0.00
Capital Projects:								
Capital Projects Fund	70	1,090,968.57	152,357.25	263,229.95	980,095.87	0.00	0.00	980,095.89
Equipment Reserve Fund	80	133,334.88	25,001.06	0.00	158,335.94	0.00	0.00	158,335.94
Police Equipment Reserve Fund	45	28,209.92	1,735.50	12,483.75	17,461.67	0.00	0.00	17,461.67
Desoto Road Project Fund	84	52,356.70	0.00	22,625.00	29,731.70	0.00	0.00	29,731.70
Sewer Improvement Project	85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Centre	87	6.32	2,204,033.00	2,181,716.22	22,323.10	0.00	0.00	22,323.10
Total All Funds		21,971,439.51	6,539,046.01	5,618,994.28	22,891,491.24	4,374,406.41	19,060,734.84	8,205,162.87

	OTATEMEN		DEBTEDNESS		1		
	the same	General C	Obligation	Waste Water	13.		
Bonds		mprovement	Revolving Loans	Revenue	1	Total	
Outstanding as of 10/01/2020	\$	23,250,000	\$ -	\$ -	\$	23,250,000	
Retired		_	-	-	1	-	
Issued	- 1	-		-		-	
Refunded		4,180,000				4,180,000	
Outstanding as of 12/31/2020	\$	27,430,000	\$ -	\$ -	\$	27,430,000	
Temporary Notes	\$	2,210,000			\$	2,210,000	
Total Outstanding 12/31/2019					\$	29,640,000	

<sup>\*</sup>Published quarterly in accordance with KSA 12-1608, 12-1609 - Elizabeth Sanford, Director of Finance.

# City Clerk's Office/Building Maintenance Vehicle and Equipment Report

# Vehicles

				Mileage	Mileage	Miles	
Year	Make	Model	Description	Start	Ending	Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	20814	20,825	11	
						0	
						0	
						0	
						0	
Total						11	

Equipment

				Hours	Hours	Hours	
Year	Make	Model	Description	Start	End	Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	37.02	37.02	0	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	162.5	162.5	0	
						0	
						0	
						0	
						0	
Total			W	32		0	

# Parks and Recreation Fleet Report December 2020

# Vehicles:

				Mileage	Mileage	Miles		
Year	Make	Model	Description	Start	Ending	Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	78,507	78,525	18	AC/Parks use	
2014	Ford	F-350	Dump truck	18268	18813	545	Parks maintenance	
2016	Jeep	Patriot	SUV	64866	64888	22	Activity Center use	
2017	Chevrolet	Silverado	truck	15505	15839	334	Parks maintenance	
2018	Ford	F-350	4-dr crew	17213	17626	413	Parks maintenance	
Total						1332.00		

# Equipment:

				Hours	Hours	Hours		
Year	Make	Model	Description	Start	End	used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1980.7	1980.7	0	Parks maintenance	
2005	Kubota	F3060	mower	315.4	315.4	0	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1181.7	1186.5	4.8	Parks maintenance	
2012	Wright	ZK	stander mower	1105	1109	4	Parks maintenance	
2016	ABI	Force	infield groomer	15 12 5 1			Parks maintenance	out for service
2017	Kubota	ZD1211	mower	621.2	623.1	1.9	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	212	223.2	11.2	Parks maintenance	
2019	Exmark	LZ 72	mower	338.9	338.9	0	Parks maintenance	
2019	Emark	LZ 96	mower	192.8	193.2	0.4	Parks maintenance	
2020	Kubota	ZD1211	mower	13.1	13.1	0	Parks maintenance	
Total						22.30		

# Lansing Police Department Vehicle Fleet End of Month Report

Dec-2020

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				Mileage	Mileage	Miles			
Unit		Make/Model	Last 5 VIN	as of 12/01	as of 01/06	Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	82102	83432	1330	Detective	Detective	Limited Use - Detective
2		Dodge Durango	96952	7972	9397	1425	Patrol	Patrol	Fit for patrol duty
3	2015	Ford Explorer	40975	74313	76084	1771	Patrol	Patrol	Fit for patrol duty
4		Ford Explorer	40976	56176	56989	813	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	49040	50355	1315	Patrol	Patrol	Fit for patrol duty
6	2019	Dodge Durango	85334	26871	28250	1379	Sergeants	Sergeants	Limited Use - Sergeants
7		Ford Explorer	34004	8395	8497	102	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	54381	56123	1742	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	29231	29371	140	Patrol	Patrol	Limited Use - Lieutenant
10		Dodge Charger	52349	67989	68177	188	Patrol	Patrol	Fit for patrol duty
11	2003	Ford F150	64639	85241	85473	232	Animal Control	Animal Control	Fit for animal control duty
12	2019	Dodge Durango	85335	9741	10217	476	Chief	Chief	Limited Use - Chief
13a	2017	Dodge Charger	96163	53280	54790	1510	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	31333	32120	787	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	47197	48222	1025	Patrol	Patrol	Fit for patrol duty
					Mileage Total:	14235			

# Lansing Public Works Department Monthly Fleet Report

Month	December	Year	2020
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# Vehicles

Year	Make	Model	License Plate #	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	70321	LT. Pick-up Ext	58,359	58,431	72	
2007	Ford	Ranger XLT	67211	LT. Pick-up Ext	51,562	51,964	402	
1998	Ford	1/2 ton	48091	Pick-up	67,037	67,037	0	
2005	Ford	Ranger	57932	LT. Pick-up Ext	47,827	47,996	169	
2005	Sterling	LT 8500	64614	Dump Truck	56,125	56,183	58	
2007	Elgin	Crosswind J+	70295	Street Sweeper	6,547	6,547	0	
1992	Ford	700	25616	Dump Truck	64,361	64,361	0	
2017	Chevrolet	3500	88437	Pick-up Truck	20,121	20,360	239	
2011	International	7400	75269	Dump Truck	19,257	19,306	49	
2016	Ford	F350 4x4	88468	One-ton Dump Truck	13,898	13,984	86	
2013	Ford	Explorer	80551	SUV	69,307	69,520	213	
2019	Ford	Ecosport	A4358	SUV	4,579	4,704	125	
2020	Chevrolet	3500		One-ton Dump Truck	565	716	151	
2015	Dodge	Journey	A6545	SUV	76,202	76,207	5	
2006	Dodge	Caravan	66257	Van	49,669	49,676	7	

## Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,709	5,709	0	
2004	IR	DD-24	Asphalt Roller	299	299	0	
2006	IR	185	Air Compressor	215	215	0	
1997	Bobcat	763	Skid Steer	2,245	2,245	0	
2014	Case	580 SNWT	Backhoe	1,482	1,491	9	
2002	Crafco	110	Crack Sealer	821	821	0	
2003	Kubota	L3710	Tractor	1,631	1,631	0	
2009	Case	465	Skid Steer	684	685	1	
2018	John Deere	5065E	Tractor	114	114	0	
2018	Vermeer	BC1000	Chipper	8	8	0	

December

City Influent 20.65 City Avg Daily .666 MGD LCF Influent .481 MG LCF Daily Avg .155 MGD

Total Biosolids 0.734 Precip

# Vehicles

				Mileage	Mileage	Miles		
Year	Make	Model	Description	Start	Ending	Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8317	8335	18	Collection System	
2012	Chevrolet	Tahoe	SUV	104786	104868	82	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	7551	8068	517	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	2318	2383	65	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	24468	24560	92	Biosolids Disposal	
Total						774		

Equipment

				Hours	Hours	Hours		
Year	Make	Model	Description	Start	Ending	Used	Current Use	Comments
1991	Case	1825	Uni-Loader	963	965	2	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2264	2268	4	Collection System	
2004	John Deere	7920	Tractor	1274	1276	2	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1351	1355	4	Operations	
2004	Case	621D	Loader	2389	2396	7	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1415	1419	4	Maintenance	
2006	JCB	531-70	Telehandler	626	629	3	Plant Activities	

# COMMUNITY AND ECONOMIC DEVELOPMENT PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR DECEMBER

TO: Tim Vandall, City Administrator Matthew R. Schmitz, Director, Community and Economic Development MRG FROM: DATE: 01/08/2021 PERMITS AND LICENSES: **Current Month Year to Date** Number of permits for new single-family housing currently in process or pending issuance..... 0 Number of permits for new multi-family housing currently in process or pending issuance ...... 0 Total valuation of residential and commercial construction and remodeling for which **CODE ENFORCEMENT: Current Month** Year to Date Nuisance Report Three Day Warnings: 20 287 Compliance Review: 25 262 Vehicle Report Warning Letters/Verbal: 6 58 Compliance: 5 39 Compliance Review: 5 58 Weeds Report Compliance: 0 50 Infiltration of Storm Water System Three Day Warnings: 0 0 Certified Letters Sent: 0 0 Compliance: 0 0 Compliance Review: 0 0 Additional Actions Violation Publications: 0 0 

 Citations:
 0
 4

 Contracted for Work:
 0
 8

# **USD 469**

Officer French Teaches Health Class About the Dangers of Drugs and Alcohol with an Entertaining Twist (VIDEO)

January 09, 2021

School Resource Officer, Leif French, visited Ms. Jackie Sells' Health classes on Thursday, January 7, 2021 to talk to the students about the dangers of drugs and alcohol. Officer French connected with the students by sharing stories from his 20+ years as a police officer.

"I enjoy spending time in the classroom, because it allows students and staff to see us (police officers) in a different light," said Officer French. "We do a lot more than arrest people and write tickets. We wear a lot of different hats, such as arbitrators, counselors, and educators."

Although Officer French's stories were entertaining for the students, he also spent a lot of time talking to the students about the horrible side effects of drugs and alcohol and how important it is to make good choices and not go down a bad path with drugs or alcohol.

"Bad things are out there, so please be careful as you move forward in life."

At the end of his presentation, Officer French pulled out "drunk goggles" that simulate the effects of alcohol consumption in the body. LHS Sophomore, Kalub Jennings, was selected by Ms. Sells to wear the goggles and try to walk in a straight line. The other students watched in enjoyment as Kalub had difficulty with spacial reasoning and kept touching the wall while trying to make it across the room. Officer French then played catch with him to show just how difficult easy tasks can be while impaired. It is the hope of the district and Ms. Sells to be able to purchase more goggles so that an entire class can have the experience and learn how dangerous it is to drive while intoxicated.

Officer French said one of the reasons he enjoys speaking to students is because it falls in line with the "triad" concept of school-based policing, which is part of a school resource officer's job. According to <a href="nasro.org">nasro.org</a>, the "triad" concept "divides the school resource officer (SRO) responsibilities into three areas: teacher, informal counselor, and law enforcement officer." The goal of implementing the "triad" concept is to "promote a positive image of law enforcement to school children and school communities."

Officer French has been working in law enforcement since 1999, when he started working for a sheriff's office in Florida. He has been the SRO for Lansing School District since 2018 and has two sons that attend Lansing High School.

Thank you, Officer French. We are lucky to have you as part of our Lansing USD 469 family!





