

### CITY OF LANSING

Council Chambers 800 1st Terrace

Lansing, KS 66043

#### **COUNCIL AGENDA**

Regular Meeting Thursday, October 15, 2020 7:00 P.M.

#### WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

- In order to adhere to social distancing and limiting large gatherings of people to mitigate the spread of COVID-19, the Lansing City Meeting will not be open to the public. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live via YouTube at <a href="https://www.lansingks.org/live">www.lansingks.org/live</a> and will be available for viewing on Spectrum Cable Channel 2 the following day.
- Want to comment during Audience Participation?
  - o Submit your comment to Cityclerk@lansingks.org no later than 6:00 p.m. on October 14th.
- Questions on agenda items will be read during discussion on that topic.
  - o Submit your question to Cityclerk@lansingks.org no later than 6:00 pm on October 14th.

Call To Order
Pledge of Allegiance
Roll Call

#### **OLD BUSINESS:**

1. Approval of Minutes

#### **NEW BUSINESS:**

**Audience Participation** 

#### Presentations:

#### Council Consideration of Agenda Items:

- 2. Treasurer's Report for Quarter Ending September 30, 2020
- 3. Eisenhower Road Southern Trail Alternate

#### Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

#### **Proclamations**

#### Other Items of Interest:

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

#### Adjournment

# **AGENDA ITEM**

TO:

Tim Vandall, City Administrator

THRU:

Sarah Bodensteiner, City Clerk

FROM:

Shantel Scrogin, Assistant City Clerk

DATE:

October 6, 2020

SUBJECT:

Approval of Minutes

The Regular Meeting Minutes for October 1, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for October 1, 2020 as presented.

#### CITY COUNCIL MEETING

#### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

#### Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

#### **Councilmembers Present:**

Ward 1: Gene Kirby and Dave Trinkle
Ward 2: Don Studnicka and Marcus Majure
Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill

Councilmembers Absent: Gregg Buehler

Councilmembers were present via Zoom video conference.

#### **OLD BUSINESS:**

**Approval of Minutes:** Councilmember Majure moved to approve the regular meeting minutes of September 17, 2020, as presented. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

**Audience Participation:** Mayor Smith called for audience participation and there was none. **Presentations** 

#### **COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Title VI Agreement and Plan:** Councilmember Brungardt moved to approve the Nondiscrimination Agreement and adopt the Title VI Program as presented. Councilmember Studnicka seconded the motion.

- Councilmember Majure stated yes Marcus.
  - Mayor Smith responded go ahead Marcus.
    - Councilmember Majure asked the only question I got is there a reason why you
      have 180 days and wouldn't it be shorter than that. That just seems like a long time
      to file a grievance or anything. Couldn't it be shorter.
      - City Clerk Sarah Bodensteiner replied that is the timeline that is in the language we got from KDOT. So that is directly how they have it so we've left it the same so there is no confusion if people were looking at different projects. So, it was just consistent across the board.
        - o Councilmember Majure responded ok, thank you.
          - Mayor Smith stated thank you Sarah. Thank you, Marcus.
             Any other questions about that.

The motion was unanimously approved.

Request to Purchase – Radar Detection Equipment for Ida and Main Street: Councilmember Garvey moved to authorize the purchase of the radar detection equipment for the Ida and Main Street traffic signal from Mid-American Signal in an amount not to exceed \$21,592. Councilmember Majure seconded the motion. The motion was unanimously approved.

#### **REPORTS:**

**Department Heads:** Department Heads had nothing to report. **City Attorney:** City Attorney Greg Robinson had nothing to report. **City Engineer:** City Engineer Matt Harding had nothing to report.

**City Administrator:** City Administrator Tim Vandall presented the Council with an update on the CARES funding. The hands-free kiosk at the library has been installed and ionizers on the AC units have been completed. The County will take care of dispersing the funds donated to USD 469. We are awaiting bids/prices for electronic signage, improvements to the Council Chambers and installing hands free water fountains. The electrostatic sprayer has been ordered and new software for several departments is in the

works. There haven't been as many small business grant applications submitted as anticipated, so staff is considering extending the deadline or making modifications to the requirements. We do have ongoing expenses for PPE and cleaning supplies as well as payroll expenses for Public Safety that are covered under the CARES funding. We should be getting the first disbursement mid-October with a second coming soon after. The Councilmembers were shown three examples of electronic signage designs that had been submitted. City Administrator Tim Vandall also mentioned how well the Department Heads work together. The latest example is everyone has come together to make the Trunk or Treat event as successful as possible.

Governing Body: Councilmember Majure stated there is so much going on for our city and its enjoyable to be part of the City Council. He also stated it was a great Work Session with great topics last week. He is looking forward to the discussions on how we are going to execute Halloween.

Councilmember Garvey loves to hear how well the employees work together. Lansing made the news with the upcoming Trunk or Treat event. He is excited to hear about the improvements being made to the stoplight at Ida and Main St. He suggested putting a sign at the intersection letting people know their tax dollars are going towards improving that light.

Councilmember McNeill is also happy about the improvement to that stoplight at Ida since he will be moving to that area soon. He stated the citizens need to know what a great job the City staff does and that is pretty special because not all organizations have that. He gave City Administrator Tim Vandall and all Department Heads kudos for setting a great example.

Councilmember Brungardt liked City Administrator Tim Vandall's presentation and he thanked the Council for the money given to the schools. He agreed the staff is awesome to work with and they go above and beyond to help us.

Councilmember Studnicka stated he agreed about the staff and said they always work together as a family and that makes it a lot better. He asked if the City should require masks be worn everywhere since the County Commissioners didn't uphold the mask mandate from the State.

- City Administrator Tim Vandall stated he does feel like a lot of people are wearing them. He does feel like a vast majority are being responsible with masks.
  - o Councilmember Garvey stated he doesn't want to tell businesses what to do within their stores. If they want to require a mask then that is fine, if they don't want to require a mask then that is fine also.
    - Mayor Smith stated he sees people wearing masks in stores that don't require it. He hopes people know we need to take precautions but it's something that would need further discussion.
      - Councilmember McNeill stated most of the businesses have signs up and you only see a couple of people without masks on and they do get a look from others. He thinks that although the County didn't uphold the requirement the City is already operating with a mask mandate without even telling businesses to do so.

Councilmember Trinkle agreed City Administrator Tim Vandall and staff have always come together. He stated we have a great leader in Tim. He knows Tim has done a lot of hard work with the CARES money and he's done a great job with it. He has gotten a lot good comments about the functions the City is still trying to maintain during the pandemic.

Councilmember Kirby asked Community & Economic Development Director Matthew Schmitz to further explain the appeal to the Board of Zoning Appeals.

Community & Economic Development Director Matthew Schmitz stated a physical therapy business was denied operating in a B-3 zone based on it being a healthcare use which is not allowed in B-3. The applicant appealed the decision and the Board of Zoning Appeals sided with the applicant. The direction given by the Board of Zoning Appeals is physical therapy would be considered a personal service which is allowed in a B-3 zone.

Councilmember Kirby also agreed with what has been mentioned about staff. That is just the way they operate all day every day. He also agreed with Councilmember Studnicka on having a mask mandate. He says we are taking one step forward and two steps back so he will remind everyone to wear a mask, wash your hands, social distance and get a flu shot.

October 1, 2020 Council Regular Meeting Minutes (continued)	Page 3
ADJOURNMENT: Councilmember Kirby moved to adjourn. Councilmember 1 unanimously approved. The meeting was adjourned at 7:3	
ATTEST:	Michael W. Smith, Mayor
Sarah Bodensteiner, City Clerk	

# **AGENDA ITEM**

TO:

Tim Vandall, City Administrator

FROM:

Elizabeth Sanford, Director of Finance

DATE:

October 9, 2020

SUBJECT:

Treasurer's Report for Quarter Ending September 30, 2020

Please find the Treasurer's Report for the third quarter (July through September 30, 2020) attached for your review. This report is published quarterly in accordance with KSA 12-1608, 12-1609.

#### Action:

Staff recommends a motion to approve the Treasurer's Report for the quarter ending September 30, 2020 as presented.

### CITY OF LANSING TREASURER'S REPORT - QUARTER ENDING SEPTEMBER 30, 2020

Fund Name	Fund Number	Unencumbered Cash Balance 6/30/20 DR / (CR)	Receipts	Disbursements	Unencumbered Fund Balance 9/30/20 DR / (CR)	Add Reserves, Account Payable, and Encumbrances	Subtract Receivables, Other Assets, and Net Fixed Assets	Treasurer's Cash Balance 9/30/20
General:	10	2,809,561.71	1,073,474.35	1,655,412.37	2,227,623.69	119,331.00	17,933.20	2,329,021.49
Special Revenue:								
Library	20	244,918.09	28,685.08	77,819.16	195,784.01	6,463.34	0.00	202,247.36
Consolidated Street & Highway	22	306,187.23	111,119.94	137,822.94	279,484.23	6,715.71	0.00	286,199.95
Special Parks & Recreation	23	379,654.97	18,881.23	4,350.58	394,185.62	0.00	0.00	394,185.62
Special Alcoholic Liquor	24	46,131.72	2,481.74	0.00	48,613.46	0.00	0.00	48,613.46
Sales Tax (\$.45) Fund	26	359,260.48	139,434.69	60,824.23	437,870.94	0.00	0.00	437,870.94
KS Regional Prisons Museum	62	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hillbrook Subdivision Escrow	66	0.00	0.00	0.00	0.00	17,935.40	0.00	17,935.40
Agency:			AND THE RESERVE				and the second	
Bonds Posted	41	0.00	0.00	0.00	0.00	18,293.89	0.00	18,293.89
Park Land Trust	59	23.62	0.00	0.00	23.62	0.00	0.00	23.62
Mayor's Christmas	61	16,040.77	993.10	0.00	17,033.87	0.00	0.00	17,033.87
Transient Guest Tax	63	81,103.59	27,517.76	33,770.40	74,850.95	0.00	0.00	74,850.95
Facilities Renovation	73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service:								
Bond & Interest	40	2,768,313.07	475,944.03	2,966,150.00	278,107.10	0.00	0.00	278,107.10
Enterprise:								
Wastewater Utility	50	12,427,265.12	699,733.00	826,101.67	12,300,896.45	290,472.17	10,942,206.45	1,649,162.17
Solid Waste Utility	51	367,507.37	213,480.81	161,215.82	419,772.36	0.00	293,582.98	126,189.38
Investment Fixed Assets	90	3,992,316.82	0.00	0.00	3,992,316.82	0.00	3,992,316.82	0.00
Capital Projects:								ALL PARTY
Capital Projects Fund	70	1,107,706.52	396,864.01	413,601.96	1,090,968.57	0.00	0.00	1,090,968.59
Equipment Reserve Fund	80	182,424.29	26,899.99	75,989.40	133,334.88	0.00	0.00	133,334.88
Police Equipment Reserve Fund	45	27,014.92	1,195.00	0.00	28,209.92	0.00	0.00	28,209.92
Desoto Road Project Fund	84	39,751.32	100,000.00	87,394.62	52,356.70	0.00	0.00	52,356.70
Sewer Improvement Project	85	111,704.77	0.00	111,704.77	0.00	0.00	0.00	0.00
Town Centre	87	0.00	6.32	0.00	6.32	0.00	0.00	6.32
Total All Funds		25,266,886.38	3,316,711.05	6,612,157.92	21,971,439.51	459,211.51	15,246,039.45	7,184,611.61

STATEMENT OF BOND INDEBTEDNESS									
		General C	bligation	Waste Water					
Bonds	Improvement		Revolving Loans	Revenue		Total			
Outstanding as of 7/1/20	\$	25,825,000	\$ -	\$ -	\$	25,825,000			
Retired		-		-		-			
Issued		-	-	-		-			
Refunded		(2,575,000)	_	-		(2,575,000			
Outstanding as of 9/30/20	\$	23,250,000	\$ -	\$ -	\$	23,250,000			
Temporary Notes	\$		\$ -	\$ -	\$				
Total Outstanding 9/30/20	-				\$	23,250,000			

<sup>\*</sup>Published quarterly in accordance with KSA 12-1608, 12-1609 - Elizabeth Sanford, Director of Finance.

## **AGENDA ITEM**

TO: Mayor; Lansing City Council

FROM: Tim Vandall, City Administrator

DATE: October 12, 2020

SUBJECT: Eisenhower Road Southern Trail-Alternate

Explanation: In 2016, the County agreed to include a trail on the south side of Eisenhower Road as an alternate in the Eisenhower Road bid package. The trail would begin at 155<sup>th</sup> Street, and go west to 162<sup>nd</sup> Street. The City would be required to maintain the area and plow snow during inclement weather. Regardless of whether the City chooses to move forward with the additional \$171,800, there will be a trail on the north side of the road, and the project is including grading work on the south side, which should make sidewalk installation easier if the properties in the area ever develop.

Financial Considerations: The County has said the City would be responsible for paying for the trail. Including the trail on the Lansing side of Eisenhower Road would cost \$171,800. At this time, we do not have a specific fund where we would plan to allocate this expense from.

Policy Considerations: Leavenworth County included this addition as an alternate in the Eisenhower Road bid package. Due to the increased maintenance and minimal benefit with only a handful of houses in the area, staff is concerned the costs outweigh the benefits of this addition.

Action: Motion to pass on the Eisenhower Road southern trail alternate.



# COUNTY OF LEAVENWORTH EISENHOWER ROAD IMPROVEMENTS BID OPENING (10/09/2020) BID TABULATION - FINAL



- 7	×	•	•	
1	34	35	-	
	7	1		

		Base Bid	Bid Alt 1	Base + Bid Alt 1	Bid Alt 2	Base + Bid Alt 2	Base + Bid Alt 1 + Bid Alt 2
Bid Received	Engineer's Estimate Prepared by Wilson & Co.	\$7,175,937.90	\$175,200.00	\$ 7,351,137.90	\$300,000.00	\$ 7,475,937.90	\$ 7,651,137.90
	King's Construction Oskaloosa - Jefferson County, KS	\$5,883,421.55	\$171,800.00	\$ 6,055,221.55	\$260,950.00	\$ 6,144,371.55	\$ 6,316,171.55
2	VF Anderson Builders Harrisonville - Cass County, MO	\$6,065,833.80	\$136,963.00	\$ 6,202,796.80	\$237,600.00	\$ 6,303,433.80	\$ 6,440,396.80
3*	Linaweaver Construction Lansing - Leavenworth County, KS	\$6,124,769.38	\$140,612.00	\$ 6,265,381.38	\$240,000.00	\$ 6,364,769.38	\$ 6,505,381.38
4	RD Johnson Lawrence - Douglas County, KS	\$6,553,724.74	\$155,427.90	\$ 6,709,152.64	\$204,000.00	\$ 6,757,724.74	\$ 6,913,152.64
5*	LEXECO Leaenworth - Leaveworth County, KS	\$6,885,318.92	\$180,665.25	\$ 7,065,984.17	\$230,076.00	\$ 7,115,394.92	\$ 7,296,060.17
6*	Miles Excavating Basehor - Leavenworth County, KS	\$6,927,174.39	\$136,963.00	\$ 7,064,137.39	\$237,600.00	\$ 7,164,774.39	\$ 7,301,737.39
7	Amino Brothers Kansas City - Wyandotte County, KS	\$7,072,111.15	\$178,890.75	\$ 7,251,001.90	\$248,041.00	\$ 7,320,152.15	\$ 7,499,042.90
8*	Kansas Heavy Const. Tonganoxie - Leavenworth County, KS	\$7,088,300.00	\$172,570.00	\$ 7,260,870.00	\$245,000.00	\$ 7,333,300.00	\$ 7,505,870.00
9	J.M. Fahey Grainview - Jackson County, MO	\$7,484,949.56	\$153,804.00	\$ 7,638,753.56	\$225,000.00	\$ 7,709,949.56	\$ 7,863,753.56

<sup>\*</sup>Local Contractor



### City Clerk's Office/Building Maintenance Vehicle and Equipment Report

### Vehicles

				Mileage	Mileage	Miles	
Year	Make	Model	Description	Start	Ending	Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	20672	20,713	41	
						0	
						0	
						0	
						0	
Total						41	

Equipment

				Hours	Hours	Hours	
Year	Make	Model	Description	Start	End	Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	34.93	35.85	0.92	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	154.4	160.1	5.7	
						0	
						0	
						0	
						0	
Total		•	•			6.62	

# Parks and Recreation Fleet Report September 2020

#### Vehicles:

				Mileage	Mileage	Miles		
Year	Make	Model	Description	Start	Ending	Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	78307	78395	88	AC/Parks use	
2014	Ford	F-350	Dump truck	16854.00	17377.20	523.2	Parks maintenance	
2016	Jeep	Patriot	SUV	64772	64798	26	Activity Center use	
2017	Chevrolet	Silverado	truck	14614	14891	277	Parks maintenance	
2018	Ford	F-350	4-dr crew	15832	16187	355	Parks maintenance	
Total						1269.20		

### Equipment:

				Hours	Hours	Hours		
Year	Make	Model	Description	Start	End	used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1980.7	1980.7	0	Parks maintenance	
2005	Kubota	F3060	mower	314	314.1	0.1	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1170	1171.1	1.1	Parks maintenance	
2012	Wright	ZK	stander mower	1095	1095.6	0.6	Parks maintenance	
2016	ABI	Force	infield groomer				Parks maintenance	out for service
2017	Kubota	ZD1211	mower	598	606.2	8.2	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	196	198.5	2.5	Parks maintenance	
2019	Exmark	LZ 72	mower	290.3	320.3	30	Parks maintenance	
2019	Emark	LZ 96	mower	172	184.8	12.8	Parks maintenance	
2020	Kubota	ZD1211	mower	6.6	12.5	5.9	Parks maintenance	
Total			1			61.20		<del></del>

				Mileage	Mileage	Miles			
Jnit	Year	Make/Model	Last 5 VIN	as of 09/01	_		Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	81748	81748	0	Detective	Detective	Limited Use - Detective
2	2020	Dodge Durango	96952	3830	5599	1769	Patrol	Patrol	Fit for patrol duty
3	2015	Ford Explorer	40975	69472	70782	1310	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	52515	53287	772	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	46928	47494	566	Patrol	Patrol	Fit for patrol duty
6	2019	Dodge Durango	85334	21763	23659	1896	Sergeants	Sergeants	Limited Use - Sergeants
7	2018	Ford Explorer	34004	7821	7961	140	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	51151	52776	1625	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	28579	28903	324	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	52349	61943	66034	4091	Patrol	Patrol	Fit for patrol duty
11	2003	Ford F150	64639	84801	84884	83	Animal Control	Animal Control	Fit for animal control duty
12	2019	Dodge Durango	85335	8141	8802	661	Chief	Chief	Limited Use - Chief
13a	2017	Dodge Charger	96163	49744	50901	1157	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	29411	30024	613	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	44377	45404	1027	Patrol	Patrol	Fit for patrol duty
					Mileage Total:	16034			

#### Lansing Public Works Department Monthly Fleet Report

Month September Year 2020

#### **Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	57,850	58,185	335	
2007	Ford	Ranger XLT	LT. Pick-up Ext	49,867	50,723	856	
1998	Ford	1/2 ton	Pick-up	66,638	66,779	141	
2005	Ford	Ranger	LT. Pick-up Ext	47,173	47,458	285	
2005	Sterling	LT 8500	Dump Truck	55,427	55,918	491	
2007	Elgin	Crosswind J+	Street Sweeper	6,547	6,547	0	
1992	Ford	700	Dump Truck	64,361	64,361	0	
2017	Chevrolet	3500	Pick-up Truck	18,639	19,416	777	
2011	International	7400	Dump Truck	18,689	19,655	966	
2016	Ford	F350 4x4	One-ton Dump Truck	13,099	13,530	431	
2013	Ford	Explorer	SUV	68,014	68,903	889	
2019	Ford	Ecosport	SUV	4,016	4,385	369	
2020	Chevrolet	3500	One-ton Dump Truck	0	253	253	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	2,080	2,088	8	
2004	IR	DD-24	Asphalt Roller	291	296	5	
2006	IR	185	Air Compressor	210	211	11	
1997	Bobcat	763	Skid Steer	2,210	2,232	22	
2014	Case	580 SNWT	Backhoe	1,438	1,461	23	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,631	1,631	0	
2009	Case	465	Skid Steer	659	677	18	
2018	John Deere	5065E	Tractor	86	109	23	
2018	Vermeer	BC1000	Chipper	0	0	0	

September

City Influent 26.61 MG City Avg Daily
LCF Influent 5.47 MG LCF Daily Avg

.887 MGD .182 MGD

Total Biosolids 0.853 Precip

Vehicles

				Mileage	Mileage	Miles	
Year	Make	Model	Description	Start	Ending	Driven	Current Use
1999	Sterling	Vactor	Jet Truck	8297	8307	10	Collection System
2012	Chevrolet	Tahoe	SUV	104552	104632	80	Ops/Maint.
2019	Ford	F250	Pick Up Truck	6195	6707	512	Ops/Maint.
2019	Ford	F250	Flatbed Truck	1911	2160	249	Ops/Maint.
2005	Freightliner	M2106	Dump Truck	24297	24364	67	Biosolids Disposal
Total		**				918	

Equipment

				Hours	Hours	Hours	
Year	Make	Model	Description	Start	Ending	Used	Current Use
1991	Case	1825	Uni-Loader	959	960	1	Plant Activities
1999	Sterling	Vactor	Jet Truck	2261	2262	1	Collection System
2004	John Deere	7920	Tractor	1261	1262	1	Biosolids Disposal
2005	Polaris	Ranger #1	Utility Vehicle	1345	1348	3	Operations
2004	Case	621D	Loader	2370	2374	4	Operations
2005	Polaris	Ranger #2	Utility Vehicle	1391	1399	8	Maintenance
2006	JCB	531-70	Telehandler	619	620	1	Plant Activities

# COMMUNITY AND ECONOMIC DEVELOPMENT PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR SEPTEMBER

TO:

Tim Vandall, City Administrator

FROM:

Matthew R. Schmitz, Director, Community and Economic Development



DATE:

October 5, 2020

PERMITS AND LICENSES:	<b>Current Month</b>	Year to Date
Number of permits issued	27	277
Number of permits for new single-family housing com	pleted0	4
Number of permits for new multi-family housing comp	leted0	0
Number of occupancy certificates issued	2	18
Number of permits for new single-family housing curre	ently in process or pending is	ssuance 1
Number of permits for new multi-family housing currer	ntly in process or pending is:	suance 1
Total valuation of residential and commercial construction and remodeling for which permits were issued	\$106,974.38	\$4,662,990.62
Permit fees	\$2,078.50	\$58,134.50
Number of inspections performed	31	431
Number of trade licenses issued	2	321
Total trade contractor licenses issued	2	110
Number of occupational licenses issued	2	116
CODE ENFORCEMENT:	<b>Current Month</b>	Year to Date
Nuisance Report Three Day Warnings: Certified Letters Sent: Compliance: Compliance Review:	1	6 147
Vehicle Report Warning Letters/Verbal: Certified Letters Sent (20 Days): Compliance: Compliance Review:	0	2 25
Weeds Report Three Day Warnings: Certified Letters Sent: Compliance: Compliance Review:	1	11 49
Infiltration of Storm Water System Three Day Warnings: Certified Letters Sent: Compliance: Compliance Review:		0 0
Additional Actions Violation Publications: Number of Court Actions: Abated: Citations: Contracted for Work:		