



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, June 15, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Ordinance No. 979 – Approval of Fee Schedule
3. Award of Bid – Project 17-03: Ida Street Drainage Project
4. DeSoto Road Improvements – Land Acquisition

Reports:

Department Heads, City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

5. Department Vehicle and Equipment Mileage Reports
6. Parks & Recreation Baseball and Softball Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 

FROM: Sarah Bodensteiner, City Clerk 

DATE: June 5, 2017

SUBJECT: Approval of Minutes

The regular meeting minutes for June 1, 2017, are enclosed for your review.

Action: Staff recommends a motion to approve the regular meeting minutes for June 1, 2017, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle and Gene Kirby
Ward 2: Andi Pawlowski and Don Studnicka
Ward 3: Jesse Garvey and Kerry Brungardt
Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Brungardt moved to approve the regular meeting minutes of May 18 2017, as presented. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and there was none.

Presentation: Lansing High School Valedictorian: Mayor Smith recognized Holden Giefer for his academic achievements in being named the 2016-2017 Lansing High School Valedictorian.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Ordinance No. 978 – Imposing 0.45 Percent Sales Tax: Councilmember Buehler moved to adopt Ordinance No. 978 as presented. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Structure Removal Cost Share Request – 1104 South Main Street: Councilmember McNeill moved to approve the structure removal cost share application with the bid from Frederick Contracting for the structure located at 1104 South Main Street. Councilmember Studnicka seconded the motion.

- Councilmember Kirby stated I was kind of one of the big ones when I came on about trying to get areas in the City cleaned up. What I had in mind was neighborhoods where people lived, not businesses. That was my intent I don't know how anybody else feels and I'm not anti-business, so let's not go down that road. I represent and live in the old part of town and that's where I see the biggest problems and biggest issues. I realize that this is visible as soon as you pull into town, but it's certainly not what I thought we were going to do with this money, and that's what I have to say about it.
 - Councilmember Garvey stated I agree, I mean I know the nursery has been for sale in the past and probably going to be for sale again, so if he sells it and makes money based on the house being torn down, then he's making money off of tax dollars. Does that makes sense? That's my opinion.
 - Councilmember Studnicka stated that's a stretch.
 - Councilmember Garvey asked you think that's a stretch, really?
 - Councilmember Studnicka stated I think that it's a stretch in the fact that we're cleaning up a blighted part of town, okay, whether it's a business or whether it's a residential area we're cleaning up a blighted part of the town. So then later on the owner of that property sells it, whether it be a house or whether it be a business, what's the difference if they're going to make money on sales tax dollars anyway.
 - Councilmember Garvey stated and I believe that if we had, we should have thought about this clearly when we posed this, that if the property owner sells the property within five years of being torn down that they should have to pay back a portion or something like that.
 - Councilmember Studnicka stated I don't think that's in our current policy.
 - Councilmember Garvey replied it's not and that's what I'm saying, we should have thought it through in the beginning.
- City Inspector Rebecca Savidge stated there are residences right next door to this property. This is only one of a list of eight that I put out earlier this year that are residences. Another one of them is on Main Street that probably will be sold for commercial once the house is gone.
 - Councilmember Trinkle stated you've got to start somewhere.
 - City Inspector Rebecca Savidge stated I will also say that if you look at those bids it is considerably lower and the only reason I can explain that is because it's being done as a favor. If we did it through the condemnation process we're looking at up to eleven thousand dollars. So this fifteen hundred, I mean that's how I weighed it out and that was one that was identified when we started this.

- Councilmember McNeill stated they have to volunteer to do it with us right and then when they say they'll do it with us, then we can't now go back and go well this is part of your business property that you bought that you had this ugly house on, I mean we can't go backwards and say that. I mean they've offered to do it, part of our plan said that we'll help you do it if you tear them down. It's listed as one of the homes that's a blight, its right when you come in or out of town, so I don't see any issue.
 - City Administrator Tim Vandall stated I guess one thing that I'll add to what Don had said, this is a property that twenty thousand people drive by every day that represents Lansing and it looks terrible. Secondly, if we go through the condemnation process, that process takes months and months and months, and you're dealing with getting permission from a Judge to enter the property, or dealing with a lot of legal issues and you're probably going to have a property owner who's going to fight you every step of the way. This is a kind of way to work together and like you guys said earlier, the price is a lot less than what we were originally expecting too.
- Councilmember Brungardt stated bottom line is we have a policy, we can't change the policy part of the way through because we have a differing view point, I mean that's just not how it works, it wouldn't be fair.
- City Inspector Rebecca Savidge stated I just want to say the one on North Main is coming in about a week or two, they are trying to get their second bid, and it is the same exact thing, it's going to be sold a commercial property because that's what it's zoned and it's a blight and we want it gone.
 - Councilmember McNeill stated there are several, some on Main Street, there are all kinds of little homes out there that nobody's in.
 - Community & Economic Development Director Stefanie Leif replied that is the minority that is on our list, really only a couple of them are commercial properties, the majority are residential in residential neighborhoods, so it is a mix, but the majority are residential.
 - Councilmember Brungardt stated we did not specify residential or business, so I mean that's what I'm getting at.
 - City Administrator Tim Vandall stated I think we even showed you guys a picture of this house when we talked about it.
 - Councilmember Garvey stated and I questioned this at the original meeting because Councilmember Pawlowski though Kevin owned it because she thought he owned the nursery; me and her had the discussion, but Keen owns it because he still owns the nursery, the land.
 - Councilmember Pawlowski stated like Kerry said, this is our policy and, like it or not, we have the option of changing it after this meeting if we feel like we need to make some tweaks to the policy since we've had this one brought forward, and I think we probably should do that. The other thing is that these properties have all been a problem for a number of years and have been dealt with or not dealt with, which is a separate issue, but I know Don's talked about it, Gene's talked about it, I think that Tim and the staff felt like this was a way to try and hurry, because I wasn't in favor of the policy at all but Tim convinced me that it is a way to hurry them up, probably save us money in the long run without having to go to court. So I'm torn but I would like to see it off Main Street, it's an eyesore.

The motion was approved, with Councilmember Kirby voting against the motion and Councilmember Garvey abstaining from the vote.

Executive Session – Economic Development: Councilmember Buehler moved to recess into executive session for economic development purposes to discuss confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 45 minutes, beginning at 7:12 p.m. and returning to the Council Chambers at 7:57 p.m. Councilmember Pawlowski seconded the motion. The motion was approved, with Councilmember McNeill voting against the motion.

Councilmember Studnicka moved to return to open session at 7:57 p.m. Councilmember Pawlowski seconded the motion. The motion was approved, with Councilmember Trinkle voting against the motion.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer had nothing to report.

City Administrator: City Administrator Tim Vandall stated that the bill for the special election came in about six to seven thousand dollars less than anticipated, so that was good news. He also brought up scheduling for a strategic planning meeting for the future. The last one the City participated in was done on a Saturday morning for about four hours. Tim asked the Council if that would be doable again and he'll forward out possible dates in the future to get it on everyone's calendars. Tim briefed the Council on the County's current design plans for McIntyre Road and discussed with the Council what add-alternate items they would like to have considered in the design and bid process. Through discussion, the Council identified the sewer sleeve and additional asphalt to approach the County with in regards to add-alternate items for the project. It was also mentioned that at this time the County and City still do not have a Memorandum of Understanding for the project and that maintenance of the roadway needs to be clearly stated in that document.

Governing Body: Mayor Smith advised that he will not be at the next meeting and Council President Gene Kirby will preside over that meeting.

Councilmember Garvey asked about a camper that was parked in Wyndham Hill and has someone living in it. He asked if that was allowed.

- Community & Economic Development Director Stefanie Leif and Police Chief Steve Wayman advised that the City Code allows for the parking of the camper for a timeframe of seven days and then the item must be removed. They also stated that the Code doesn't address occupancy of the unit, but they could not determine someone was living in it, but also mentioned that the Officer who went out to the location and spoke with the camper owner advised the person of the Code and the camper owner said they were leaving the next day.

Councilmember Buehler provided a fun fact, on this day in 1967, the Beatles released Sergeant Pepper's Lonely Hearts Club Band.

Councilmember Trinkle sent his well wishes to the valedictorian Holden Giefer.



ADJOURNMENT: Councilmember Trinkle moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:23 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: June 9, 2017
SUBJECT: Ordinance No. 979 – Approval of Fee Schedule

Ordinance No. 979 adopts the updated fee schedule for service charges and fees for various departments. A summary of the changes are below. To implement the changes, a new fee schedule must be adopted by ordinance.

Activity Center: The Deposit fee was changed to charge those renting the Classroom a deposit of \$75.00 and those renting the Gymnasium \$150.00. Those changes were discussed and approved by Council on May 4, 2017.

Community Center: The Cleaning/Damage Deposit amount was changed to a flat \$75.00 regardless of residency. The Set—up fee for rental of Both Room 1 and 2 with Kitchen access were changed to \$50.00. The Room rental fees were all adjusted by \$5.00 per hour. Those changes were discussed and approved by Council on May 4, 2017

Finance: The Residential Refuse Collection charge was lowered to \$16.19 and the Sewer Usage Fees were updated to reference Ordinance No. 977.

Lansing Community Library: Collections Processing Fee has been raised from \$20.00 to \$25.00.

Policy Consideration: In order to update the fee schedule, an ordinance is required.

Action: Staff recommends a motion to adopt Ordinance No. 979.

ORDINANCE NO. 979

AN ORDINANCE ESTABLISHING SERVICE CHARGES AND FEES FOR ACTIVITY CENTER, ADMINISTRATION, COMMUNITY CENTER, COMMUNITY DEVELOPMENT, FINANCE, LANSING COMMUNITY LIBRARY, PARKS & RECREATION, POLICE, PUBLIC WORKS, AND FOR ADMINISTRATION THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section 1. That the service charges and fees for the departments and divisions of activity center, administration, community center, community development, finance, Lansing community library, parks & recreation, public works, and for administration thereof are hereby established. (See attachment A Schedule of Fees)

Section 2. Ordinance 975 is hereby repealed, it being the intent to supersede the repealed provisions.

Section 2. That this ordinance shall take effect and be in force from and after its approval, passage, and publication in the official city newspaper as provided by law.

PASSED AND APPROVED by the governing body of the City of Lansing, County of Leavenworth, State of Kansas, this 15th day of June, 2017.

Michael W. Smith, Mayor

ATTEST

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Gregory Robinson, City Attorney

Published: Leavenworth Times
Publication Date:

CITY OF LANSING
FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE

Ordinance No. 979: An Ordinance Establishing Service Charges and Fees for Activity Center, Administration, Community Center, Community Development, Finance, Lansing Community Library, Parks & Recreation, Police, Public Works, and for Administration Thereof.

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 979 Summary:

On June 15, 2017, the City of Lansing, Kansas, adopted Ordinance No. 979, repealing Ordinance No. 975, setting the service charges and fees for the departments and divisions of activity center, administration, community center, community development, finance, Lansing community library, parks and recreation, and public works. A complete copy of this ordinance is available at www.lansing.ks.us or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: June 15, 2017.

Gregory Robinson, City Attorney

**ATTACHMENT A
SCHEDULE OF FEES**



ACTIVITY CENTER	FEES
Classroom Rental	
Resident	\$5.00 per hour
Non-Resident	\$15.00 per hour
Deposit	\$75.00
Gym Rental	
Resident	\$15.00 per hour
Non-Resident	\$30.00 per hour
Deposit	\$150.00
ADMINISTRATION	FEES
Election Filing Fee if not filing by petition	\$20.00
Faxing	\$1.00 per page
Open Records Fees:	\$25.00 deposit
Open Records Research/Inspection Fees	\$18.00 per hour
Copies	\$0.25 per pg/\$5.00 min for 1st 5 pgs
Electronic Documents on Disc	\$5.00
Notary Stamp	\$3.00 per stamp
Video Copies on Disc	\$25.00
BUSINESS LICENSES	FEES
License Fee for all Home Based Businesses	\$25.00
License Fee for all Non-Home Based Businesses	\$50.00
Late Fee for all Business Licenses - 30 days past due	\$10.00 per day
License Fees for new businesses will be Prorated based on the date an Occupancy Permit is issued to the Business	
Adult Retail Business Licensing Fees:	
Adult Business License	\$500.00
Managers License	\$50.00
Employee License	\$20.00
Independent Contractor License	\$20.00
Alarm Company Licenses:	
Alarm Responses (False):	
1-3 False Alarms Responses	\$50.00 each
4-5 False Alarm Responses	\$100.00 each
Over 5 False Alarm Responses	\$200.00 each
Alcoholic Beverages:	
Cereal Malt Beverages:	
Consumption on Premises/General Retailer	\$200.00
Not for Consumption on Premises/Limited Retailer	\$50.00
State Stamp Tax	\$25.00
Application Fee to Change Location	\$25.00
Temporary CMB License	\$50.00
Occupation Taxes Levied To Manufacture Alcohol & Spirits	\$2,500.00
Occupation Taxes Levied To Manufacture Beer:	
1-100 Barrel Daily Capacity or an part thereof	\$200.00
100-150 Barrel Daily Capacity	\$400.00
150-200 Barrel Daily Capacity	\$700.00
200-300 Barrel Daily Capacity	\$1,000.00
300-400 Barrel Daily Capacity	\$1,300.00
400-500 Barrel Daily Capacity	\$1,400.00
500 or More Barrel Daily Capacity	\$1,600.00
Occupation Taxes Levied To Manufacture Wine:	
First Year's Operation	\$1000 paid in advance
Spirits, Wine, or Beer Distributor (first and each additional place of	\$1,000.00
Non-Beverage User:	
Class 1 (not to exceed 100 gallons)	\$10.00
Class 2 (not to exceed 1000 gallons)	\$50.00

Class 3 (not to exceed 5000 gallons)	\$100.00
Class 4 (not to exceed 10000 gallons)	\$200.00
Class 5 (in excess of 10000 gallons)	\$500.00
Temporary Alcohol Liquor Permit	\$25 per day
Drinking Establishment	\$600.00
Private Clubs	\$600.00
Retail Liquor	\$600.00
Arborist:	
Arborist Initial License Fee	\$60.00
Arborist License Fee (certified by KS Arborist Assoc.)	\$30.00
Arborist Dead Tree Removal License Only	\$30.00
Arborist Dead Tree Removal Renewal License Only	\$30.00
Animals:	
Permit Fee for Dangerous Animals	\$20 for one animal plus \$5 for two or more (not to exceed \$25.00)
More than 4 Animals	\$25.00
Administrative Fee for Appeal	\$10.00
Auction:	
New Goods	\$25.00 per day
Other than New Goods	\$25.00 per day
Bath House or Massage Establishment:	
License Fee	\$300.00
Massage Establishment Renewal License Fee	\$150.00
Employee Permits	\$50.00
Carnivals and Circuses:	
Per Day	\$50.00
Per Week	\$250.00
Fireworks Stands/Retail Sale	\$500.00
Food Establishment License Fee	\$50.00
Food Service (Mobile Vehicle or Cart)	\$50.00
Garage Sales	NO CHARGE
Ice Cream Vendor	\$75.00 per vehicle
Kennel License	\$25.00
Pawnbroker or Precious Metal Dealer License Fee	\$25.00
Solid Waste & Construction Disposal Refuse Collector	\$25.00 per truck
Special Use Permit	\$50.00
Temporary Special Event Permits:	
Types requiring Administrative Approval	\$50.00
Type 5 Permit & others requiring Government Body Approval	\$100.00
Tent Shows and Meetings	\$25.00
Tow Lot Conditional Use Permit	\$500.00
Transient Vendor License:	
3 consecutive days	\$25.00 per vendor
7 consecutive days (one week)	\$60.00 per vendor
One month	\$125.00 per vendor
Other Vendors Operating from a Motor Vehicle	\$75.00 per vehicle
COMMUNITY CENTER	FEEES
Cleaning/Damage Deposit	\$75.00
Set-up Fee - Room 1, Room 2, and Room 2 with Kitchen Access	\$25.00 per event
Set-up Fee - Both Rooms 1 and 2 with Kitchen Access	\$50.00 per event
Napkins	\$2.00 per item
Tableclothes	\$10.00 per item
Table Skirts	\$10.00 per item
Selling or Serving Alcohol - Off Duty Officer Retainer Fee	\$35.00 per hour
Tier I - Residential Rates:	
Room 1 or Room 2 (No Kitchen Access)	\$20.00 per hour
Room 2 with Kitchen Access	\$25.00 per hour
Room 1 & 2 with Kitchen Access	\$30.00 per hour
Tier II - Non-Residential Rates:	
Room 1 and Room 2 (No Kitchen Access)	\$35.00 per hour

Room 2 with Kitchen Access	\$45.00 per hour
Room 1 & 2 with Kitchen Access	\$50.00 per hour
Tier III - Lansing Civic Organizations***	
Room 1 or Room 2 (No Kitchen Access)	\$10.00 per hour
Room 2 with Kitchen Access	\$15.00 per hour
Room 1 & 2 with Kitchen Access	\$20.00 per hour
***501c Designation Required	
COMMUNITY DEVELOPMENT	FEES
Appeals	\$75.00
Blasting Application Fee	\$500.00
Comprehensive Plan/Zoning Ordinance - Electronic Copy	\$35.00
Comprehensive Plan/Zoning Ordinance - Copies	\$45.00
Lot Split	\$100.00
Maps	\$25.00
Nuisance Fees	
First Remediation Administrative Fee	\$100.00
Second Remediation Administrative Fee	\$150.00
Further Remediations Administrative Fee	Increases an additional \$100.00 for each offense
Chronic Nuisance Annual Monitoring Fee	\$300.00
Rezone	\$150.00
Variances	\$75.00
Conditional Use Permit:	
Application (Renewed every 5 years)	\$150.00
Occupational Licenses:	
Occupational License Fee (for those not licensed under Electrical, Electrical & Plumbing:	\$100.00
Contractor plus Master	\$125.00
Master	\$25.00
Journeyman	\$10.00
Apprentice	\$5.00
Mechanical:	
Contractor plus Master	\$125.00
Master	\$25.00
Installer	\$10.00
Exam Sponsors - Trades Test	\$50.00
Oil & Gas:	
Permit Filing Fee	\$300.00
Processing Fee (if permit is refused or withdrawn)	\$200.00
Parkland Fees:	
Residential Development Parkland Fee	\$400.00 per residential unit
Commercial/Industrial Development Parkland Fee	\$0.10 per sq. ft. of lot area
Plats:	
Preliminary Plats	\$5.00 per Lot/\$300.00 Minimum
Final Plats	\$5.00 per Lot/\$300.00 Minimum
Permits:	
Building Permits (Other)	\$15.00 minimum
Demolition Permits	\$150.00
Electrical Permit	150.00 (New Single Family)
Fence Permits	\$100.00
Lawn Sprinkler System Permit	\$17.00
Mechanical Permit	\$60.00 (New Single Family)
Moving of Structure	\$250.00
Plumbing Permit	\$75.00 (New Single Family)
Pool Permits	\$20 less than 1000 gal. \$100.00 1000 gal. or more
In-Ground Electrical	\$45.00
Above Ground Electrical	\$17.00
Sign Permits	\$100.00
Sign Permits with Electric	\$150.00
Sewer Connection Fees:	

Private Sewer Connection Fee (Septic)	\$400.00
Sewer Hook-up Residential	\$3,000.00
Sewer Hook-up Commercial	\$3,500.00
Sewer Hook-up Industrial	\$4,500.00
In Addition to Permit Fee:	
SEE CODE FOR FEES	
FINANCE	FEES
Return Check Fee	\$35.00
Utility Service Deposit (Refundable after 1 year)	\$75.00
Residential Refuse Collection Service Charge	\$16.19
Residential Refuse Collection Service Charge (Senior)	\$13.69
Sewer Usage Fee (Residential)	See Ordinance No. 977
Sewer Usage Fee (Commercial)	See Ordinance No. 977
PARKS AND RECREATION	FEES
Baseball:	
Age 7-8	\$40.00/\$45.00 Non-Resident of USD 469
Age 9-10	\$40.00/\$45.00 Non-Resident of USD 469
Age 11-12	\$40.00/\$45.00 Non-Resident of USD 469
Age 13-15	\$40.00/\$45.00 Non-Resident of USD 469
Basketball	\$45.00/\$50.00 Non-Resident of USD 469
Cheerleading	\$75.00/\$85.00 Non-Resident of USD 469
Football:	
Age 6-7	\$50.00/\$60.00 Non-Resident of USD 469
Age 8-9	\$105.00/\$115.00 Non-Resident of USD 469
Age 10-11	\$105.00/\$115.00 Non-Resident of USD 469
Soccer (Spring and Fall):	\$35.00/\$40.00 Non-Resident of USD 469
Softball:	\$40.00/\$45.00 Non-Resident of USD 469
T-Ball (Co-ed):	\$40.00/\$45.00 Non-Resident of USD 469
Field Rental Fee per Day **	
Per Field/No Lights	\$75 per day
Per Field/With Lights	\$100 per day
Field Rental Deposit	\$75.00
*Non-Residents pay \$5.00 more for programs under \$50.00 and \$10.00 more for programs over \$50.00. Late registration fees are \$10.00 per child up to a total of \$20.00 per family per sport. ** Rentals subject to Liability Release/Indemnification and additional insurance.	
PUBLIC WORKS	FEES
Activity that is Continuous Across Intersection(s)	\$25.00 per block
Driveway/Sidewalk in ROW	\$15.00
Floodplain Development Permit	\$100.00
Lawn Sprinkler System in ROW	\$150.00
Permit for Temporary Right-of-Way Use	\$100.00
Stormwater Discharge Application Filing Fee	\$100.00
Utility Permit (Work in ROW) ^	\$25.00
Emergency or other work done without having an approved permit	\$100.00
^ No fee for work performed by Franchisee's own employees	
LANSING COMMUNITY LIBRARY	FEES
Fax	\$1.00 per page
Black and White Copies/Prints	\$0.10 per page/ First 5 pages free with library card
Color Copies/Prints	\$0.25 per page
Overdue Books, Audiobooks, Magazines	\$0.10 per day/ with a maximum of \$3.00
Overdue DVD's, Videogames	\$0.25 per day/ with a maximum of \$30.00
Processing Fee for broken cases, missing dust jacket, barcode, labels	\$3.00
Replacement fee for lost library card	\$1.00/ First time request is free
Lost or damaged item	Replacement value of item listed in system
Headphones	\$1.00
Collections Processing Fee	\$25.00

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jeff A. Rupp, Public Works Director 
DATE: June 9, 2017
SUBJECT: Project No. 17-03: Ida Street Drainage Project – Award of Bid

This project is a storm water erosion control project consisting of grading, rip rap placement, and special seeding for tough grasses. It is adjacent to and part of the public conveyance reinforced concrete box culvert under Ida Street.

There were four bids received for this project. The low bid, including the alternate, of \$23,799.00 was submitted by Lexeco, Inc. of Leavenworth, Kansas.

Policy Consideration: n/a

Financial Consideration: Funding for this project is budgeted in Fund 22, line 43301, in the amount of \$45,000.00.

Action: Staff recommends a motion to accept the bid of Lexeco, Inc. of Leavenworth, Kansas, in the amount of \$23,799.00 for Project No. 17-03: Ida Storm Drainage Project.

City of Lansing
 Bid Tabulations
 Project No.17-03

ITEM NO	ITEM DESCRIPTION	UNIT	QTY.	ANGELL'S EXCAVATING		FREDERICK EXCAVATING		LEXECO, INC.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$1,000.00	\$1,000.00	\$1,450.00	\$1,450.00	\$4,700.00	\$4,700.00
2	Traffic Control	L.S.	1	\$2,200.00	\$2,200.00	\$250.00	\$250.00	\$1,475.00	\$1,475.00
3	Grading	L.S.	1	\$4,000.00	\$4,000.00	\$7,350.00	\$7,350.00	\$7,360.00	\$7,360.00
4	Demolition	L.S.	1	\$4,000.00	\$4,000.00	\$250.00	\$250.00	\$395.00	\$395.00
5	500# Rip-rap	S.Y.	210	\$190.50	\$40,005.00	\$46.67	\$9,800.70	\$23.00	\$4,830.00
6	VMAX3 Composite TRM-SC250 Geotextile	S.Y.	370	\$7.00	\$2,590.00	\$5.95	\$2,201.50	\$5.00	\$1,850.00
7	Relocate existing drain pipe	L.S.	1	\$200.00	\$200.00	\$10.00	\$10.00	\$85.00	\$85.00
8	Seed & Mulch	S.Y.	200	\$7.50	\$1,500.00	\$3.60	\$720.00	\$7.00	\$1,400.00
TOTAL BASE BID					\$55,495.00		\$22,032.20		\$22,095.00
ALTERNATE/ADD ALTERNATE									
1	Toe Wall	L.F.	12	\$300.00	\$3,600.00	\$241.66	\$2,899.92	\$142.00	\$1,704.00
				TOTAL	\$59,095.00	TOTAL	\$24,932.12	TOTAL	\$23,799.00

ITEM NO	ITEM DESCRIPTION	UNIT	QTY.	LINAWEAVER CONSTRUCTION		ENGINEER'S ESTIMATE	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$3,000.00	\$3,000.00		
2	Traffic Control	L.S.	1	\$800.00	\$800.00		
3	Grading	L.S.	1	\$4,500.00	\$4,500.00		
4	Demolition	L.S.	1	\$2,000.00	\$2,000.00		
5	500# Rip-rap	S.Y.	210	\$65.00	\$13,650.00		
6	VMAX3 Composite TRM-SC250 Geotextile	S.Y.	370	\$7.00	\$2,590.00		
7	Relocate existing drain pipe	L.S.	1	\$400.00	\$400.00		
8	Seed & Mulch	S.Y.	200	\$10.00	\$2,000.00		
TOTAL BASE BID					\$28,940.00		
ALTERNATE/ADD ALTERNATE							
1	Toe Wall	L.F.	12	100	\$1,200.00		
				TOTAL	\$30,140.00	TOTAL	\$45,000.00

AGENDA ITEM

TO: Mayor, Lansing City Council
FROM: Tim Vandall, City Administrator
DATE: June 12, 2017
SUBJECT: DeSoto Road Improvements-Land Acquisition

Jeff Hancock with SMH Consultants will be present to brief the council on land acquisition for the DeSoto Road project. Mr. Hancock will present an overview of the land acquisition process and will answer any questions from the governing body. This project entails 31 tracts.

Budget Considerations: Funds for land acquisition could come from Fund 70, or depending on timing, could also come from the new Special Sales Tax Fund.

Policy Considerations: If the governing body wants to discuss specific tracts, this should be done in executive session.

Action: Motion to approve just compensation for the acquisition of all property required for the improvement of Desoto Road (KDOT 52 U-2113-01) as recommended by SMH and based on appraisals and estimates of compensation prepared by the Simmons Company.

Lansing Police Department
 Vehicle Fleet End of Month Report

May-2017

Unit	Year	Make/Model	Mileage as of 05/01	Mileage as of 06/06	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	60048	61648	1600	Patrol	Patrol	Fit for patrol duty
2	2012	Dodge Charger	32106	34268	2162	Sergeants	Sergeants	Limited Use - Sergeants
3	2015	Ford Explorer	23226	24985	1759	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	15901	16695	794	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	22540	22995	455	Captain	Captain	KLETC transport
6	2013	Ford Explorer	41670	42235	565	Patrol	Patrol	Fit for patrol duty
7	2011	Dodge Charger	97805	98256	451	Detective	Detective	Limited Use - Detective
8	2011	Dodge Charger	71939	72719	780	Patrol	Patrol	Fit for patrol duty
9	2012	Chevy Tahoe	82360	84461	2101	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	36141	36879	738	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	75437	75771	334	Animal Control	Animal Control	Fit for Animal Control duties
13	2010	Dodge Charger	101631	101631	0	Retired	Retired	Awaiting downfit
14	1995	Ford EOC Vehicle	162184	162184	0	EOC	EOC	Limited Use - EOC
15	2016	Dodge Charger	8000	10052	2052	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	10788	10788	0	Patrol	Patrol	Down for repairs
X13	2017	Dodge Charger	0	111	111	Awaiting upfit	Patrol	Awaiting upfit
X8	2017	Dodge Charger	0	0	0	Awaiting upfit	Patrol	Awaiting upfit
				Mileage Total:	13902			

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Lansing Public Works Department**Monthly Fleet Report**Month May Year 2017 **Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	LT	LT. Pick-up Ext	52,104	52,383	279	
2007	Ford	LT	LT. Pick-up Ext	35,895	36,343	448	
1998	Ford	1/2 ton	Pick-up	59,904	60,116	212	
2001	Ford	Ranger	LT. Pick-up Ext	115,694	115,826	132	
2005	Ford	Ranger	LT. Pick-up Ext	39,348	39,489	141	
2000	Ford	Explorer	SUV	185,135	185,357	222	
2005	Sterling	LT 8500	Dump Truck	47,138	47,427	289	
2007	Elgin	Crosswind J+	Street Sweeper	5,438	5,540	102	
1992	Ford	700	Dump Truck	62,887	62,887	0	
2017	Chevrolet	3500	Pick-up Truck	548	986	438	
2002	Ford	F350 4x4	Dump Truck	70,792	70,923	131	
2011	International	7400	Dump Truck	11,839	12,196	357	
2016	Ford	F350 4x4	One-ton Dump Truck	1,917	2,251	334	
2006	Dodge	Charger	Sedan	121,622	121,842	220	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,002	5,007	5	
2004	IR	DD-24	Asphalt Roller	252	252	0	
2006	IR	185	Air Compressor	179	179	0	
1993	Ford	5030	Tractor	424	440	16	
1997	Bobcat	763	Skid Steer	2,021	2,021	0	
2014	Case	580 SNWT	Backhoe	588	603	15	
2002	Crafco	110	Crack Sealer	778	778	0	
2003	Kubota	L3710	Tractor	1,465	1,487	22	
2009	Case	465	Skid Steer	531	531	0	
2004	Case	621D	Front Loader	2,186	2,186	0	at treatment plant

May-17

City Influent	40.21 MG	City Avg Daily	1.30 MG
LCF Influent	12.99 MG	LCF Daily Avg	.419 MG
Total Biosolids	1.11 MG	Precip	3.31"

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1995	Dodge	3500	Flatbed Truck	87389	87408	19	Collection System	
1999	Sterling	Vactor	Jet Truck	8052	8062	10	Collection System	
2002	Ford	350	Pick Up Truck	90823	91114	291	Ops/Maint.	
2206	Ford	Cr Vic	Sedan	148941	149139	198	Ops/Maint.	
2005	Ford	550	Flatbed Truck	41856	41890	34	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	18462	18629	167	Biosolids Disposal	
Total						719		

Year	Make	Model	Description			Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	936	938	2	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2219	2221	2	Collection System	
1999	Aries	Saturn III	Camera Trailer	344	344	0	Collection System	
2004	John Deere	7920	Tractor	1136	1148	12	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1145	1155	10	Operations	
2004	Case	621D	Loader	2180	2206	26	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1066	1081	15	Maintenance	
2006	JCB	531-70	Telehandler	516	517	458	Plant Activities	

LANSING PARKS & RECREATION SUMMER 2017 SPORTS PROGRAMS

Baseball Season Summary 2017

<u>Division</u>	<u>Number of teams '17</u>	<u>Number of teams '16</u>
Tball	9	8
Coach Pitch	6	6
10 and Under	6	4
12 and Under	4	2
14 and Under	2	1

Total Participants 2017 = 324

Total Participants 2016 = 261

Softball Season Summary 2017

<u>Division</u>	<u>Number of teams '17</u>	<u>Number of teams '16</u>
8 and Under	3	3
10 and Under	3	5
12 and Under	2	2
15 and Under	2	2

Total Participants 2017 = 133

Total Participants 2016 = 153

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