



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, December 7, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Consent Calendar
 - a. Cereal Malt Beverage License Renewal – Petro Deli #2
 - b. Cereal Malt Beverage License Renewal – Shree Nivas Inc., dba Finish Line
 - c. Cereal Malt Beverage License Renewal – Truman Town dba Woody's Gas Express
 - d. Cereal Malt Beverage License Renewal – WKRP Management, LLC dba Pizza Hut
3. Renewal of Special Use Permit (125 Rock Creek Loop)
4. Renewal of Special Use Permit (128 E. Kansas)
5. Renewal of Special Use Permit (401 Fairlane)
6. Renewal of Special Use Permit (218 E. Kansas Street)
7. Request for Special Use Permit (224 Debra Street)
8. Parks & Recreation Advisory Board Appointments
9. Tree Board Appointment
10. Request for Special Event on Park Property – Boy Scouts
11. 2018 Court Services Contract
12. Ordinance No. 994 – Condemnation for DeSoto Road Project

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers



Proclamations

Other Items of Interest:

13. Bernard Park Access Map

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: November 22, 2017
SUBJECT: Approval of Minutes

The regular meeting minutes for November 16, 2017, are enclosed for your review.

Action: Staff recommends a motion to approve the regular meeting minutes for November 16, 2017, as presented.

AGENDA ITEM #

11/22/17

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle

Ward 2: Andi Pawlowski and Don Studnicka

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Gene Kirby

- Mayor Smith stated one thing I want to announce before we do anything, the add on number 3, Resolution B-7-17, on there we had two condemnations or acquisitions that we needed to go after. One of them signed at 4:45, so when I read that to you, it's going to be without the part A, is that correct Tim?
 - City Administrator Tim Vandall replied yes, correct.

OLD BUSINESS:

Approval of Minutes: Councilmember Brungardt moved to approve the regular meeting minutes of November 2, 2017, as presented. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and there was none.

Presentations

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Reservation for Street De-Icing Salt: Councilmember Buehler moved to approve the bid of Hutchinson Salt Company of Baxter Springs, Kansas for de-icing salt at delivered unit price of \$50.53/ton and authorize the Public Works Department to purchase up to 500 tons as needed. Councilmember Pawlowski seconded the motion.

- Councilmember Trinkle stated that's been working out real well for us hasn't it, I know we've been doing it for a while.
 - Mayor Smith stated it's been great.
 - City Administrator Tim Vandall replied I think they've been doing this ever since I've been here.

The motion was unanimously approved.

Resolution B-7-17 (Resolution authorizing condemnation for two parcels for DeSoto Road):

Councilmember Brungardt moved to adopt Resolution B-7-17, minus Tract A. Councilmember Buehler seconded the motion.

- City Administrator Tim Vandall stated just a heads up, the land acquisition consultant is in the house tonight if anyone has any questions.
- Councilmember Pawlowski asked so we have the one that's in foreclosure and there's one other one.
 - Jeff Hancock with SMH Consultants replied so yes, the previous one and this one.
 - Councilmember Pawlowski replied so we have two that haven't signed and one of them is in foreclosure. Any chance of getting them, I know the foreclosure one.
 - Jeff Hancock with SMH Consultants replied well there's actually a chance of getting the foreclosure one, we're dealing with a national bank and it's always difficult with a national bank as opposed to a local bank, so we're at the mercy of that national bank, but it could happen. We're working on it.
 - Councilmember Pawlowski asked but the other one is probably going to go to court.
 - Jeff Hancock with SMH Consultants replied the other one for sure will go to court.
 - City Administrator Tim Vandall stated we already have that scheduled for November 29th.
 - Jeff Hancock with SMH Consultants replied yeah there is a hearing on the 29th of November on that one. At that hearing the Judge will assign people to appraise the property and determine the value.

- Councilmember Pawlowski asked and we have to wait for that to go through to be able to proceed with the bid process.
- City Administrator Tim Vandall replied we can get bids, I just think we have to fill out paperwork with KDOT saying we're going through the condemnation process.
- Jeff Hancock with SMH Consultants replied right.
- Mayor Smith asked and the bid process, it's three, I don't mean the bid process, I mean the appraiser process, is it three people that they ask for and are they all appointed by the Court or does the City get one, how does that work.
 - Jeff Hancock with SMH Consultants replied you can actually make suggestions of anyone you want appointed to do that appraisal. I call it an appraisal, but it's not really an appraisal because they are not appraisers.
 - Mayor Smith stated right because they don't have any requirements to be able to do it.
 - Jeff Hancock with SMH Consultants stated you can make suggestions on three that you would like to have appointed to do that, and I think that our attorney has actually asked for names if you have any.
 - City Attorney Gregory Robinson stated Mayor what usually can happen is if the parties agree on three, then the court would generally accept those three provided they meet the qualifications. Then if there is no agreement between the parties, then it is kind of what you suggested, or at least in the past when I've done them, like Lansing would get one, the other party would get one, and the Court would appoint one as well.

The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer Matt Harding reported that he will be present at the next City Council meeting but will not be in attendance at the second City Council meeting in December, and if you have any questions for him to contact him and he'll get back with you.

City Administrator: City Administrator Tim Vandall mentioned that the Code Enforcement campaign will be rolled out tomorrow on Social Media and asked if the Governing Body could 'like' and 'share' the information, as the City helps educate the residents of Lansing to what our rules are. He also stated that the first hearing for one of the condemnation properties for the DeSoto Road project is November 29th, and also that evening at 7:00 pm in the Community Center there will be an informational meeting put on by the County regarding that McIntyre Road project. This meeting is for anyone who wants to know about the project and those affected by the project. He provided an update about the Wastewater Master Plan Project No. 1, and that the plans are about 30% complete.

- Councilmember Pawlowski asked about a timeline for that project, in particular if construction would have to wait until next year.
 - City Administrator Tim Vandall replied that after discussion with the Golf Course, the ideal project time would be November to March, as that would allow for the least amount of disruption to the golf course.

Governing Body: Mayor Smith stated that it was a pleasure to be a part of the Veterans Day Parade and he is glad that it keeps growing it year. He mentioned the Mayor's Christmas Tree Lighting Ceremony is scheduled for December 3rd at 6:00 pm and hopes to see everyone out there.

Councilmember Studnicka wished everyone a happy and blessed Thanksgiving.

Councilmember Trinkle echoed Councilmember Studnicka's sentiments and asked Police Chief Wayman to pass along a nice job to the Animal Control Officer Wendy Burr.

Councilmember Pawlowski and Councilmember Garvey seconded the sentiments of Councilmember Studnicka and Trinkle.

Councilmember Buehler wished everyone a happy Thanksgiving and congratulated Councilmembers McNeill, Brungardt, Studnicka, and Trinkle for their unanimous victories on Election Day. He also provided a fun fact, on this day in history in 1914, the Federal Reserve Bank of the United States officially opened its doors.


ADJOURNMENT: Councilmember Buehler moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was approved, with Councilmember Garvey voting against the motion. The meeting was adjourned at 7:09 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk
DATE: November 22, 2017
SUBJECT: Cereal Malt Beverage License Renewal – Petro Deli #2

Petro Deli #2, Inc., at 601 S. Main Street has applied for a cereal malt beverage license renewal. The Police and Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for Petro Deli #2.

AGENDA ITEM #

2a



CITY OF LANSING

BUSINESS LICENSE APPLICATION

APPLICANT INFORMATION

Name: _____ Date of Birth: ____/____/____

Address: _____
Street City State Zip Code

Telephone (Day): _____ Telephone (Evening): _____ Driver's License #/State Issued: _____
Attach Copy

Vehicle Information (If operating from vehicle): _____
Year Make Model Color(s) State License #

Describe Product (Transient Vendor Only): _____

Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only): I have (), have not (), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed. _____

BUSINESS INFORMATION

Name of Business: Petro Deli #2 Inc. Business Telephone: 913-727-2198

Type of Business: Convenience store Business Fax: 913-727-1377 Website: N/A

Would you prefer to receive correspondence by email? Yes No If yes, please provide email address: _____

Business Address: 601 S. Main Lansing KS 66043
Street City State Zip Code

Mailing Address (if different): (same)
Street City State Zip Code

On-Site Manager Name: Christy L. Turley Telephone: 913-449-8844

Kansas Sales Tax Number: 10074681 001M Federal Tax ID #: 48-1189172

Owner Name: Rick + Cynthia Jaccard Owner Telephone: 913-351-6558

Owner Address: 12991 E. Gilman Rd. Leavenworth KS 66048
Street City State Zip Code

LICENSE INFORMATION (LICENSE TYPES AND FEES ON REVERSE)

Type of License: General Business, Food Est., Cereal Malt Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Cynthia A. Jaccard Title: owner Date: 11/17/17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.

FOR OFFICIAL USE ONLY:			
Application Received By: <u>[Signature]</u>	Date: <u>11/20/17</u>	Cost: <u>175</u>	License Period: <u>annual</u>
Police Signature: <u>[Signature]</u>	Date: <u>11/21/2017</u>	Amount Received: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit	
Community Development Signature: _____		Additional Information: <input type="checkbox"/> Insurance <input type="checkbox"/> Attachment B	
Signature _____ Date _____		<input type="checkbox"/> Cereal Malt Beverage Form <input type="checkbox"/> Articles of Incorporation	
Notify: <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Police <input type="checkbox"/> Economic Development		<input type="checkbox"/> Copy of Photo Identification <input type="checkbox"/> Copy of State License	
		<input type="checkbox"/> Additional Code Items <input type="checkbox"/> Late Fee	

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Lansing

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One:	
<input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises.	
<input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): <u>10071681 001 M</u>			
Name of Corporation <u>Petro Deli #2 Inc.</u>		Principal Place of Business <u>Lansing</u>	
Corporation Street Address <u>601 S. main</u>		Corporation City <u>Lansing</u>	State <u>KS</u> Zip Code <u>66043</u>
Date of Incorporation <u>Sept. 1996</u>		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name <u>Christy L. Turley</u>		Phone No. <u>913-449-8844</u>	
Residence Street Address <u>11948 Puffer Rd.</u>		City <u>KC</u>	State <u>KS</u> Zip Code <u>66109</u>

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Petro Deli #2 Inc.</u>		Name	
Business Location Address <u>601 S. main St.</u>		Address	
City <u>Lansing</u> State <u>KS</u> Zip <u>66043</u>	City	State	Zip
Business Phone No. <u>913-727-2198</u>		<input type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) <u>Rick + Cynthia Jaccard</u>			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name <u>Rick L. Jaccard</u>		Position <u>President</u>	Date of Birth <u>3/15/55</u>
Residence Street Address <u>12991 E. Gilman Rd.</u>		City <u>Leav.</u>	State <u>KS</u> Zip Code <u>66048</u>
Spouse Name		Position	Date of Birth
Residence Street Address		City	State Zip Code
Name <u>Cynthia A. Jaccard</u>		Position <u>Vice-pres.</u>	Date of Birth <u>5/27/54</u>
Residence Street Address <u>12991 E. Gilman Rd.</u>		City <u>Leav.</u>	State <u>KS</u> Zip Code <u>66048</u>
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code
Name		Position	Date of Birth
Residence Street Address		City	State Zip Code
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

 Yes No

If yes, provide the following:

Manager/Agent Name <i>Christy L. Turley</i>	Phone No. <i>913-449-8844</i>	Date of Birth <i>8-21-74</i>
Residence Street Address <i>1948 Polfer Rd.</i>	City <i>KC</i>	Zip Code <i>66109</i>

Manager or Agent Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

 Yes No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

 Yes NoAll of the individuals identified in Sections 4 & 5 are at least 21 years of age¹. Yes No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE

Cynthia A. Jaccard

DATE

11/12/17

FOR CITY/COUNTY OFFICE USE ONLY:


- License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)
- \$25 CMB Stamp Fee Received Date _____
- Background Investigation Completed Date _____ Qualified Disqualified
- New License Approved Valid From Date _____ to _____ By: _____
- License Renewed Valid From Date _____ to _____ By: _____
- Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-301) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

Print Form

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk
DATE: November 22, 2017
SUBJECT: Cereal Malt Beverage License Renewal – Shree Nivas Inc., dba Finish Line

Shree Nivas Inc., dba Finish Line, at 506 N. Main Street has applied for a cereal malt beverage license renewal. The Police and Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for Shree Nivas Inc., dba Finish Line.

AGENDA ITEM #

2b



CITY OF LANSING

BUSINESS LICENSE APPLICATION

APPLICANT INFORMATION

Name: AKLAYA PATEL SHREE NIVAS INC DBA Finish line Date of Birth: 9/4/71

Address: 1118 N. 6th St. Leavenworth, KS - 66048
Street City State Zip Code

Telephone (Day): 913-651-5800 Telephone (Evening): 913-290-0798 Driver's License #/State Issued: KANSAS # K00-84-2046
Attach Copy

Vehicle Information (If operating from vehicle): _____
Year Make Model Color(s) State License #

Describe Product (Transient Vendor Only): _____

Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only): I have (), have not (), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed. _____

BUSINESS INFORMATION

Name of Business: SHREE NIVAS INC Business Telephone: 913-250-1175

Type of Business: C-store with gas station Business Fax: 913-250-1176 Website: _____

Would you prefer to receive correspondence by email? Yes No If yes, please provide email address: _____

Business Address: 506 N. Main St. Lansing KS 66043
Street City State Zip Code

Mailing Address (if different): As above
Street City State Zip Code

On-Site Manager Name: Kishor PATEL Telephone: 913-250-1175

Kansas Sales Tax Number: 004-205679538F-01 Federal Tax ID #: 20-5679538

Owner Name: AKLAYA PATEL Owner Telephone: 913-290-0798

Owner Address: 1118 N. 6th St. Leavenworth KS 66048
Street City State Zip Code

LICENSE INFORMATION
(LICENSE TYPES AND FEES ON REVERSE)

Type of License: Cereal malt Beverage/Food/General Business license Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Aklaya Patel Title: President Date: 10/30/17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.

FOR OFFICIAL USE ONLY

Application Received By: [Signature] 10/30/17 Cost: 175 License Period: annual
Signature Date

Police Signature: [Signature] 11/27/2017 Amount Received: 175 Cash Check Credit
Signature Date

Community Development Signature: _____
Signature Date

Additional Information: Insurance Attachment B
 Cereal Malt Beverage Form Articles of Incorporation
 Copy of Photo Identification Copy of State License
 Additional Code Items Late Fee

Notify: Finance Public Works Police Economic Development

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of _____

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required):			
Name of Corporation SHREE NIVAS INC		Principal Place of Business	
Corporation Street Address 506 N. Main St. Lansing, KS-66043		Corporation City	State Zip Code
Date of Incorporation 2006		Articles of Incorporation are on file with the Secretary of State. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name AKLAVYA B. PATEL		Phone No. cell # 913-290-0798	
Residence Street Address 1118 N. 6th St. Leav., KS-66048		City Store # 913-250-1175	State Zip Code

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Finish line		Name	
Business Location Address 506 N. Main St.		Address	
City Lansing	State KS	City	State Zip
Business Phone No. 913-250-1175		<input type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) AKLAVYA B. PATEL			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name AKLAVYA B. PATEL		Position President	
Residence Street Address 1118 N. 6th St.		City Leavenworth	State KS Zip Code 66048
Spouse Name DARSHINI A. PATEL		Position	
Residence Street Address 1118 N. 6th St.		City Leavenworth	State KS Zip Code 66048
Name KISHOR PATEL		Position Treasurer	
Residence Street Address 603 Willow Court		City Lansing	State KS Zip Code 66043
Spouse Name Archana K. PATEL		Position	
Residence Street Address 603 Willow Court		City Lansing	State KS Zip Code 66043
Name		Position	
Residence Street Address		City	State Zip Code
Spouse Name		Position	
Residence Street Address		City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code
Manager or Agent Spousal Information		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE	
Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which: (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age ¹ .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *Ashwary Patel* DATE 10/30/17

FOR CITY/COUNTY OFFICE USE ONLY:	
<input type="checkbox"/> License Fee Received Amount \$ _____ Date _____ (\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input type="checkbox"/> \$25 CMB Stamp Fee Received Date _____	
<input type="checkbox"/> Background Investigation <input type="checkbox"/> Completed Date _____ <input type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-301) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9) Print Form

KANSAS

**DRIVER'S
LICENSE**

USA
KS



3 DOB 09/04/1971
1 PATEL
2 AKLAVYA B
3 1115 N 6TH ST
LEAVENWORTH, KS 66040

4a LIC. NO. K00-04-2000
4b ISS 08/27/2018
4c EXP 09/04/2022
5 DL CLASS C
6 CL CLASS
8a END NONE
12 RES1 NONE
5 ID 72710258191
PA16271M2204B

Aklavya Patel




SEX M
5-06"
170 LB
155 lb
BRO

09041971

ORGAN DONOR

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk
DATE: November 22, 2017
SUBJECT: Cereal Malt Beverage License Renewal – Truman Town LLC dba Woody's Gas Express

Truman Town LLC, dba Woody's Gas Express, at 109 4H Road has applied for a cereal malt beverage license renewal. The Police and Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for Truman Town LLC, dba Woody's Gas Express.

AGENDA ITEM #

2c



CITY OF LANSING

BUSINESS LICENSE APPLICATION

APPLICANT INFORMATION

Name: Ali Atra Date of Birth: 3/19/73
 Address: 3704 W 157th place Overland Park KS 66224
816 Street City State Zip Code
 Telephone (Day): 816-679-6707 Telephone (Evening): 816-679-6707 Driver's License #/State Issued: K03-37-6493
Attach Copy
 Vehicle Information (If operating from vehicle): N/A
Year Make Model Color(s) State License #
 Describe Product (Transient Vendor Only): N/A

Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only): I have (), have not (), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed. N/A

BUSINESS INFORMATION

Name of Business: Woodys Gas Express Business Telephone: 913-250-0844
 Type of Business: Gas + Convenience store Business Fax: 913-268-489 Website: _____
 Would you prefer to receive correspondence by email? Yes No If yes, please provide email address: _____
 Business Address: 1094 Hrd Lansing KS 66643
Street City State Zip Code
 Mailing Address (if different): _____
Street City State Zip Code
 On-Site Manager Name: Ali Atra Telephone: 816-679-6707
 Kansas Sales Tax Number: 004-2731369103E-01 Federal Tax ID #: 27-3136963
 Owner Name: Ali Atra + Rajan Arora Owner Telephone: 816-679-6707
 Owner Address: 3704 W 157th pl OP KS 66224
Street City State Zip Code
Rajan Arora 21014 W 160th Terr Shawnee KS 66218
Street City State Zip Code

LICENSE INFORMATION

(LICENSE TYPES AND FEES ON REVERSE)

Type of License: Cereal/Malt Beverage, Off Premises Renewal: Yes No
~~Beer, General~~

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: [Signature] Title: OWNER Date: 10/31/17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11/21/17 Cost: 75 License Period: Annual
Signature Date
 Police Signature: [Signature] 11/21/2017 Amount Received: 75 Cash Check Credit
Signature Date
 Community Development Signature: _____
Signature Date
 Notify: Finance Public Works Police Economic Development
 Additional Information: Insurance Attachment B
 Cereal Malt Beverage Form Articles of Incorporation
 Copy of Photo Identification Copy of State License
 Additional Code Items Late Fee

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Kansas

SECTION 1 - LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

License to sell cereal malt beverages for consumption on the premises.

License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-273136913F-01

Name of Corporation <u>Trumpation LLC</u>		Principal Place of Business <u>1094 H road</u>	
Corporation Street Address <u>5708 N Merrier</u>		Corporation City <u>Kansas City</u>	State <u>MO</u> Zip Code <u>64118</u>
Date of Incorporation <u>July 29, 2010</u>	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>Anuj Arora</u>	Phone No. <u>913-980-0927</u>		
Residence Street Address <u>21014 W 160th terr</u>	City <u>Shawnee</u>	State <u>KS</u>	Zip Code <u>66218</u>

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Woody's Gas Express</u>		Name <u>same</u>	
Business Location Address <u>1094 H road</u>		Address	
City <u>Kansas</u> State <u>KS</u> Zip <u>66093</u>		City	State Zip
Business Phone No. <u>913-250-0844</u>		<input type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) <u>ALI ATRA + RATAN ARORA</u>			

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse, if applicable. Attach additional pages if necessary.

Name <u>Ali Atra</u>	Position <u>Member</u>	Date of Birth <u>3-19-75</u>
Residence Street Address <u>3704 W 157th Place</u>	City <u>OP</u> State <u>KS</u>	Zip Code <u>66224</u>
Spouse Name <u>Rania Atra</u>	Position	Date of Birth <u>01-16-80</u>
Residence Street Address <u>same as spouse</u>	City	State Zip Code
Name <u>Ra San Arora</u>	Position <u>Member</u>	Date of Birth <u>9-13-53</u>
Residence Street Address <u>21014 W 160th terr</u>	City <u>Shawnee</u> State <u>KS</u>	Zip Code <u>66218</u>
Spouse Name <u>Rashmi Arora</u>	Position	Age
Residence Street Address <u>same as spouse</u>	City	State Zip Code
Name <u>Anuj Arora</u>	Position <u>Managing Officer</u>	Date of Birth <u>7-31-78</u>
Residence Street Address <u>21014 W 160th terr</u>	City <u>Shawnee</u> State <u>KS</u>	Zip Code <u>66218</u>
Spouse Name <u>Sarah Arora</u>	Position	Age <u>6-19-89</u>
Residence Street Address <u>same as spouse</u>	City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

 Yes No

If yes, provide the following:

Manager/Agent Name

Anuj Arora

Phone No.

913 980 0927

Date of Birth

07-31-1978

Residence Street Address

City

Zip Code

Manager or Agent Spousal Information

Spouse Name

Sarah Arora

Phone No.

Date of Birth

06-19-89

Residence Street Address

Same as spouse

City

Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

 Yes No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

 Yes NoAll of the individuals identified in Sections 4 & 5 are at least 21 years of age¹. Yes No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date

Time

 AM PM

End Date

Time

 AM PM**I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)**

SIGNATURE

Anuj Arora

DATE

10/30/17

FOR CITY/COUNTY OFFICE USE ONLY:

 License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license) \$25 CMB Stamp Fee Received Date _____ Background Investigation Completed Date _____ Qualified Disqualified New License Approved Valid From Date _____ to _____ By: _____ License Renewed Valid From Date _____ to _____ By: _____ Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-301) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

Print Form

KANSAS

**DRIVER'S
LICENSE**

USA
KS



Debra Stiles
Debra Stiles
Debra Stiles

3 DOB 03/19/1975
1 ATRA
2 ALJ
4 3784 W 157TH PLACE
OVERLAND PARK, KS 66224

10 LIC. NO. K00-37-8-93

11a ISS 12/05/2012
11b EXP 03/19/2018

9 DL CLASS C
COL CLASS

13 END NONE
12 REST NONE

5 DD 73401238215
AA1234567819CB




15 SEX M
16 HT 5'-00"
17 WGT 185 lb
18 EYES BRO

03191975

Debra

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk
DATE: November 22, 2017
SUBJECT: Cereal Malt Beverage License Renewal – WKRP Management, LLC dba Pizza Hut

WKRP Management, LLC dba Pizza Hut, at 407 N. Main Street has applied for a cereal malt beverage license renewal. The Police and Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for WKRP Management, LLC dba Pizza Hut.

AGENDA ITEM #

2d



CITY OF LANSING BUSINESS LICENSE APPLICATION

APPLICANT INFORMATION

Name: Pizza Hut Date of Birth: ___/___/___
 Address: _____
Street City State Zip Code
 Telephone (Day): _____ Telephone (Evening): _____ Driver's License #/State Issued: _____
Attach Copy
 Vehicle Information (If operating from vehicle): _____
Year Make Model Color(s) State License #
 Describe Product (Transient Vendor Only): _____
Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only): I have (), have not (), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed. _____

BUSINESS INFORMATION

Name of Business: WKRP Management, LLC DBA Pizza Hut Business Telephone: 913-727-3232
 Type of Business: Restaurant Business Fax: 913-727-5404 Website: Pizzahut.com
 Would you prefer to receive correspondence by email? Yes No If yes, please provide email address: WKRP@WKRPMGT.COM
 Business Address: 407 North Main Street Lansing KS 666043
Street City State Zip Code
 Mailing Address (if different): PO Box 12865 Overland Park Ks 66282
Street City State Zip Code
 On-Site Manager Name: Eric Buehlman Telephone: 913-727-3232
 Kansas Sales Tax Number: 004481194376FO2 Federal Tax ID #: 48-1194376
 Owner Name: WKRP Management, LLC Owner Telephone: 913-383-8177
 Owner Address: 10880 Benson, Ste 2320 Overland Park KS 66210
Street City State Zip Code

LICENSE INFORMATION

(LICENSE TYPES AND FEES ON REVERSE)

Type of License: Food Est / General Business / CM3 Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: _____ Title: Managing Member Date: 10/31/2017

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.

		FOR OFFICIAL USE ONLY:	
Application Received By: <u>[Signature]</u>	<u>11/3/17</u>	Cost: <u>225</u>	License Period: <u>annual</u>
Police Signature: <u>[Signature]</u>	<u>11/21/2017</u>	Amount Received: <u>225</u>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit
Community Development Signature: _____	_____	Additional Information:	<input type="checkbox"/> Insurance <input type="checkbox"/> Attachment B
Notify: <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Police <input type="checkbox"/> Economic Development		<input type="checkbox"/> Cereal Malt Beverage Form <input type="checkbox"/> Articles of Incorporation	<input type="checkbox"/> Copy of Photo Identification <input type="checkbox"/> Copy of State License
		<input type="checkbox"/> Additional Code Items <input type="checkbox"/> Late Fee	

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Lansing

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004481194376F02			
Name of Corporation WGRP Management, LLC	Principal Place of Business 407 North Main Street, Lansing KS 66043		
Corporation Street Address 10880 Benson, Ste 2320	Corporation City Overland Park	State KS	Zip Code 66210
Date of Incorporation 11/12/1997	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name Steven R Patton	Phone No. (913) 383-8177		
Residence Street Address 10880 Benson, Ste 2320	City Overland Park	State KS 66210	Zip Code

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Pizza Hut		Name WGRP Management, LLC	
Business Location Address 407 North Main Street		Address PO Box 12865	
City Lansing	State KS	City Overland Park	State KS
Zip 67601		Zip 66282	
Business Phone No. (913) 727-3232		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) Dirt Developers, LLC			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name Nestor Weigand	Position Member		Date of Birth 01/02/1939
Residence Street Address 150 North Market	City Wichita	State KS	Zip Code 67202
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name Steven R Patton	Position Managing Member		Date of Birth 11/25/1960
Residence Street Address 3708 West 61st Terr	City Fairway	State KS 66205	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code
Name Terry Ruder	Position Managing Member		Date of Birth 11/29/1946
Residence Street Address 2764 West 162nd	City Stillwel	State KS	Zip Code 66085
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
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Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name Eric Buehlman	Phone No. (913) 727-3232	Date of Birth 09/07/1974
Residence Street Address 2621 South 17th Street	City Leavenworth	Zip Code 66048
Manager or Agent Spousal Information		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE	
<p>Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which: (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age ¹ .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 6 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE  DATE 10/31/2017



FOR CITY/COUNTY OFFICE USE ONLY:	
<input type="checkbox"/> License Fee Received Amount \$ _____ Date _____ (\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input type="checkbox"/> \$25 CMB Stamp Fee Received Date _____	
<input type="checkbox"/> Background Investigation <input type="checkbox"/> Completed Date _____ <input type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)



AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: November 29, 2017
SUBJECT: Renewal of Special Use Permit (125 Rock Creek Loop)

The resident at 125 Rock Creek Loop has submitted a renewal request for a special use permit for a bee colony at their property. Animal Control Officer Wendy Burr conducted a re-inspection and her report is included for your review.

Action: A motion to approve or deny the Special Use Permit as requested.

AGENDA ITEM #

3



City of Lansing
Police Department



To: Steve Wayman, Chief of Police

Date: 10/31/2017

CC: _____

Subject: 125 Rock Creek Loop

Thru: _____

Annual Permit Renewal

From: W. Burr ~ ACO

City Clerk Sarah Bodensteiner provided a copy of an annual permit renewal submitted by John Bradford who resides at 125 Rock Creek Loop, Lansing, KS, 66043.

The permit renewal is a request to continue the housing and maintenance of five (5) beehives at his residence for the 2018 calendar year.

125 Rock Creek Loop is situated in the north-central exterior portion of Rock Creek Loop. It is a single family residence with adjoining residences to the west, north, and east. It is bordered to the south by city maintained roadway and another residence. All adjoining/border residences are single family dwellings.

On 10/31/2017, I met with Bradford at his residence. I was escorted around the property and shown where the five (5) beehives were located. Photos of the beehives were taken (see attached).

A local records check from 1 Jan 2016 to date found no associated complaints listed for 125 Rock Creek Loop. Local records were not checked prior to 1 Jan 2016.



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: John Bradford

Address: 125 Rock Creek Loop, Lansing, KS 66043
Street City State Zip Code

Proposed Location (if different): _____
Street City State Zip Code

Mailing Address (if different): _____
Street City State Zip Code

Telephone (Day): 913-683-0871 Telephone (Evening): 913-683-0871 Email: JBrad125@gmail.com

Property Owner Name: same Property Owner Telephone: same

Property Owner Address: same
Street City State Zip Code

Number of Each Type of Animal: 5 Hives
State Zip Code

General Description of Each Animal: Honey Bees

Noises or Odors Anticipated: None

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: Bee hives

Interest in Such Animal(s): Business / Hobby

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: _____

Safety Precautions to be Taken: Caution and Warning Signs Posted

Prior Incidents Involving Public Health or Safety: None for a 5 year period

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: BEES (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: John Bradford Date: 27 Oct 17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 10/27/17
Signature Date

Cost: \$25 License Period: annual

Amount Received: \$25 Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: 10/31/17 @ 1330

Police Signature: [Signature] 1548

Council Meeting Date: 12/7/17 Approved Denied



2018 Annual Permit Renewal
John Bradford
125 Rock Creek Loop
Lansing, KS 66043

5 Beehives

DOI: 31 Oct 2017
W. Burr #1548

AGENDA ITEM

TO: Tim Vandall, City Administrator *TV*
FROM: Sarah Bodensteiner, City Clerk *SB*
DATE: December 1, 2017
SUBJECT: Renewal of Special Use Permit (128 E. Kansas)

The resident at 128 E. Kansas has submitted a renewal request for a special use permit for more than four (4) animals at their property. Animal Control Officer Wendy Burr conducted a re-inspection and her report is included for your review.

Action: A motion to approve or deny the Special Use Permit as requested.

AGENDA ITEM #

4



City of Lansing
Police Department



To: Steve Wayman, Chief of Police

Date: 11/29/2017

CC:

Subject: 128 E Kansas St

Thru:

Annual Permit Renewal

From: ACO W. Burr/1548

City Clerk Sarah Bodensteiner provided a copy of an annual permit renewal submitted by Debbie Spezia who resides at 128 E Kansas St, Lansing, KS, 66043.

The permit renewal is a request to continue the housing of sixty – seventy (60-70) adult domestic rabbits, three (3) cats, and one (1) dog.

128 E Kansas St is situated on the south side of Kansas St. It is a single family residence with adjoining residences to the east and west, and the Lansing Activity Center to the south. It is bordered on the north by city maintained roadway and Lansing Correctional Facility property. All adjoining/border residences are single family dwellings.

On 11/29/2016 I met with Spezia at her residence. I was escorted to a detached out building toward the rear of the property (see attached), where the rabbits were maintained. The interior of the building was set up to where there were four rows of cages/pens, on either side of two aisles. Ms. Spezia was preparing to clean the cages but had not completed the task when I arrived for the inspection. The urine odor was well above acceptable limits and was brought to Ms. Spezia's attention. The rabbits appear to be in good health despite the odor problem. After spending time in the enclosure and speaking with Ms. Spezia, I decided to come back later in the afternoon to give Ms. Spezia a chance to complete the cleaning. When I arrived later in the afternoon, the urine odor was slightly diminished. Ms. Spezia has been advised that spot checks will be done and another inspection will be conducted in the spring after a thorough cleaning has been done. Photos of the building's interior and exterior were taken (see attached).

A preliminary local records check from 1 Jan 2016 to date found no associated complaints listed for 128 E Kansas St. Local records were not checked prior to 1 Jan 2016.

Ms. Spezia's cats and dog are up-to-date on registration and current on rabies vaccinations.



CITY OF LANSING ANIMAL PERMIT APPLICATION

Applicant Name: Abby Spezia

Address: 128 E Kansas Lansing, KS 66048
Street City State Zip Code

Proposed Location (if different): same
Street City State Zip Code

Mailing Address (if different): same
Street City State Zip Code

Telephone (Day): 913-547-2629 Telephone (Evening): same Email: NA

Property Owner Name: same Property Owner Telephone: _____

Property Owner Address: same
Street City State Zip Code

Number of Each Type of Animal: 60-70 adult domestic Rabbits, 3 Cats, 1-Marmoset

General Description of Each Animal: domestic Rabbits, 3 domestic
Cherished Cats - 1-Marmoset-black & white

Noises or Odors Anticipated: Normal Rabbit odor / very minimal noise

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: indoor caging
cages w/ locks, chainlink run free dog

Interest in Such Animal(s): show animals, breeding animals
pets -

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: Animals -

Safety Precautions to be Taken: Public NOT admitted into Rabbitry

Prior Incidents Involving Public Health or Safety: NA

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Abby Spezia Date: 11-17-17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11/17/17
Signature Date

Cost: 25.00 License Period: _____

Amount Received: 25.00 Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: 11/29/17 @ 0945

Police Signature: [Signature]

Council Meeting Date: _____ Approved Denied

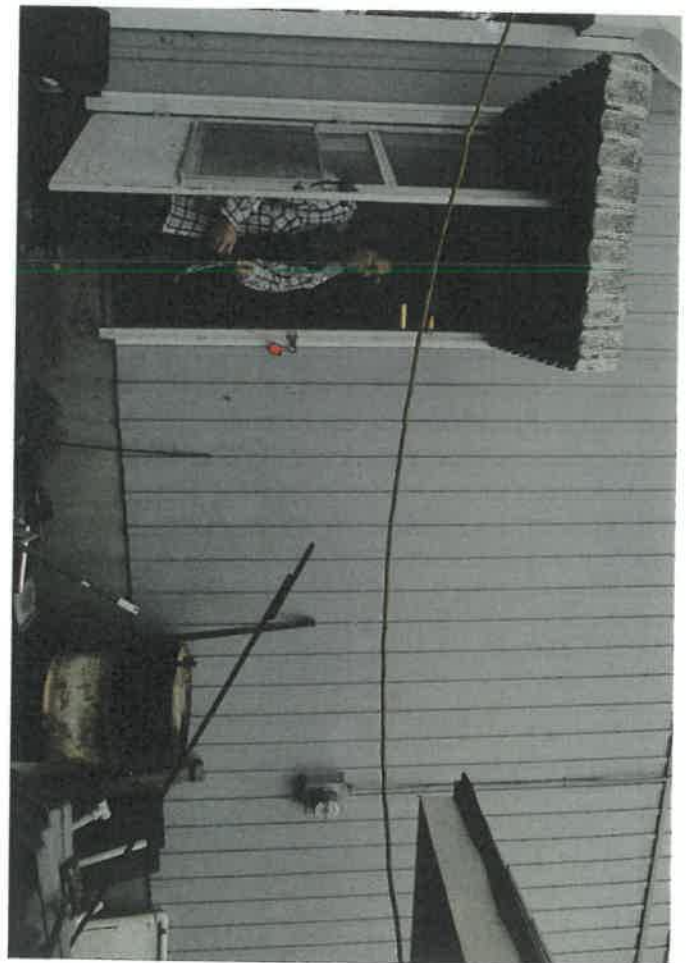
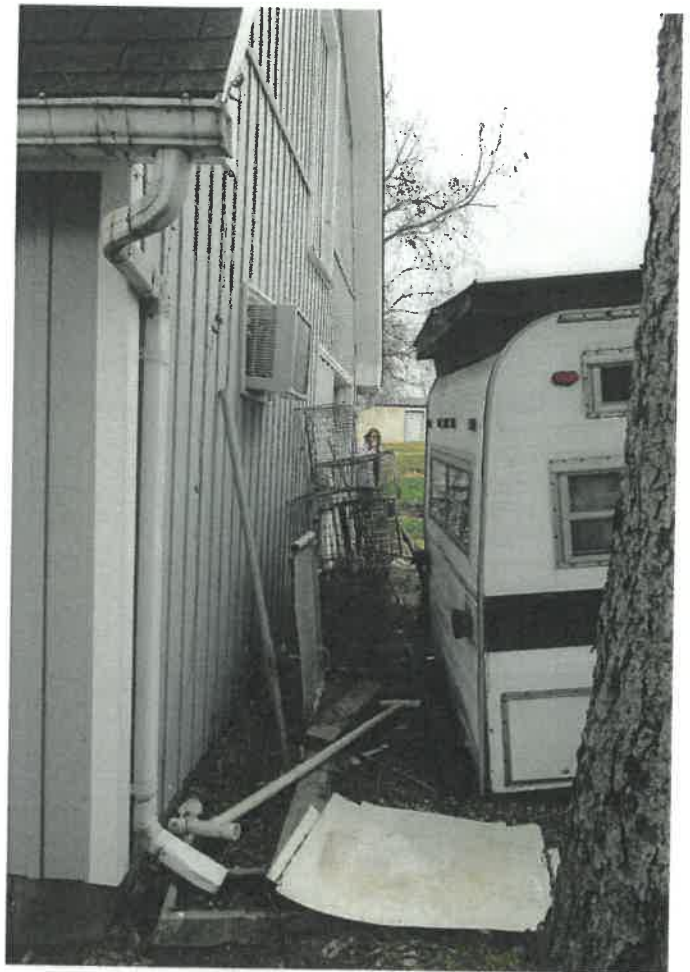
↓ Rabies - Exp 11/21/17

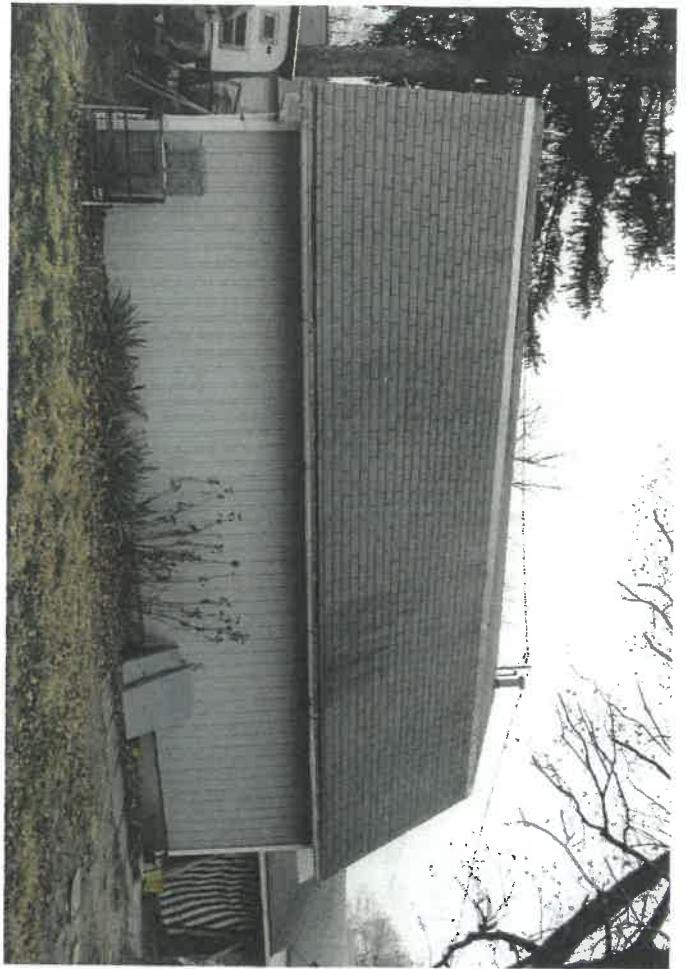


2018 Annual Permit Renewal ~More Than 4
Debbie Spezia
128 E Kansas
Lansing, KS 66043

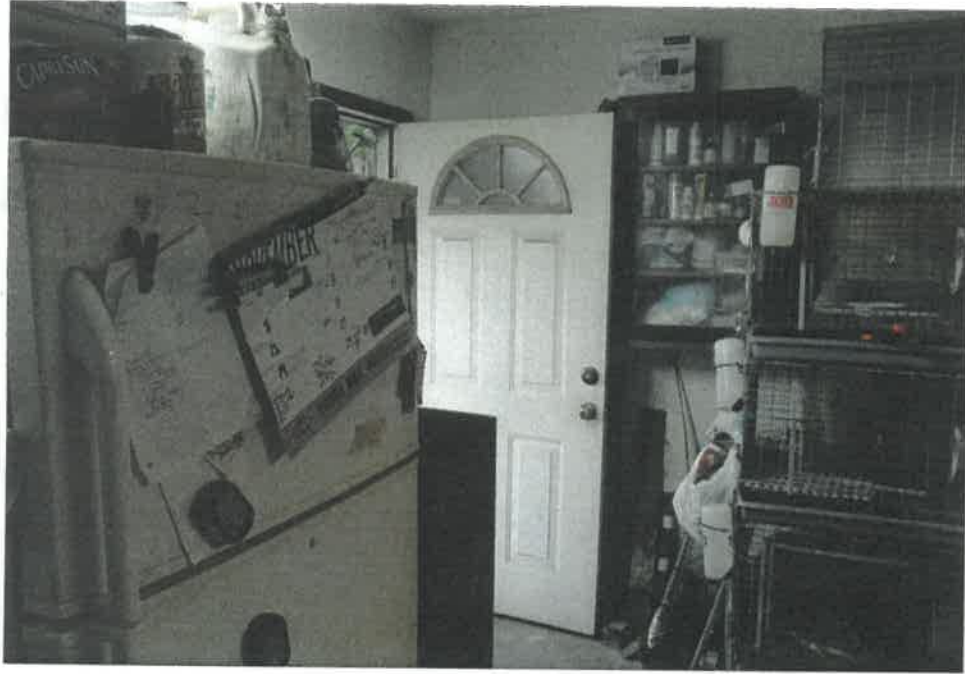
60-70 domestic rabbits
3 cats
1 dog

DOI: 29 Nov 2017
ACO W. Burr/1548











AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 1, 2017
SUBJECT: Renewal of Special Use Permit (401 Fairlane)

The resident at 401 Fairlane has submitted a renewal request for a special use permit for more than four (4) animals at their property. Animal Control Officer Wendy Burr conducted a re-inspection and her report is included for your review.

Action: A motion to approve or deny the Special Use Permit as requested.

AGENDA ITEM #

5



City of Lansing
Police Department



To: Steve Wayman, Chief of Police
CC: _____
Thru: _____
From: ACO W. Burr/1548

Date: 11/30/2017
Subject: 401 W. Fairlane
Annual Permit Renewal

City Clerk Sarah Bodensteiner provided a copy of an annual permit renewal submitted by Angelia DeHaven who resides at 401 W. Fairlane, Lansing, KS, 66043.

The permit renewal is a request to continue the housing of ten (10) dogs and five (5) cats.

401 W. Fairlane is situated on the south side of W. Fairlane. It is a single family residence with adjoining residences to the east, south, west, and bordered to the north by city maintained roadway. All adjoining/border residences are single family residences.

On 11/30/2017 I met with DeHaven at her residence. I was escorted throughout the house and the back yard where all animals are to be maintained. Photos were taken and are attached.

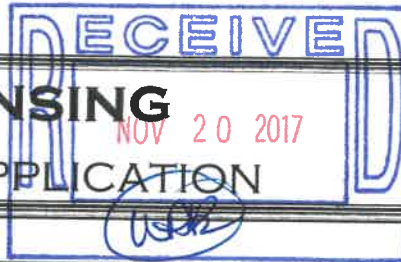
A preliminary local records check from 1 Jan 2016 to date found no. Records prior to 1 Jan 2016 were not checked.

A preliminary city licensing and rabies vaccination check from 1 Jan 2017 to date found DeHaven to be current and in compliance with registration/vaccination requirements.



CITY OF LANSING

ANIMAL PERMIT APPLICATION



Applicant Name: Angelia M DeHaven
 Address: 401 Fairlane St Lansing Kansas 66043
Street City State Zip Code

Proposed Location (if different): Same
Street City State Zip Code

Mailing Address (if different): Same
Street City State Zip Code

Telephone (Day): 9133065683 Telephone (Evening): Same Email: mommadog10@gmail.com 1-cor.

Property Owner Name: Angelia M DeHaven Property Owner Telephone: 9133065683

Property Owner Address: 401 Fairlane St Lansing Kansas 66043
Street City State Zip Code

Number of Each Type of Animal: 5 cats 3 male 2 female

General Description of Each Animal: 1 DSH Male (black), 1 DSH Male (orange tabby), 1 DLH male (black & white), 1 DSH Female (white), 1 DSH Female (TORTISESHELL)

Noises or Odors Anticipated: Males are housed in one bedroom, Females are housed in a different bedroom.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.:

Interest in Such Animal(s): Each cat was a rescue from being a stray animal

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: NONE

Safety Precautions to be Taken: NONE

Prior Incidents Involving Public Health or Safety: NONE

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00)

Other: _____ (\$25.00)

Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: [Signature] Date: 14 Nov 17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11-14-17
Signature Date

Cost: \$25.00 License Period: _____

Amount Received: 25.00 Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: 11/30/17 @ 1400hrs

Police Signature: [Signature]

Council Meeting Date: _____ Approved Denied



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: ANGELIA M. DEHAVEN

Address: 401 FAIRLANE STREET LANSING KANSAS 66043
Street City State Zip Code

Proposed Location (if different): SAME
Street City State Zip Code

Mailing Address (if different): SAME
Street City State Zip Code

Telephone (Day): 913-306-5683 Telephone (Evening): SAME Email: mommadog10@gmail.com

Property Owner Name: ANGELIA M. DEHAVEN Property Owner Telephone: 913-306-5683

Property Owner Address: 401 FAIRLANE STREET LANSING KANSAS 66043
Street City State Zip Code

Number of Each Type of Animal: 10 DOGS, 5 MALE 5 FEMALE

General Description of Each Animal: 8 MINIATURE DACHSHUNDS, 5 RED, 3 ARE MALE, 2 ARE FEMALE, 3 BLACK AND TAN, 2 ARE MALE, 1 IS FEMALE. 1 BLACK AND TAN CHIWEENIE, FEMALE. 1 BLACK AND TAN MEAGLE, FEMALE.

Noises or Odors Anticipated: MINIMAL NOISE OR ODOR AS THE ANIMALS ARE NOT LEFT OUT SIDE UNATTENDED AND THE YARD IS CLEANED 3 TIMES A WEEK.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: BACKYARD IS ENCLOSED BY A 6' PRIVACY FENCE WITH THE GATE CLOSED AND SECURLY LATCHED AND ANIMALS ARE KENNELED WHILE IN THE HOUSE ALONE.

Interest in Such Animal(s): EACH DOG WAS A RESCUE AND SOME HAVE SPECIAL NEEDS REQUIRING SPECIAL DIETS, MEDICATIONS, AND TREAMENTS.

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: NONE

Safety Precautions to be Taken: NONE

Prior Incidents Involving Public Health or Safety: NONE

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00)

Other: _____ (\$25.00)

Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: *Angelia M. Dehaven*

Date: 14 Nov 17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: _____
Signature Date

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Cost: _____ License Period: _____

Inspection Scheduled: _____

Amount Received: _____ Cash Check Credit

Police Signature: _____

Council Meeting Date: _____ Approved Denied

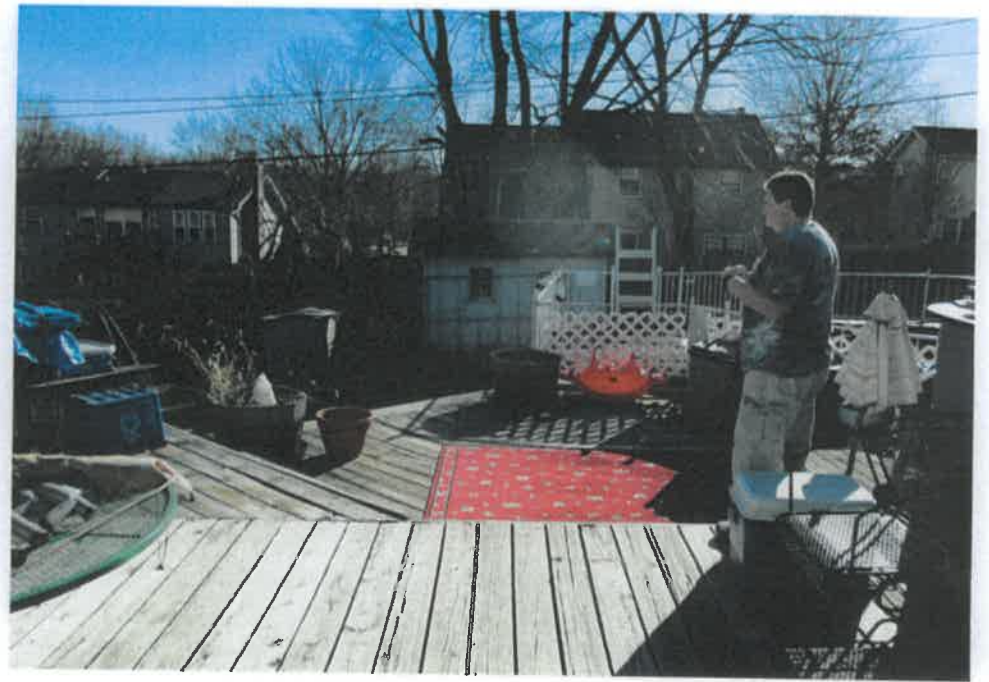


2018 Annual Permit Renewal ~ More Than
4
Angelia DeHaven
401 Fairlane
Lansing, KS 66043

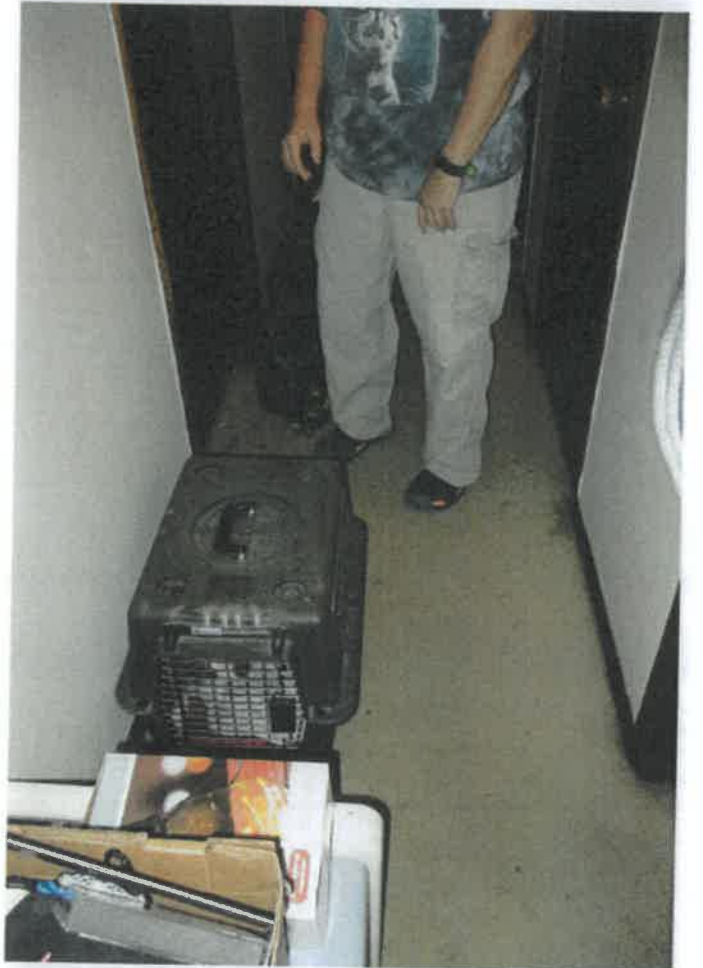
10 Dogs & 5 Cats

DOI: 29 Nov 2017
ACO W. Burr/1548





















AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 1, 2017
SUBJECT: Renewal of Special Use Permit (218 E. Kansas Street)

The resident at 218 E. Kansas Street has submitted a renewal request for a special use permit for more than four (4) animals at their property. Animal Control Officer Wendy Burr conducted a re-inspection and her report is included for your review.

Action: A motion to approve or deny the Special Use Permit as requested.

AGENDA ITEM #

6



City of Lansing
Police Department



To: Steve Wayman, Chief of Police

Date: 12/01/2017

CC: _____

Subject: 218 E Kansas Ave

Thru: _____

Annual Permit Renewal

From: W. Burr ~ ACO

City Clerk Sarah Bodensteiner provided a copy of an annual permit renewal submitted by Ann Rethorst who resides at 218 E Kansas Ave, Lansing, KS, 66043.

The permit renewal is a request to continue the housing and maintenance of five (5) dogs at her residence for the 2018 calendar year.

218 E Kansas Ave is situated on the south side of E Kansas Avenue. It is a single family residence with adjoining residences to the east, west, and south. It is bordered to the north by city maintained roadway and Lansing Correctional Facility. All adjoining/border residences are single family dwellings.

On 12/01/2017, I met with Ann Rethorst at her residence. I was escorted around the property and shown where the five (5) dogs were housed. Photos were taken (see attached).

A local records check from 1 Jan 2016 to date found no associated complaints listed for 218 E Kansas Ave. Local records were not checked prior to 1 Jan 2016.



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: Ann Rethorst

Address: 218 E Kansas St Lansing KS 66043
Street City State Zip Code

Proposed Location (if different): _____
Street City State Zip Code

Mailing Address (if different): _____
Street City State Zip Code

Telephone (Day): 913-240-9303 Telephone (Evening): 913-541-4100 Email: tazzlow69@gmail.com

Property Owner Name: Ann Rethorst Property Owner Telephone: 913-240-9303

Property Owner Address: 218 E Kansas St Lansing KS 66043
Street City State Zip Code

Number of Each Type of Animal: 5 dogs

General Description of Each Animal: 1. Tootsy, Gl'n/Rit / Beagle 2. Texi Jack Russel. 3 Terra Blue heeler/terrier 4. Tayera Beagle 5. Brother, rat terrier

Noises or Odors Anticipated: Some Barking

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: Fenced approx. 1 acre yard and dog doors.

Interest in Such Animal(s): 4 were adopted/rescued. Uncle passed away, kept the dog.

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: None

Safety Precautions to be Taken: Shot maintenance

Prior Incidents Involving Public Health or Safety: None

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: [Signature] Date: 11/27/17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11/27/17
Signature Date

Cost: 25.00 License Period: annual

Amount Received: 25.00 Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: 12/1/17 @ 0930

Police Signature: [Signature]

Council Meeting Date: _____ Approved Denied

2018 Annual Permit
Renewal ~ More Than 4

Ann Refhorst
218 E Kansas Ave
Lansing, KS 66043

5 Dogs

DOI: 01 Dec 2017

ACO W. Burr / 1548











AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 1, 2017
SUBJECT: Request for Special Use Permit (224 Debra Street)

Barry and Marsha Shultz have submitted a request for a special use permit to house more than the allowed 4 animals at 224 Debra Street. This is a new request for this address for 5 dogs. Attached is Animal Control Officer Wendy Burr's finding in this request.

Action: A motion to approve or deny the Special Use Permit for 224 Debra Street.

AGENDA ITEM #

7



City of Lansing
Police Department



To: Steve Wayman, Chief of Police

Date: 12/01/2017

CC:

Subject: 224 Debra St

Thru:

Permit Request

From: W. Burr ~ ACO

City Clerk Sarah Bodensteiner provided a copy of a permit request submitted by Barry/Marsha Schultz who reside at 224 Debra St, Lansing, KS, 66043.

The permit is a request to house and maintenance of five (5) dogs at their residence for the 2018 calendar year.

224 Debra St is situated on the south side of Debra Street east of Main Street. The residence is surrounded by single family residences to the east, west and south. It is bounded to the north by the City maintained street.

On 11/14/2017, I met with Barry/Marsha Schultz at their residence. I was escorted around the property and shown where the five (5) dogs were housed. Photos were taken (see attached).

A local records check from 1 Jan 2016 to date found no associated complaints listed for 224 Debra St. Local records were not checked prior to 1 Jan 2016.

All the dogs at 224 Debra St are registered with the City and have current rabies vaccinations.



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: BARRY and Marsha Shultz

Address: 224 Debra St. Lansing KS 66043
Street City State Zip Code

Proposed Location (if different): Same
Street City State Zip Code

Mailing Address (if different): Same
Street City State Zip Code

Telephone (Day): 913-702-4172 Telephone (Evening): 913-702-4172 Email: bshultz1@kc.rr.com
City State Zip Code

Property Owner Name: BARRY and Marsha SHULTZ Property Owner Telephone: 913-702-4172

Property Owner Address: 224 Debra St. Lansing KS 66043
Street City State Zip Code

Number of Each Type of Animal: 5 dogs

General Description of Each Animal: (1) Longhaired Weimaraner (1) Toy chihuahua
(1) Pomchi (1) Brittany (1) Greyhound

Noises or Odors Anticipated: Not out of ordinary. I pickup excrement and
our dogs stay inside.

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: Full 4ft Fenced
Back yard. Dog doors to allow escape.

Interest in Such Animal(s): Nothing Special

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: None.

Safety Precautions to be Taken: None

Prior Incidents Involving Public Health or Safety: None

LICENSE INFORMATION

Type of License: More than 4 Animals (\$25.00) Other: _____ (\$25.00) Renewal: Yes No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Barry Shultz Marsha Shultz Date: 11-8-17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: [Signature] 11/8/17
Signature Date

Cost: _____ License Period: _____

Amount Received: _____ Cash Check Credit

Additional Information Required: Copy of Insurance
 Indemnity Statement Vaccination Information
 Spay/Neuter Information Identification Photographs

Inspection Scheduled: 11/14/17 @ 1700hrs.

Police Signature: [Signature]

Council Meeting Date: _____ Approved Denied



Lansing Police Department
 800 1st Terrace
 Lansing, KS 66043

Animal Permit
 Review & Supplemental
 Narrative

Type of Permit: More Than 4 Animals Dangerous Animal(s)
 Kennel Other _____

Applicant's Name (LAST, First MI.) **Shultz, Barry & Marsha** Report Date (MM/DD/YYYY): **11/15/2017**
 Applicant's Address (Street, City, Zip): **224 Debra Street, Lansing, KS 66043**

Permit Application Initiated By:
 Voluntary Compliance Observed Violation Citizen Complaint

Adjoining Residential Contact Interview: Contact #: 226 Debra	Interview Date (MM/DD/YYYY): 11/15/2017	Interview Time (HHMM): 1044	Acquainted w/Applicant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Jacob Abbott ~ No comments/concerns

Adjoining Residential Contact Interview: Contact #: 217 Jayhawk Ct	Interview Date (MM/DD/YYYY): 11/21/2017	Interview Time (HHMM): 0850	Acquainted w/Applicant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Amy Cooper ~ No comments/concerns

Adjoining Residential Contact Interview: Contact #: 220 Debra	Interview Date (MM/DD/YYYY): 11/16/2017	Interview Time (HHMM): 1552	Acquainted w/Applicant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Years Acquainted:
---	---	---------------------------------------	--	-------------------

Contact's Comments/Concerns:
Troy Medill ~ No comments/concerns

Adjoining Residential Contact Interview: Contact #: 215 Jayhawk Ct	Interview Date (MM/DD/YYYY): 11/15/2017	Interview Time (HHMM): 1056	Acquainted w/Applicant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Years Acquainted:
--	---	---------------------------------------	--	-------------------

Contact's Comments/Concerns:
Brandi Kramer ~ No comments/concerns

In Current Ordinance Compliance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Areas Of Non-Compliance: <input type="checkbox"/> Animal Tags <input type="checkbox"/> Fencing <input type="checkbox"/> Insurance <input type="checkbox"/> Permit <input type="checkbox"/> Vaccinations <input type="checkbox"/> Other: _____ <input type="checkbox"/> Signage <input type="checkbox"/> Other: _____	Additional Comments:
Photos Taken & Retained: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Results of Applicant Interview & Property Inspection / Officer's Narrative:
After meeting with the Schultz, I feel they are more than able to maintain an extra dog with their established pack. All of the dogs are older in age and are getting plenty of exercise with the size of the yard at 224 Debra St.

Council Presentation (MM/DD/YYYY & HHMM): 12/07/2017@1900	Applicant Notified (of Council Presentation) On (MM/DD/YYYY & HHMM):
---	--

Submitted By:	Date:	Reviewed By:	Date:
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City of Lansing
Police Department
Steven L. Wayman, Chief



December 4, 2017

Dear Current Resident,

This letter is to inform you that your neighbors, Barry & Marsh Shultz at 224 Debra Street, have applied for a permit to own more than 4 animals in the City of Lansing. They are in possession of an older fifth canine that they adopted. The Shultz are in compliance with City ordinance 2-507 by having all their canines registered with proof of current rabies vaccinations and have had the permit inspection completed.

You are welcome to attend the Lansing City Council Meeting being held on December 7, 2017 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

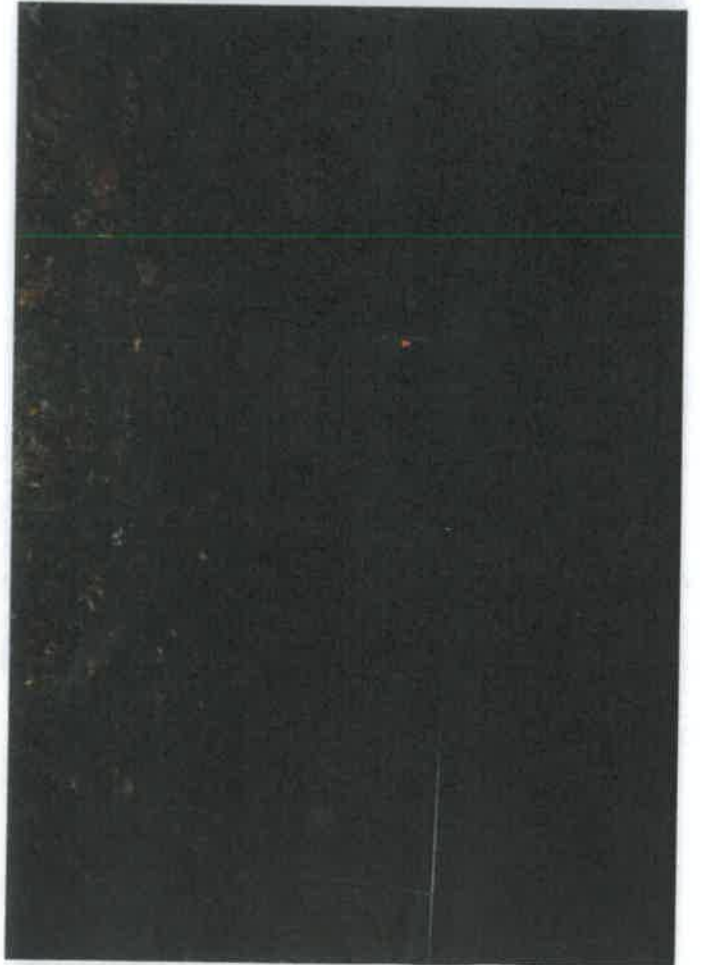
Respectfully,

W. Burr #1548
Animal Control Officer















AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: November 28, 2017
SUBJECT: Parks and Recreation Advisory Board Appointments

There are five positions on the Parks and Recreation Advisory Board that will expire on December 31, 2017 and one position that has been open that will expire on December 31, 2018. The positions were advertised and five people have applied.

The Lansing Parks and Recreation Advisory Board met on November 9th and reviewed the applications. The Lansing Parks and Recreation Advisory Board recommends the appointment of Garrett Martin, Bob Lamborn, Brian Sweet and Mike Williams to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2019. The Board recommends the appointment of Steven Farr to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2018.

Action: Appoint Garrett Martin, Bob Lamborn, Brian Sweet and Mike Williams to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2019 and appoint Steven Farr to a term ending December 31, 2018.

AGENDA ITEM #

8



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Garrett Martin
Lansing Address: 116 Bittersweet LN Lansing ks 66043
Home Phone: _____ Cell Phone: 913-702-4505
E-mail: Garrett.A.Martin@4.ctr@mail.com
Position Interested In: Softball Commissioner

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2019. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 9, 2017, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Tuesday, October 31, 2017.

RECEIVED

SEP 25 2017

CITY OF LANSING

City Of Lansing
800 First Terrace
Lansing, KS 66043
Lansing Parks and Recreation Advisory Board

My Qualifications for the position:

Proven leadership experience, I was one of five founding Directors for the Board of Directors for Big Brother and Big Sisters of Pottawattamie and Wabaunsee counties. I served for almost two years as Secretary of the Board. I was a Reserve Police officer for Wamego KS and have experience working with community Businesses. I am a Retired Major Kansas National Guard. I have over 24 years as an Army National Guard Officer serving in various leadership positions, with over 27 years of service total and one tour in Iraq. I was a member of 4H for over 12 years, finishing when I graduated High school, was active as a parent in the local St George 4H club where my children attended before moving to Lansing. St George parks and recreation league softball coach for 3 seasons and Co-Coach for one season working with, T-ball, coach pitch and kids pitch teams. Was a Basketball coach for one season for ages 7-8? Previous Lansing Parks and Recreation coach for an 11-12 girls Lansing Softball team, and 15U teams, while serving as board member at large, stopped coaching when I was appointed to the Lansing Parks and Recreation board as the Softball commissioner. Currently the Lansing Parks and Recreation softball commissioner and Chairman of the board.

My Personal philosophy for Parks and Recreation activates is to provide a positive experience for children, that will contribute to their sense of worth and will be a positive factor in their growth and development. I would also like to provide an opportunity for the children to learn the practice of good sportsmanship. Being a good sport is a more valuable life goal than being good at a sport. The children will learn to cope, deal with frustration and remain sure of themselves in a stressful situation. Parks and Recreation activities should also to teach children the fundamentals of sports in order that they can play with enjoyment as children and continue to participate in sports and athletics as they progress through school.

My Desired accomplishments would be to ensure that all children have an opportunity to play sports, weather it be soccer, basketball or softball and baseball. I would work in whatever capacity needed to ensure the continued success of Lansing Parks and Recreation activities. I would like to see some growth, maybe in other youth programs such as archery or other outdoor activities.

I am willing to attend board meetings as well as specific sports meetings, my civilian job requires me to occasional travel for weeks at a time throughout the year. I can be active, and contribute yet if I have to travel for my job I am not causing problems by a lengthy absence.

Garrett Martin

References

Darrel Stuffelbeam
Lansing KS, 66043
913-727-2628
Superintendent of Schools Lansing USD 469
913-727-1100

Mike Howell
Cell- 913-972-2228
2696 North 107 Terrace
Kansas City Ks,
Captain KCK Police Department

Tracy Green
200 Valley Dr
Lansing KS, 66043
913-684-8853
Team Chief
Northrop Grumman
OPS Grp X FT Leavenworth



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: BOB LAMBORN

Lansing Address: 971 RIDGE DR

Home Phone: 913-250-6130 Cell Phone: 913-702-2003

E-mail: KANSASMARBLES@ATT.NET

Position Interested In: BASEBALL Comm. - PRAB

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2019. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 9, 2017, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Tuesday, October 31, 2017.

RECEIVED

OCT 31 2017

CITY OF LANSING

My name is Bob Lamborn, and I am a retired park and recreation professional. I served about twenty years as the Director of Recreation for the Sublette Recreation Commission in Sublette, Kansas.

I am a graduate in the field from Kansas State University. I have graduated from the National Park and Recreation Association's Executive Development School and Resources Management School. I served on the Board of Directors of the Kansas Park and Recreation Association in various capacities for ten years.

I was a registered official in three varsity sports for the Kansas State High School Activities Association for fifteen years. I have officiated various sports from grade school to the Division I college level.

I was a middle school and high school assistant and head coach for basketball, softball, and baseball.

I believe that individuals of all ages should have the opportunity to enrich their lives through parks and recreation. These opportunities can be provided through free time activities, education, facilities, and structured programs.

It would be my desire to assist the Park and Recreation Department when called upon to do so and to provide insight when asked. I would like to see the Lansing Park and Recreation Department be proactive in providing opportunities to the residents of Lansing and to be on the leading edge of developments in the park and recreation field.

I have the ability to attend monthly meetings and would enjoy being of service, so I would appreciate the opportunity to serve on the advisory board.

I am a current member of the Lansing Parks & Recreation Advisory Board, serving as Baseball Commissioner. I would like to continue serving and helping to improve the quality of baseball and other programs offered by Lansing Parks and Recreation.

References-

Bill Yount

P.O. Box 74

Sublette, KS 67877

1-620-353-3301

Rod Elsey

P.O. Box 148

Sublette, KS 67877

1-620-629-1859

Bill Maasen

7900 Renner Road

Shawnee, KS 66219

1-913-826-3048



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Brian M. Sweet

Lansing Address: 710 4th Rd Lansing KS 66043

Home Phone: _____ Cell Phone: 913.683.0395

E-mail: b_rugby@yahoo.com

Position Interested In: Asst Baseball Commissioner

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2019. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age and a U.S. citizen. *Applicants for the open positions will be considered on November 9, 2017, at the Parks & Recreation Advisory Board Meeting at 7:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business on Tuesday, October 31, 2017.

RECEIVED

OCT 30 2017

CITY OF LANSING

Brian M. Sweet
710 4H Rd Lansing, KS 66043
913.683.0395

Position: T-ball and Coach Pitch Baseball Commissioner

1. Qualifications for the position.

Over the past 3 years, I have been part of the Lansing Parks and Recreation Team as a coach in T-ball, Coach Pitch Baseball, flag football, and basketball. I have also served as the Commissioner in this role over the last year. I have coached youth baseball, football and basketball in rec and competitive leagues along with college rugby over the past 19 years. The lessons learned from coaching and being the Commissioner the past year highly qualifies me to run a program based on the needs of coaches, parents, and athletes.

I was also on a Parent Board of Advisors for my Son's daycare, Tots and Tales.

You combine my qualifications and experience together and I would continue to serve this great organization.

2. Personal philosophy of Parks and Recreation Activities.

A brief story about myself will better explain my philosophies: I was never the basketball star. Football was easy and I was just better than most. But in basketball, I was on the "B" team in 7 and 8th grade. A stark difference from when I was looked at for varsity during my 8th grade football season. I had the opportunity to learn basketball on a 7th and 8th grade team. That gave me 2 years to catchup and make the freshman basketball team. Through hard work, by my senior year, I was starting for the #2 basketball team in Michigan. If we didn't have a "B" team, if I wasn't afforded the same practice time as the "A" team, I may have lost that love for sports or basketball. I was not physically mature as other kids in the 7th and 8th grade. But by 9th grade, I started to come into my own. Everyone develops at different rates!

My philosophies are very simple. I want our coaches to teach fundamental skills to ALL players willing to learn because ALL student athletes mature physically and mentally at different rates. Never give up on any player willing to learn. We need to provide the same coaching to all players willing to learn.

We live in a very complex world. We need to have strong leaders as commissioners, coaches, and board members. It's not if, but when a controversial issue will arise. I have the mental fortitude to look at the situation holistically and provide input to challenging issues.

3. Desired accomplishments as a Board Member.

Ensure kids have the equipment needed to learn, teach fundamentals and above all else ensure the kids have fun!

4. Willingness to attend board meetings on the 2nd Thursday of every other month.

I am available

Brian M. Sweet
710 4H Rd Lansing, KS 66043
913.683.0395

References:

Tiffany Dipman, Mother

913-290-1025

711 S. Bittersweet

Lansing, KS 66043

NOTE: I coached 2 of her sons in T-ball, Flag Football, and basketball

Dave Baragary, Father and Asst Coach

913-775-2239

112 Brookridge St

Lansing, KS 66043

NOTE: I coached his daughter in T-ball

Scott Rikard, Ret USAF

801-390-8241

777 Apple Blossom Way,

Fruit Heights, UT 84037

NOTE: Personal reference



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

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APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Steven M. Farr

Lansing Address: 115 Ethel Ln.

Home Phone: 913-240-5564

Secondary Phone: 913-240-8447

E-mail: stevenfarr62@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years. Applicants must be a resident of the Lansing School District, 18 years of age and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk."

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JUN 30 2017

CITY OF LANSING

I am looking forward to being considered for the Parks and Recreation Advisory Board. Having played years of sports as a child, working to maintain the grounds of Basehor Field of Dreams as a teen, and now raising and coaching my own children makes me passionate about our community, especially our children being able to have activities and opportunities to play, learn and socialize. I would be happy to attend all scheduled meetings to play an active part in our Lansing community by advocating for a variety of sports and activities to be available to kids, to make sure that the facilities are the best they can be and to make suggestions for improvement to current programs.



Feel free to contact the following 3 people for a personal reference:

Samantha Farr, 913-240-8447
April Connell, 816-590-5631
Brian Finnigin, 913-547-2699

Thank you,

Steven Farr

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: November 28, 2017
SUBJECT: Tree Board Appointments

There are three positions on the Tree Board that will expire on December 31, 2017. The positions were advertised and two people have applied.

The Tree Board met on November 9th and reviewed the applications. The Tree Board recommends the appointment of Al Gledhill and Randy Dorf to the Tree Board for a term ending December 31, 2020.

Action: Appoint Al Gledhill and Randy Dorf to the Tree Board for a term ending December 31, 2020.

AGENDA ITEM #

9

Tree Board Application.pdf 1 / 1



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OCT 31 2017

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CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR TREE BOARD MEMBER

Name: Al GledhillLansing Address: 817 Highview CourtHome Phone: (913) 727-1105Secondary Phone: (913) 704-9529E-mail: FriendlyDrVista@yahoo.com

Please attach a written statement expressing your interest in being appointed to the Lansing Tree Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy concerning community trees.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of January, March, May, September and November at 6:00 p.m.
5. The name, address, and telephone number of three personal references.

This appointment is to fulfill a Tree Board term of three (3) years expiring on December 31, 2020. Applicants must be a resident of the Lansing Unified School District #469 (USD 469), be 18 years of age, and a U.S. citizen. *Applicants for the open positions will be considered on November 9, 2017, at the Lansing Tree Board Meeting at 6:00 p.m. at the Lansing Activity Center.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Tuesday, October 31, 2017.

① Landscape gardener, 52 years.
 Professional nurseryman/landscaper/arborist, 10 years,
 Grew up on wholesale/retail nursery.
 Education: MS, MA, Post-MBA Certificate, MBA, BA.
 Chairman of Lansing Tree Board, 5 years.



- ② Community trees provide the air we breathe, beautify the environment, maintain and improve the quality of outdoor living, and sustain peoples' connection to the land in increasingly urban/suburban surroundings.
- ③ Founding, funding, and accreditation/certification of a Lansing arboretum; dedication of memorial trees; involvement of community adults and youth in planting; expansion of tree board in community events such as Lansing Days, Fall Festival, and educational programs in the schools; continuation of the city in Arbor Day recognition; participation in tree board trips to other arboretums in the region.
- ④ Willingness to attend/chair 5 tree board meetings annually.
- ⑤ Nathan Gunter, 114 3rd Court, Lansing, KS 66043 (913)705-0733.
John Webb, 514 Santa Fe St., Leavenworth, KS 66048 (913)669-5069.
Harland Russell, (new address in Lansing) 66043 (913)683-5317.



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING TREE BOARD MEMBER

The City of Lansing is currently seeking volunteers for the Tree Board. These positions will be appointed to three year terms. Duties include attending board meetings on the 2nd Thursday of January, March, May, September, and November at 6:00 p.m., participating in board discussions, and assisting in various related events.

DESIRED MINIMUM QUALIFICATIONS

* Must be a resident in the city of Lansing urban growth management area

* 18 years of age

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk."

Name: Randal (Randy) E. Dorf

Street Address: 121 Willow Dr City: Lansing E-mail: redorf@firstcommand

Home Phone: cell: 913-306-4641 Secondary Phone: work 913-651-6820

Position Applying: Tree Board

Please attach a written statement expressing your interest in being appointed to the Lansing Tree Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy concerning community trees.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of January, March, May, September and November at 6:00 p.m.
5. The name, address, and telephone number of three personal references.

RECEIVED

OCT 18 2017

CITY OF LANSING



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043



Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

Application for Lansing Tree Board Member

1. **Qualifications for the Position:** Graduate of the University of Nebraska with a BS degree in Biology and Chemistry. Possess an amateur interest in horticulture, specifically arboriculture.
2. **Personal philosophy concerning community trees:** I believe the planting, growth, and culture of trees in public spaces should focus on the pleasure, health and safety of the public with a long term perspective.
3. **Desired accomplishments as a Board Member:** To continue the good works of previous Tree Board plans with the goal of achieving the three focus points noted above in my philosophy concerning community trees.
4. **Willingness to attend board meetings on the 2nd Thursday of January, March, May, September, and November at 6:00pm:** I am able and willing to attend these meetings along with any other events where my presence can be of service.
5. **Personal references:**
 - a) Barbara Eikmeier; 527 S. DeSoto Rd, Lansing, KS 66043, 913-727-2668.
 - b) Lonnie Bowman; 14101 Belrive Circle, Basehor, KS 66007, 913-728-2201.
 - c) James Pittman; 123 Willow Dr, Lansing, KS 66043, 913-727-1629.

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: December 1, 2017
SUBJECT: Request for Special Event on Park Property – Boy Scouts

Drew Warninghoff with Lansing Boy Scout Troop 165 has requested to use Bernard Park for the Boy Scout Kaw District Camporee from 5:00 p.m. on April 6, 2018 until 11:30 a.m. on April 8, 2018. Attached are the Parks Special Event Permit Application, Certificate of Insurance, Release of Liability and Agreement to Indemnify, and a map of the proposed area of use. The provided insurance documentation does expire prior to the camporee event, however, Mr. Warninghoff is aware that the updated insurance information is required to be submitted to staff before the event can proceed. Mr. Warninghoff and I will be at the City Council meeting in order to answer any questions.

Policy Consideration: Section 13-118 of the Lansing City Code sets out regulations for Special Events on Park Property

13-118 SPECIAL EVENTS ON PARK PROPERTY: All requests for exceptions to the regulations set forth in this Article shall be referred to the Governing Body for approval or disapproval. An application for a special event must be in writing on a form provided by the City Clerk, and accompanied by proof of liability insurance in the amount of \$1,000,000.00 and such other information as may reasonably be requested under the circumstances pertaining to the event requested. Applications must be submitted to the City Clerk at least thirty (30) days prior to the intended event date.

Such permit may be subject to such conditions and safeguards as the Government Body may deem necessary to protect the public health, safety and welfare. These conditions may include but shall not be limited to:

- A. Restrictions on the hours of operation, duration of the event, size of the activity or other operational characteristic.
- B. The posting of a performance bond to help ensure that the operation of the event and subsequent restoration of the site are conducted according to Government Body expectations.
- C. The provision of traffic control or security personnel to increase the public safety and convenience.
- D. Obtaining liability and personal injury insurance in such form and amount as the Government Body may find necessary to protect the safety and general welfare of the community.

Financial Consideration: N/A

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director
DATE: December 1, 2017
SUBJECT: Request for Special Event on Park Property – Boy Scouts

Action:

A motion to approve or deny the request for Drew Warninghoff and the Kaw District Boy Scouts to use Bernard Park from 5:00 p.m. on April 6, 2018 until 11:30 a.m. on April 8, 2018 for the Kaw District Camporee.

AGENDA ITEM #

10
Continued



CITY OF LANSING PARKS SPECIAL EVENT PERMIT APPLICATION

Individual's Name Applying for License: DREW WARNINGHOFF Date: 01/17/2017

Daytime Phone Number: 913-684-4539 27 Evening Phone Number: 760-267-3250 COM

Business/Organization Name (if applicable): BSA - Heart of America Council

Address: 10210 Holmes Road Kansas City MO 64131-4212

Event Location: Lost 80 Park, 1122 East Mary Street Woodland Gazebo, 150 Woodland Willow Park, 127 W. Gilman Road
 Highland Playground, 217 Highland Kelly Grove Park, 320 East Gilman Road City Park, 400 N. 2nd Street
 Kenneth W. Bernard Park, 15650 Gilman Road

Description of Event: District Camporee and Chapter callout: Boy Scout units from Leavenworth and Wyandotte county will stay overnight Friday and Saturday night. Units will participate in events to enhance their scout skills. Events will be supervised by trained adult volunteers in accordance to BSA safety standards. A list of events will be provided to the Parks Department for approval when details become available. A detailed schedule will be provided to Parks Department when finalized prior to the start of event. A Saturday evening ceremony will take place by the waterfront (approximately 3hrs).

Date(s) of Operation: April 6-8, 2018 Hours of Operation: Continuous from 5pm Fri - 1130am Sun.

Anticipated Attendance: 200 State Tax Numbers: 12463027 Federal Tax Numbers: 22-1576300

Description of any structures to be used in conjunction with event: Portable climbing tower. Pop up tents. camping tents.

All requests for exceptions to the regulations set forth in the Code of the City of Lansing, Chapter 13: Parks and Public Property, Article 1. Park Regulations, shall be referred to the Governing Body for approval or disapproval. Such permit may be subject to such conditions and safeguards as the Government Body may deem necessary to protect the public health, safety and welfare. These conditions may include but shall not be limited to:

- A. Restrictions on the hours of operation, duration of the event, size of the activity or other operational characteristic.
- B. The posting of a performance bond to help ensure that the operation of the event and subsequent restoration of the site are conducted according to Government Body expectations.
- C. The provision of traffic control or security personnel to increase the public safety and convenience.
- D. Obtaining liability and personal injury insurance in such form and amount as the Government Body may find necessary to protect the safety and general welfare of the community.

An application shall be accompanied by the following items as applicable:

1. Proof of liability insurance in the amount of \$1,000,000.00, including naming the City of Lansing as additionally insured. A certificate of insurance with Endorsement naming the City of Lansing as additionally insured, Liability Release and Indemnification Clause.
2. A sketch plan showing to scale the location of the proposed activities and structures in relation to existing buildings, parking areas, streets and property lines as shown on the approved site plan. In no event shall structures or display areas be located any closer than 25 feet to public right-of-ways adjacent to the property.
3. A separate application will need to be made to the Community Development Division for any signs to be displayed in conjunction with the special event. In no event shall signs be displayed on the public right-of-way. Signs for commercial activities shall only be displayed during hours of operation.

Signature of Applicant: [Signature] Date: 17 Nov 17

The following departments have reviewed this application for compliance with the Code of the City of Lansing, Chapter 13: Parks and Public Property, Article 1. Park Regulations.

Police Department Signature: _____ Date: _____

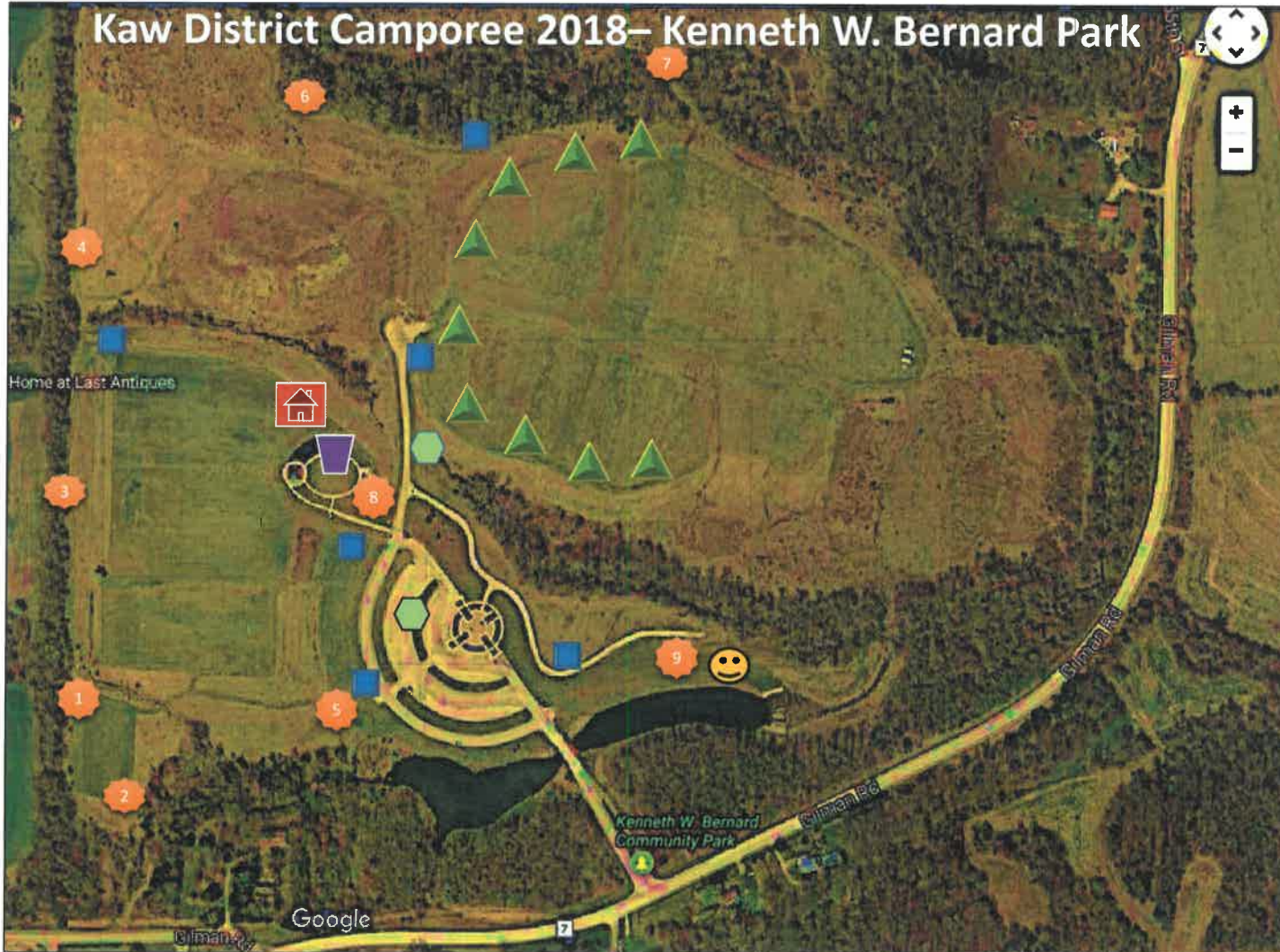
Community Development Signature: _____ Date: _____

Parks & Recreation Department Signature: _____ Date: _____

City Clerk's Office Signature: _____ Date: _____

Kaw District Camporee 2018— Kenneth W. Bernard Park

6-8 APRIL 2018



-  Admin/Check-in/out
-  Porta-Pottie
-  Campfire
-  Flagpole
-  Activity Areas
-  Troop Camp Sites
-  Unit Parking



IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY POLICY

It is agreed that the Persons or Entities insured provision is amended to include:

City of Lansing is named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the Insured, or to facilities of, or facilities used by the Insured and then only for the limits of liability specified in such contract for Heart of America Council's use of City of Lansing property for all official Scout meetings and activities during the policy period.

Nothing herein shall operate to increase the insurers per occurrence liability limit of \$1,000,000.

AI-883

Policy Number:	MWZY 309927
Insured:	Boy Scouts of America, National Council and all of its affiliates and subsidiaries and all Local Councils and all their affiliates and subsidiaries and Learning for Life
Effective Date:	03/01/17
Expiration Date:	03/01/18
Countersignature of Authorized Representative:	<i>Gary Nies</i>
Date:	02/10/17

RELEASE OF LIABILITY & AGREEMENT TO INDEMNIFY

The City of Lansing has authorized or granted permission to the "Sponsor" to conduct certain "Activities" at the "Location," all of which are identified as follows:

Sponsor:

BSA – Heart of America Council

Activities, including all other conduct related thereto:

District Camporee and Chapter Callout – and associated activities

Location:

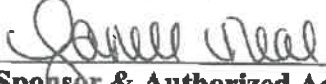
Kenneth W. Bernard Park

For Sponsor, its staff, and any authorized participant attending and participating in the above-mentioned activity for the **District Camporee and Chapter Callout** Sponsor acknowledges and accepts: (a) that participation in the listed Activity(ies) is voluntary; (b) that as Sponsor am aware, and am fully satisfied with the understanding, of the nature of the Activities, the abilities and limitations of any authorized participant with respect to the Activity(ies), and the nature of the involvement of participant in the Activity(ies), and (c) that there is an inherent risk that injuries, damages and even death may occur as a result of participation in the Activity(ies).

Nevertheless, in consideration for the City of Lansing's authorization and/or its grant of permission to utilize city-owned property or its facilities for the Sponsor's Activity(ies), I, as a duly-authorized agent for Sponsor, forever release, discharge and hold harmless the City of Lansing, its elected officials, any of its employees and agents (individually and collectively referred to herein as the "City of Lansing Released Parties") from any and all claims, demands, and causes of action, including without limitation those for personal or bodily injury or death, based on, arising out of, or related to participation in the Sponsor's Activity(ies).

In addition, Sponsor also agrees to supervise any minor child attending and participating in the above-mentioned activity(ies) for the **District Camporee and Chapter Callout** and withdraw any Participant if he/she is unfit to safely participate in the Activity(ies) or if any actual or impending danger to his/her health or other well-being, and Sponsor agrees to indemnify and hold the City of Lansing Released Parties harmless from any and all liability, costs and damages, including attorney fees, if any participant, including Sponsor, of the sponsored activity(ies) asserts a claim, demand, and/or cause of action against the City of Lansing which is hereby released as set forth above.

I have read, fully understand, and voluntarily agree to the foregoing.



Sponsor & Authorized Agent

12-1-17
Date

RELEASE OF LIABILITY & AGREEMENT TO INDEMNIFY

The City of Lansing has authorized or granted permission to the "Sponsor" to conduct certain "Activities" at the "Location," all of which are identified as follows:

Sponsor:

BSA – Heart of America Council

Activities, including all other conduct related thereto:

District Camporee and Chapter Callout – and associated activities

Location:

Kenneth W. Bernard Park

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Nevertheless, in consideration for the City of Lansing's authorization and/or its grant of permission to utilize city-owned property or its facilities for the Sponsor's Activity(ies), I, as a duly-authorized agent for Sponsor, forever release, discharge and hold harmless the City of Lansing, its elected officials, any of its employees and agents (individually and collectively referred to herein as the "City of Lansing Released Parties") from any and all claims, demands, and causes of action, including without limitation those for personal or bodily injury or death, based on, arising out of, or related to participation in the Sponsor's Activity(ies).

In addition, Sponsor also agrees to supervise any minor child attending and participating in the above-mentioned activity(ies) for the **District Camporee and Chapter Callout** and withdraw any Participant if he/she is unfit to safely participate in the Activity(ies) or if any actual or impending danger to his/her health or other well-being, and Sponsor agrees to indemnify and hold the City of Lansing Released Parties harmless from any and all liability, costs and damages, including attorney fees, if any participant, including Sponsor, of the sponsored activity(ies) asserts a claim, demand, and/or cause of action against the City of Lansing which is hereby released as set forth above.



I have read, fully understand, and voluntarily agree to the foregoing.


Sponsor & Authorized Agent

30 Nov 17
Date

DREW WARRINGTON
Assistant District Commissioner
Kan District, Home, BSA

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Elizabeth Sanford, Finance Director 
DATE: November 27, 2017
SUBJECT: 2018 Court Services Contract

The 2018 Court Service Contract with the City of Leavenworth. This contract outlines the duties of the City of Leavenworth and their employees and the compensation due from the City of Lansing. The contract is identical to last year's contract.

Policy Consideration: The City does not have the staff to oversee court and probation services internally, so the four cities in the County work together to provide a cost-effective service.

Financial Consideration: The 2018 City Budget includes \$22,000 budgeted for probation services with the City of Leavenworth.

Action:

Staff recommends approval of the 2018 Court Service Contract, as presented.

AGENDA ITEM #

11

COURT SERVICE CONTRACT
THE CITY OF LEAVENWORTH
AND
CITY OF LANSING

This agreement provides that the City of Leavenworth, shall provide the following Court Services for the Municipal Court of Lansing during the period January 1, 2018 and December 31, 2018

1. Pretrial recognizance and Diversion Investigation Reports.
2. Presentence and Preparole Investigation Reports.
3. Revocation reports where indicated.
4. Jail release programs, including the working off of fines, and restitution, where appropriate, as well as straight work release programs.
5. Alcohol prevention and education and interaction in alcohol abuse of persons who are alcoholics or in danger of so becoming.
6. Follow up on supervision and monitoring of all cases assigned by the Judge of the Leavenworth Municipal Court, as the result of any of the aforementioned programs.
7. Obtain and do a brief write up for all court required offenses and make recommendations to the Judge.
8. Obtain all drivers license records for all major traffic violations and check for prior offenses and make recommendations for the court.
9. Prepare commitment forms for individuals sentenced in court.

In carrying out the aforementioned functions, the Court Services Office will provide correctional counseling and/or referral of offenders to appropriate supporting resources. These will include, but are not limited to: continuation of a monthly Alcohol Information School, other alcohol treatment programs, both inpatient and outpatient, employment and educational support, mental health diagnostic evaluation and treatment programs, both inpatient and outpatient and any other supporting program available.

In return for the aforementioned services and programs, the City of Lansing shall pay a total of \$21,058.42 payable in quarterly increments the first week of each quarter of calendar year 2018.

Either party may terminate this agreement by 60 days written notice to the other party.

The undersigned representative of the Leavenworth City Commission and Lansing City Commissioners do hereby jointly agree to the conditions of this contract and will abide by the same.



DATE _____

MAYOR, CITY OF LEAVENWORTH

DATE _____

MAYOR, CITY OF LANSING

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: December 4, 2017
SUBJECT: Ordinance No. 994 – Condemnation for DeSoto Road

This ordinance authorizes the acquisition of land necessary for the project.

Financial Consideration: All properties needed for acquisition were appraised by a certified appraiser and then review-appraised by a separate appraiser.

Policy Consideration: Land acquisition needs to be completed in order to proceed with construction of the DeSoto Road project. If there are properties that have not been purchased, the City can still proceed if the condemnation process has started on the outstanding properties.

Action: Staff recommends a motion to adopt Ordinance No. 994.

ORDINANCE NO. 994

AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN LAND NECESSARY FOR THE CONSTRUCTION OF A PUBLIC STREET AND ASSOCIATED DRAINAGE IMPROVEMENTS, LOCATED WITHIN THE CITY OF LANSING, KANSAS, ALL BY THE POWER OF EMINENT DOMAIN.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section 1. The Governing Body of the City of Lansing, Kansas has previously adopted Resolution No. B-7-17, declaring it necessary to acquire certain interests in property for the construction of Desoto Road, a public street, along with associated drainage improvements, within the City of Lansing, Kansas, pursuant to K.S.A. 26-201. Said resolution authorized a survey and description of the land, proposed to be condemned, to be made and filed with the City Clerk, and further authorized said resolution to be published once in the official City newspaper. Said publication, survey and filing have now been completed.

Section 2. Whenever the term “permanent right of way easement” is used herein, it shall mean a grant of easement, in perpetuity, for the purpose of constructing, maintaining, repairing, inspecting, operating and using streets, sidewalks, utilities and drainage improvements, and said easement shall be for the benefit of the public and shall include the right of vehicular and pedestrian travel by the general public.

Section 3. That the City shall, by exercise of the power of eminent domain, acquire the interests in land described as follows:

A.

NAME OF PROPERTY OWNERS: Donald R. Brown and Hedwig M. Brown, husband and wife; and/or Bank of America, NA.

LEGAL DESCRIPTION OF PROPERTY:

A permanent right of way easement over: That part of Lot 5, Block 1, Adam’s Acres Subdivision, City of Lansing, Leavenworth County, Kansas, described as follows: Beginning at a the Southwest corner of said Lot 5; thence N 00°54’27” W along the West line of said Lot 5 a distance of 140.00 feet to the Northwest corner of said Lot 5; thence N 87°04’05” E along the North line of said Lot 5 a distance of 1.62 feet; thence S 03°00’21” E a distance of 66.20 feet; thence S 01°19’57” E a distance of 52.15 feet; thence S 50°31’25” E a distance of 32.01 feet to the South line of said Lot 5; thence S 87°04’05” W along said South line a distance of 28.83 feet to the point of beginning. The above described contains 768 square feet, more or less.

Section 4. The exercise of the power of eminent domain in relation to the above-described

tracts of land shall be accomplished in accordance with K.S.A. 26-501 et. seq., as amended.

Section 5. This ordinance shall take effect and be in force from and after its passage and publication in the official City newspaper.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS, THIS 7th DAY OF December, 2017.

MICHAEL W. SMITH,
Mayor

ATTEST:

SARAH BODENSTEINER, City Clerk

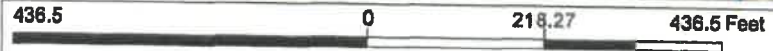
Leavenworth County, KS



Legend

- Address Point
- Parcel
- Parcel Number
- Subdivisions
- Lot Line
- Plat Block Number
- City Limit Line
- Major Road
- <all other values>
- 70
- Road
- + Railroad
- Section
- Section Boundaries
- County Boundary

1 in. = 218ft.



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes
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