

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Jesse Garvey

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Kerry Brungardt

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of July 2, 2020, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and there was none.

Presentations: Concrete Curb and Sidewalk Condition Inventory – Public Works Director Mike Spickelmeier updated the Council on existing conditions of concrete curbs, gutters, and sidewalks through the city. Citizen feedback has brought up inquiries if there is “cost share” available to assist homeowners if they chose to make repairs on curbs, sidewalks, and/or driveways. Council agreed to further discuss this at the September work session.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Treasurer’s Report for Quarter Ending June 30, 2020: Councilmember Kirby moved to approve the Treasurer’s Report for the quarter ending June 30, 2020, as presented. Councilmember Buehler seconded the motion. The motion was unanimously approved.

K-7/Eisenhower Memorandum of Understanding: Councilmember Buehler moved to approve the K-7/Eisenhower Memorandum of Understanding with the City of Leavenworth, as presented. Councilmember Kirby seconded the motion.

- Councilmember Majure stated I have a question.
 - Mayor Smith replied go ahead Marcus.
 - Councilmember Majure stated I was trying to understand the 2/3rds and 1/3rd. The 2/3rds and 1/3 is because 2/3rds of it mostly Lansing that we’re talking about in this memorandum.
 - Councilmember Studnicka responded it’s on our side of the boundary line, I think.
 - City Administrator Tim Vandall replied yeah three quarters of it is in Lansing and one quarter is in Leavenworth, but they also maintain, oversee that traffic light so they have a little bit more than 25 percent of the stake.
 - Councilmember Majure stated so, ok.
 - Mayor Smith asked anything else Marcus.
 - Councilmember Majure replied nope, that’s it, common sense.

The motion was unanimously approved.

Ordinance No. 1041 – Coronavirus Relief Funding: Councilmember Studnicka moved to approve and adopt Ordinance No. 1041. Councilmember Buehler seconded the motion.

- Councilmember Studnicka stated question.
 - Mayor Smith responded go ahead Don.

- Councilmember Studnicka stated I read in my packet this was also to cover lost wages.
 - City Administrator Tim Vandall replied correct.
 - Councilmember Studnicka asked is that correct.
 - City Administrator Tim Vandall responded yes.
 - Councilmember Studnicka replied but I thought there was a separate program from the feds and the state versus this corona thing. There is the lost salary you hear about out on the news. I was a little confused with that.
 - City Administrator Tim Vandall asked so I don't know if you are talking about unemployment insurance.
 - Councilmember Studnicka responded no, there was the feds came out with this idea of lost wages or whatever it was called.
 - Councilmember Garvey replied short term.
 - City Administrator Tim Vandall responded yeah, ok. This is separate from the PPP Program. So, this we can be reimbursed for employees whose main duties have been responding or mitigating to the pandemic. So, we would be able to be reimbursed for payroll expenses for law enforcement, human resources, employees who have spent a lot of their time cleaning, sanitizing, things like that.
 - Councilmember Studnicka asked any equipment we need to purchase or anything like that.
 - City Administrator Tim Vandall replied yeah. That \$2.2 million figure, I guess to backtrack a little bit, earlier in this process, I viewed this more as a reimbursement program but as it went on, you saw we were eligible for \$2.2 million. We didn't spend anywhere near \$2.2 million so there is a lot of direct aid opportunities for things that we could do to assist like teleworking, programs to improve teleworking, technology upgrades, transfers to other government entities, things like that we could spend the money on. So, one idea that has been tossed about is school districts. I don't know if you guys want me to reach out to Superintendent Wessel and see if there is any type of opportunities to collaborate on something because again even when you include reimbursing, payroll for PD, HR, all of that stuff, there's still a fair amount left over. So, I don't know if you guys would want me to reach out to the Superintendent.
 - Councilmember Studnicka stated it probably wouldn't be a bad idea to reach out to them because it's our community.
 - Councilmember McNeill stated working together.
 - Councilmember Studnicka responded working together to try and make it better. I would say yeah.
 - Councilmember McNeill stated I was going to ask about the small businesses. Have we approached small businesses to see what their losses have been in town?
 - City Administrator Tim Vandall stated so a couple of things. This can be used for a small business improvement grant and that is one of the things we have talked about doing.

We haven't come up with the parameters firmly for that, but we would want it to be a locally based business. We would want it to be under a certain number of employees. They would need to prove they lost money throughout the issue, the pandemic but we haven't; I guess we reached out to people maybe in April and I want to say maybe 10 or so businesses responded to us, Matt, you think.

- Community & Economic Development Director Matthew Schmitz replied roughly 10-12 responded.
 - Councilmember Majure responded and that was early.
 - City Administrator Tim Vandall stated that was early so maybe it's more now. So absolutely, small business grants.
 - Councilmember McNeill stated several restaurants I know were closed.
 - City Administrator Tim Vandall responded salons and things like that, absolutely that would qualify. There's lots of different options for things we can do. One of the other things I was looking at doing. I do want to refine this a little bit and then hopefully we can discuss this at the July 30th work session. And I'm hoping with all the craziness going on and numbers rising I don't know if we should do that by Zoom or not. But anyway, I do want to refine our numbers a little bit and bring that back to you guys at our July 30th work session. In the meantime, I was almost thinking if I can talk to the Superintendent but also if we want to do some type of public hearing to hear from citizens about ideas that they have. I'd be happy to do that. I don't know if we want it to be face to face. Maybe we could do it on Zoom or something.
 - Councilmember Majure replied Facebook Live.
 - City Administrator Tim Vandall responded yeah you could do Facebook Live.
- Councilmember McNeill asked is the Chamber doing anything. It would make sense to me if the Chamber got all the businesses together and kind of went around to get ideas.
 - City Administrator Tim Vandall replied the government entities that have been contacted that I am aware of are just the four cities. Since the Chamber is kind of quasi-governmental, I'm not sure. I don't think they are receiving money.
 - Councilmember McNeill responded no I was just thinking of them bringing the businesses together.
 - City Administrator Tim Vandall stated you know we have kind of an ok business list from our Salads & Solutions stuff, we can email our businesses and have a decent response rate.
 - Mayor Smith stated but not all of them belong to the Chamber anyway.
 - City Administrator Tim Vandall asked what's that.
 - Mayor Smith replied not all belong to the Chamber.
 - City Administrator Tim Vandall responded yeah, that's true.
 - Mayor Smith asked so I think that list you guys create is pretty accurate, don't you?

- o City Administrator Tim Vandall replied yeah because they respond to the Salads & Solutions but anyway, I was looking at doing some type of forum or something just to hear citizen feedback about ideas on what we can do to utilize this best.
 - Mayor Smith responded absolutely.
- City Administrator Tim Vandall stated the thing is too, I think people hear \$2.2 million and their eyes get big and maybe rightfully so, but it really needs to be COVID related. There is probably going to be Federal Government audits. So I was on a League conference call and the thing they had said is don't spend anything unless you are comfortable driving to Topeka, justifying it in front of a committee because you know there is going to be legislatures going through that with a fine tooth comb saying this City spent it on something that has nothing to do with COVID.
 - o Councilmember Garvey and they should.
 - Councilmember Buehler a new pool.
 - City Administrator Tim Vandall responded a new pool, right. You're exactly right. If we do a citizen forum on Facebook Live or Zoom, whatever in a week or so, I'll try to make that clear to citizens we can't use it for a pool, we can't use it for a gym for Parks & Rec. It needs to be COVID related
 - o Mayor Smith stated Tim, you know when we do FEMA and we get into those kinds of areas, we have someone come up out of the main office, maybe can answer a question we can't answer. Do they have anyone available to assist us when we go to do this. To give an answer unless you all feel comfortable giving it but I know the office that is going to be overseeing the funds might have someone come up and when a questions comes in and we don't know the answer. When you start doing these things, there's a lot of questions and maybe they could help us with that.
 - City Administrator Tim Vandall stated the other thing I will tell you too, there's been a ton of questions. There's a lot of areas where there's still not a lot of firm answers just because this was passed a couple of months ago. It's hundreds of millions of dollars. There's kind of guidelines. They've been pretty clear you can't use it to make up for lost revenues. So, if our sales tax went down, we couldn't say we want to use this to plug holes. We absolutely cannot do that. There's certain things that we can do, certain things we cannot do.
 - Councilmember Kirby stated it'd be a good time to be sure the Police Department and all were up on their PPE and thermometers. I know there at the beginning; thermometers were hard to get.
 - o City Administrator Tim Vandall replied yep, that is a really good point.
 - Councilmember Studnicka stated fill that new pool with hand sanitizer.
 - Councilmember Majure asked so Tim how did it break out that Lansing is eligible for \$2.245 million. How did that shake out of \$19.2 million to Lansing is \$2.2 out of nineteen?
 - o City Administrator Tim Vandall responded it was based on population. I want to say Leavenworth is eligible for around \$6.7. We're eligible for the \$2.2. Basehor and Tonganoxie are eligible for maybe a million each. It was based on population and then

the unincorporated population in Leavenworth County is eligible for a certain number of funds too.

- Councilmember McNeill stated the townships.
 - City Administrator Tim Vandall stated yeah. So, I was looking at doing some type of forum on Monday, the 27th I want to say. If you guys want to be there for that, be in the building or log on, whatever and again the goal of that is to kind of hear citizen feedback about ways we can really have a positive impact with this. The other thing too, sorry I am kind of rambling a little bit, the other thing too that is kind of interesting, the Federal government is giving you all these kind of very rough guidelines on things that are eligible like housing, housing people who are impacted by COVID is eligible but one of the conference calls I've been on, one of the responses is great, we have \$2 million dollars, housing great but you can't expect to build something in six months. Because you have to spend it by the end of December. There is a very strict timeline. So, the Federal government has these guidelines for things you can do but some of them aren't necessarily feasible within the amount of time that we have.
 - Councilmember McNeill asked testing and things like that are, you could do it for that. COVID testing.
 - City Administrator Tim Vandall asked what's that.
 - Councilmember McNeill stated for testing of COVID.
 - City Administrator Tim Vandall responded yeah that's eligible, absolutely.
 - Councilmember McNeill replied so that would eligible for it. I think that would be worth giving money to a clinic here. I mean test everybody in the city. Heck I don't know. I know a lot of people are worried you can't get tests. It would be nice to have that capability.
 - City Administrator Tim Vandall stated you can give grants to healthcare facilities within your city. Absolutely, you can. The one thing again they really pounded on, if you give money to somebody else, then that person needs to keep those receipts and they need to document that very well. We can't give the school district \$100,000 and have them spend it on basketballs and then we're on the hook for \$100,000
 - Councilmember Garvey stated we can't say well we gave them the money, it's on them.
 - City Administrator Tim Vandall responded yeah it falls back to us but absolutely we could give healthcare grants to the clinic here, the clinic on Eisenhower, whatever, absolutely.
 - Councilmember Kirby asked the County has a committee, right, that's running this.
 - City Administrator Tim Vandall replied yes.
 - Councilmember Kirby stated so probably if we had a question that would probably be a good place to go. Is this going to be an eligible venture?
 - City Administrator Tim Vandall responded so grants to healthcare facilities, I've heard that from several people that eligible.
 - Councilmember Kirby asked I understand but if we get something specific to us and we're not sure, there is a group at the county.
 - City Administrator Tim Vandall replied there is a committee at the county that's overseeing this. Yes.

- Councilmember Kirby asked so that would be a place for us to go if we're not sure.
 - City Administrator Tim Vandall responded yes.
 - Councilmember Kirby stated and if it was wrong, we can blame it on them.
 - Councilmember McNeill stated good luck with that.
- Councilmember Garvey asked and you expect to get an honest answer based on Leavenworth. Don't go there Gene.
 - Councilmember Kirby stated I'm sorry I threw that out.
- Councilmember Trinkle asked what about the League, one of them. Do they help.
 - City Administrator Tim Vandall asked say that again.
 - Councilmember Trinkle responded the League or somebody like that.
 - City Administrator Tim Vandall replied so they've been doing conference calls twice a week for the last few months. They're actually who I'm getting a lot of the information from but again if the federal government doesn't say specifically xyz is eligible, they have trouble passing that on. When they hear of something that's absolutely defensible, they pass it along. Improvements to telework capabilities, laptops, tablets, improving internet connections, things like that is absolutely justifiable 100%.
 - Councilmember Trinkle stated that is stuff we could use as a city.
 - City Administrator Tim Vandall replied yeah absolutely.

The motion was unanimously approved.

Executive Session – Non-Elected Personnel: Councilmember Buehler moved to recess into executive session to discuss an employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) for 45 minutes, beginning at 7:27PM and returning to the Council Chambers at 8:12PM. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to return to open session at 8:12PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to authorize the Mayor to sign Addendum No. 4 to the City Administrator's Contract and provide a financial incentive based on the results of the performance evaluation. Councilmember Garvey seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Engineer: City Engineer Matt Harding had nothing to report.

City Administrator: City Administrator Tim Vandall reminded the Council about the Work Session on July 30th via Zoom. The Coronavirus Relief Fund will be discussed that includes ideas from staff and citizens. There will be a more thorough update about land acquisition for economic development for that meeting as well. We will be publishing a flat mill levy for the budget. When you publish it flat, you can always vote to lower it or keep it flat, but it can't go higher.

- Mayor Smith stated he is all for trying to give back some of the mill levy and property tax. City Administrator Tim Vandall let the Council know a citizen is upset about there not being a mask mandate in Lansing and wanted her concerns passed to the Council. He stated he will look into what

Leavenworth and Leavenworth County are working on and report back at the next meeting unless the County changes their stance before then.

Governing Body: Councilmember Trinkle thanked City Administrator Tim Vandall and is hoping for many more years with him.

Councilmember Kirby asked everyone to wear a mask.

Councilmember Garvey told Tim he is doing a great job and they appreciate him. He stated him and his wife went to get a shake at QT, but they were out of ice cream. An employee told them they were out of a lot of things. Some customers would be mad about that but it's a great thing.

Councilmember Buehler told City Administrator Tim Vandall job well done and thanked him for all he does and the leadership he provides as the city continues to grow. Councilmember Buehler also provided a fun fact, on this day in 1969, Apollo 11 took off from Kennedy Space Center with Neil Armstrong, Buzz Aldrin, and Michael Collins and 4 days later the first man landed on the moon.

Councilmember Majure told Tim he appreciates his leadership and is excited for all the hard work he has put in for new developments happening through Lansing. He also referenced a thank you letter the Police Department received from a citizen and thanked Police Chief Steve Wayman for all the department is doing. Mayor Smith stated it has been a real pleasure working with City Administrator Tim Vandall and getting to know his family.

Councilmember Studnicka asked about transient vendor licenses.

- City Clerk Sarah Bodensteiner responded the moratorium was lifted in June, we've had no one apply for a license but have had to have police talk to those who are currently going door to door without a license about our requirements and escort them out of town if they fail to comply.

He also stated he has had citizens call asking about Holiday Inn Express being used as a quarantine facility by the State prison.

- Police Chief Steve Wayman stated there are no prisoners being housed at Holiday Inn Express. It's not necessarily people who are Covid positive but maybe people who could have been exposed but don't have any other options to quarantine themselves.
 - Councilmember Studnicka asked if someone told him they were doing it.
 - Police Chief Steve Wayman replied it came from the Sheriff's Department who has been in touch with the Health Department about it.

Councilmember Studnicka congratulated Tim and hopes he hangs around for a while.

Councilmember McNeill echoed what everyone has said to Tim and stated he has built his staff well and Tim is the result of that. He is loving QT and is excited for all the things in the pipeline.

ADJOURNMENT:

Councilmember McNeill moved to adjourn. Councilmember Garvey seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:27 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk