



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

March 17, 2022

Agenda Items:

A Sanitary Sewer Flow Monitoring Study and Master Plan Update is on the agenda for March 17th. An original flow study was completed in 2014 in conjunction with the City's Sanitary Sewer Master Plan. A second flow study began in 2018 but was discontinued due to negligible rainfall. 12 flow meters would be deployed for 90 days at the same locations as the previous studies to allow a direct comparison for location from the last results. The City has invested millions of dollars in wastewater infrastructure since our original 2014 flow study, and the results of this study will show the amount of progress we have made, as well as outline areas that should still be addressed and targeted with future projects. Funds for this study are included in the Wastewater Department budget.

The City received one proposal for fireworks for our July 2nd Fireworks show from Victory Pyrotechnics. Victory Pyrotechnics has been the contractor the last few years and the total price of \$25,000 is comparable to what we have paid recently. The event this year will take place at Town Center. Funds for this event come from the Transient Guest Tax Fund.

RG Fiber is entering into an agreement with Delta Communications, a subsidiary of Clearwave Fiber, to expand their footprint and provide a higher level of service to customers. Mr. Bosch will remain with the company. A letter agreeing to transfer our economic development incentive from RG Fiber to the new company is included in the agenda materials. Mike Bosch with RG Fiber will be present at the meeting to update the Council on their progress and answer any questions from the governing body about the new company.

We received a request from the owner of Main Street Chrysler Dodge Jeep Ram to expand the Community Improvement District to the parcel directly east of the dealership, which they recently purchased. This would allow them to utilize CID funds for the paint and body shop expansion renovation at that location. Additionally, they also plan on potentially utilizing CID funds for a renovation and expansion of the main building. The requested changes would not modify the overall sales tax rate of the district (1%) or the term of the district. This modification would update the total budget of the CID from \$4.3Million to approximately \$7Million. Although the total budget would increase, the funds disbursed to Mainstreet CDJR all come from the 1% sales tax, so no funds would come from the City's regular tax dollars.

The annual Citizens Academy class had seven participants. Mayor McNeill will honor the graduates and present them with plaques at the March 17th meeting.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

American Rescue Plan Projects:

The City received \$1,812,742 in American Rescue Plan funding. Of this amount, the City has allocated \$800,000 to RG Fiber to begin the rollout of high speed fiber based internet in Lansing. The remaining \$1,012,742 could be allocated for sewer projects throughout Lansing. Thus far, the City has received two applications to partner on the construction of sewer lines in town. If both of the sewer applications meet all requirements, the City would have \$521,742 in ARPA funding remaining.

Public Works:

The bid opening for the K7/Eisenhower intersection project is scheduled for March 23rd, with formal Council approval scheduled for the April 7th meeting. As the 2022 construction season begins, we encourage all citizens to utilize detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

The plastic slip liner for the Southfork drainage pipe has been delivered to the shop. Staff will likely begin the process of bidding this project later this year. This project can occur outside of normal construction season due to the nature of the repair. Fall is typically a drier time of the year, making work conditions more favorable.

The City has worked with Alfred Benesch & Company for several years for bridge inspections. Based on the February 2022 work session, staff reached out to Benesch for a proposal on the DeSoto Road bridge design.

Bid opening for the mill and overlay project is scheduled for April 13th. The project has been advertised publicly and sent to five contractors who regularly bid on work within the City. Staff budgeted a 7% contingency; based on recent surged in oil prices, there is some concern that we may not be able to pave as many roads as we have in past years. Staff will closely monitor the bids to ensure we do as many roads as possible.

Parks & Recreation:

The bid opening for Bernard Park improvements is March 16th, so I will verbally brief you on those bids Thursday evening with formal approval slated for April 7th. The April 7th meeting would also require legal documents to issue general obligation bonds.

Waters Edge continues to make progress on the City's aquatics feasibility study. They will be present at the March 31st work session to brief the Council and get direction on potential locations, features, etc.



City of Lansing
 800 First Terrace
 Lansing, Kansas 66043

Parks and Recreation soccer registration numbers for this year are below.

Division	2021	2022
U6	56	66
U8	69	100
U10	56	91
U12	45	46
U14	33	42
Season Total	263	345

Wastewater:

Geotech work for the Town Centre Trunk Sewer Replacement project is complete. Potholing of utilities is complete. Easement documents have been delivered to the City and will be forwarded to Valbridge Property Appraisers for appraisal work. 90% plans were delivered and reviewed by staff. The latest cost estimate puts the project near \$775,000, which includes a 20% contingency. Construction of this project will follow, as directed by the Council.

Preliminary plans for the McIntyre Sewer Interceptor are at 30% complete and under review by City staff. A set of the plans has been forwarded to Leavenworth County for inclusion in the BASE Grant application. An updated cost estimate for this project was developed using recent bid tabs for regional projects; the estimate puts the project at \$4.5M, which includes a 40% contingency. This project will extend sewers to McIntyre Road and includes the installation of nearly 9,500' of pipe.

Year End Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$272,289	\$350,540	\$78,251 (28.74%)
County Sales Tax	\$160,631	\$173,858	\$13,227 (8.23%)
County Use Tax	\$43,134	\$69,128	\$25,994 (60.26%)
Guest Tax	\$55,277	\$21,421	-\$33,856 (-61.25%)

Through the February disbursement, the .45% sales tax has generated \$108,667, on pace for \$652,002 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$263,927 toward park improvements this year.

Community & Economic Development:

We are expecting Family Eye Care to begin dirt work very soon.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

Harbor Freight is open! Be sure to swing by and check them out!

Meetings & Announcements:

The City is currently accepting applications for Police Officer I/II.

Leavenworth County reached out to us to inquire if we'd like to hold a joint meeting in the future to brief each other on projects and discuss potential areas of cooperation. Please let me know if you'd like me to schedule a joint meeting with Leavenworth County.

The City has a volunteer opening on the Library Board.

- Wednesday, March 16th Bernard Park Improvements Bid Opening, City Hall
- Wednesday, March 16th Planning Commission Meeting, 7:00pm, City Hall
 - Conditional Use Permit, 20th Street
 - Preliminary Plat, 147th Street
- Thursday, March 17th City Council Meeting, 7:00pm, City Hall
- Wednesday, March 23rd K7 & Eisenhower Bid Opening, 1:00pm, City Hall
- Thursday, March 31st City Council Work Session, 7:00pm, City Hall
 - Update on Aquatics Feasibility Study
- Thursday, April 7th City Council Meeting, 7:00pm, City Hall
- Wednesday, April 13th Mill & Overlay Bid Opening, 1:30pm, City Hall
- Thursday, April 21st City Council Meeting, 7:00pm, City Hall
- Thursday, April 28th City Council Work Session

Sincerely,

Tim Vandall