



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

January 20, 2022

Agenda Items:

The election of the Council President is on the agenda on Thursday evening.

Every ten years the City needs to be divided into wards for election purposes. Staff received data subsets and began working to update our maps to ensure equal representation. After several iterations, staff is bringing forth our eighth draft of a map, which we believe cleans up boundaries a bit and keeps population balanced. The maps are currently being reviewed by the County's election officer to ensure compliance, so its possible other minor modifications could be made. The City's GIS/Engineering Technician Kelly Hanne will be present at the meeting to answer any questions from the governing body.

A contract to approve aeration basin cleaning and dewatering is on the agenda this week. Staff received estimates from two contractors, which are included in the agenda materials. Staff is recommending approval of Environmental Works. Wastewater Director Tony Zell will be present to brief the Council and answer any questions.

Our current appointee's term to the Leavenworth County Port Authority expires at the end of March, and he has asked to not be reappointed. Elected officials are able to serve on the LCPA Board. I wanted to inquire if any members of the City Council would like to be Lansing's appointee to the LCPA Board. If no council members wish to serve, we can advertise for the volunteer position externally, but the volunteer should have financial or an economic development background.

After several meetings with our citizen based Solid Waste Assessment Group (SWAG), the three year renewal contract for Waste Management will be on the agenda on February 3rd.

American Rescue Plan Projects:

The City of Lansing has \$1,012,742 remaining in American Rescue Plan Funds. These funds can be used to help fund water and sewer projects.

The City Administrator, Community & Economic Development Director, and Mayor McNeill have been working on a policy to outline what types of sewer projects the City will pursue with American Rescue Plan Funds. The tentative policy currently prioritizes projects that promote public/private partnerships and promote growth. Tentatively, we have capped the City's partnership on sewer projects at \$375,000.



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Public Works:

All parcels for the K7/Eisenhower project within Lansing have been resolved; however, one parcel in Leavenworth has not yet come to an agreement, which has delayed putting the project out to bid. The condemnation hearing for the parcel in Leavenworth is scheduled for January 26th, at which point KDOT would allow the project to be put out to bid. Once we have a contractor in place, there are some items that can begin during the winter months. We are currently coordinating with Leavenworth on an RFP for construction inspection. As the 2022 construction season begins, we encourage all citizens to utilize detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

Temporary repair work to the sinkhole and rusted out pipe on Valley Drive has been completed. The more permanent repair is being engineered by SMH Consultants. The City and our engineers are working to ensure the new design fully meets our standards since the existing pipe goes under 4H Road.

Parks & Recreation:

Waters Edge (the company also designing our splash pad) is conducting a feasibility study to evaluate the potential size needed for a pool in Lansing. The study is also evaluating four locations in Lansing, including the property south of City Hall, Town Center, Willow Park, and one privately owned parcel. Locations are evaluated on size, cost, utilities, pedestrian friendliness, proximity to neighborhoods, etc. Depending on size and features, we may need between 2-4 acres for the site. We believe that a minimum cost estimate would be approximately \$5Million, with costs going up as we add cubic feet and aquatic features to the facility. Based on Council feedback, we anticipate putting options on the ballot for citizens to decide later in 2022.

Wastewater:

Nothing new to report on the Town Center Truck Sewer Replacement Project. A review meeting has been scheduled for later in January, at which time a revised cost estimate will be submitted. Easement documents are under development, which can then be sent to the appraiser. Design completion is scheduled for February 1, 2022. Construction of this project will follow, as directed by the City Council.

Design work continues on the McIntyre Sewer Interceptor project. Alternative alignments have been proposed based on staff and homeowner feedback. This project would extend sewers to McIntyre Road and include installation of nearly 9,500 feet of pipe. There is no date for construction at this time, and installation could be based on potential development.



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Year End Sales Tax Update:

	2020 Year End	2021 Year End	Difference
Local Sales & Use Tax (1.45%)	\$1,630,792	\$1,855,391	\$224,599 (13.77%)
County Sales Tax	\$932,111	\$1,007,216	\$75,105 (8.06%)
County Use Tax	\$247,357	\$314,071	\$66,714 (26.97%)
Guest Tax	\$135,739	\$200,109	\$64,370 (47.42%)

Through the final disbursement, the .45% sales tax has generated \$575,171 in 2021. DeSoto Road debt this year is slated for \$386,275. The remaining funds are being used to fund the Parks & Recreation Phase One design this year.

Community & Economic Development:

Harbor Freight is open! Be sure to swing by and check them out!

Meetings & Announcements:

The City is currently accepting applications for City Clerk and Police Officer I/II. The City has also volunteer openings for Tree Board, Parks and Recreation Advisory Board, and Library Advisory Board.

- Wednesday, January 19th Planning Commission Meeting, 7:00pm, City Hall
 - Site Plan Review-Paint Shop, Mainstreet CDJR
- Thursday, January 20th City Council Meeting, 7:00pm, City Hall
- Thursday, January 27th City Council Work Session, 7:00pm, City Hall
 - Camper Parking/Potential Pay Study
- Thursday, February 3rd City Council Meeting, 7:00pm, City Hall
- Wednesday, February 16th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, February 17th City Council Meeting, 7:00pm, City Hall
- Thursday, February 24th City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall