



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

## City Administrator's Report

December 16<sup>th</sup>, 2021

### **Agenda Items:**

Register of Deeds TerriLois G. Mashburn has requested to come to the Council meeting to brief the City Council on programs from the Register of Deeds office.

A rezoning application is on the agenda for Thursday evening. Due to delays, staff is recommending we table this until January.

Kansas is part of a multi-state litigation aimed at holding the producers and distributors of opioids accountable for the negative effects their drugs have had on the American public. HB 2079, passed in the State Legislature, authorizes a breakdown of 75% to State and 25% to municipalities for all funds related to lawsuit. This resolution, which was drafted jointly in cooperation with the Attorneys General Office and LKM, begins the process of Lansing being eligible to be reimbursed for personnel and equipment costs related to the opioid epidemic.

An executive session for economic development is on the agenda for Thursday evening.

### **American Rescue Plan Projects:**

The City of Lansing has \$1,012,742 remaining in American Rescue Plan Funds. These funds can be used to help fund water and sewer projects. In past meetings, the Council has generally discussed projects that help to spark growth, especially with the major housing shortage in Lansing right now. Funds must be expended by December 31, 2024.

### **Public Works:**

All parcels for the K7/Eisenhower project within Lansing have been resolved; however, one parcel in Leavenworth has not yet come to an agreement, which has delayed putting the project out to bid. KDOT guidelines require all properties to be acquired or in the process of condemnation before a project can be put out to bid. Once we have a contractor in place, there are some items that can begin during the winter months. We are currently coordinating with Leavenworth on an RFP for construction inspection. As the 2022 construction season begins, we encourage all citizens to utilize detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

Temporary repair work to the sinkhole and rusted out pipe on Valley Drive have been completed. The more permanent repair is being engineered by SMH Consultants. The City and our



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engineers are working to ensure the new design fully meets our standards since the existing pipe goes under 4H Road.

Paving along Kane Drive and the City's portion of New Lawrence Road is now complete. This completes the City's CIP for 2021, with our final invoice expected soon. With anticipated labor and material shortages slated for next year, staff is discussing bidding out our 2022 CIP earlier than we have in past years.

### **Parks & Recreation:**

Design work on the Parks & Recreation Master Plan continues. The first portion of Phase One would build upgraded ballfields at Bernard Park, with lighting, utilities, a concession stand, permanent restrooms, etc. The project managers and staff reviewed and finalized the 90% plans. We are hopeful to have this put out to bid in early 2022. As the total Phase One design progresses, it is appearing possible that the Bernard Park portion of the work will be in the \$5M neighborhood. Staff is anticipating a bond issuance for Bernard Park in early 2022, to be paid for by the proceeds from the \$.45 sales tax passed by the voters in 2017.

Waters Edge (the company also designing our splash pad) is conducting a feasibility study to evaluate the potential size needed for a pool in Lansing. The study is also evaluating four locations in Lansing, including the property south of City Hall, Town Center, Willow Park, and one privately owned parcel. Locations are evaluated on size, cost, utilities, pedestrian friendliness, proximity to neighborhoods, etc. Depending on size and features, we may need between 2-4 acres for the site. We believe that a minimum cost estimate would be approximately \$5Million, with costs going up as we add cubic feet and aquatic features to the facility. Based on Council feedback, we anticipate putting options on the ballot for citizens to decide later in 2022.

### **Wastewater:**

A final alignment for the Town Center Trunk Sewer Replacement Project has been selected, and with the inclusion of three sewer laterals, the engineers were able to save about 5' of depth. An updated cost estimate should be received by December 17<sup>th</sup>. Easement documents will be finalized once a viable alignment is determined, which can then be sent to the appraiser. Design completion is scheduled for December 31, 2021; however, staffing constraints have delayed the project slightly. Construction of this project will follow, as directed by the City Council.

The project team walked the proposed alignment of the McIntyre Sewer Interceptor project now that crops have been removed. The aerial survey is completed, and detailed survey continues. This project will extend sewers to McIntyre Road, and include installation of nearly 9,500' of pipe. Construction of this project is dependent upon funding and potential development.



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**Community & Economic Development:**

Harbor Freight has experienced slight delays due to supply chain issues out of their control. We anticipate an opening in mid-late January.

Family Eyecare has proposed some changes to their building and layout, which means the site plan will go back toward the Planning Commission for approval.

**Sales Tax Update:**

	2020 YTD	2021 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,488,773	\$1,654,399	\$165,626 (11.13%)
County Sales Tax	\$853,651	\$906,393	\$52,742 (6.18%)
County Use Tax	\$223,893	\$273,943	\$50,050 (22.35%)
Guest Tax	\$135,739	\$200,109	\$64,370 (47.42%)

Through the November disbursement, the .45% sales tax has generated \$512,864 in 2021, on pace for \$559,488 by the end of the year. DeSoto Road debt this year is slated for \$386,275. The remaining funds are being used to fund the Parks & Recreation Phase One design this year.

**Meetings & Announcements:**

The City is currently accepting applications for Part Time Animal Control Officer, and Police Officer I/II.

The City has volunteer openings for Tree Board, Parks and Recreation Advisory Board, and Library Advisory Board.

- Wednesday, December 15<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, December 16<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Friday, December 24<sup>th</sup> Christmas Holiday Observed, City Offices Closed
- Friday, December 31<sup>st</sup> New Years Day Observed, City Offices Closed
- Thursday, January 6<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, January 10<sup>th</sup> City Council Special Meeting, 6:00pm, City Hall
  - Swearing In Councilmembers

Sincerely,

Tim Vandall