

**Call To Order:**

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

**Roll Call:**

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Kevin Gardner and Dave Trinkle  
**Ward 2:** Andi Pawlowski and Don Studnicka  
**Ward 3:** Jesse Garvey  
**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:** Kerry Brungardt

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**OLD BUSINESS:**

**Consent Calendar:** Councilmember McNeill moved to approve the regular meeting minutes of August 20, 2015. Councilmember Studnicka seconded the motion. The motion was approved with Councilmember Buehler abstaining from the vote.

**NEW BUSINESS:**

**Audience Participation:** Mayor Kirby called for audience participation and one resident came forward.

- Resident stated my name is Janette Labbee-Holdeman and I live at 820 4-H Road, and I'm here today to thank the City Council for that wonderful Angel Falls Trail. I was very skeptical at the time when we were investing that kind of money into that, but I walk that every other day, and every time I'm out there, even if it's pouring with rain like yesterday morning, there are other people walking. So I think this is a really wonderful thing that the City has done for its residents and I want to thank you.

**Presentation:** Leavenworth County Fire District No. 1 Update to Council: Fire District No. 1 Representative Jeff Klemp provided the update to the council:

- ❖ We thought we would present an update for 2014 and 2015 for Fire District No. 1.
  - ❖ Department consists of 9 full time and 11 volunteer firefighters.
  - ❖ 2014 Budget finished on target, and 2015 should end up the same.
  - ❖ 2016 projected budget has no mill levy increase, leaving the mill levy at 7.696.
  - ❖ Rick and his team completed the addition to Station 2 during the winter and spring of 2014/2015. High Prairie funded the addition.
  - ❖ 2014 Call History
    - Lansing – 751 Calls – 76.1%
    - High Prairie – 120 Calls – 12.1%
    - Delaware – 92 Calls – 9.3%
    - Out of District – 25 Calls – 2.5%
    - Total Fire Loss \$64,860
    - Total Property Saved \$858,640
  - ❖ New truck was added in 2014 at a cost of \$460,000.00. Replaced truck was relocated to Station 2.
  - ❖ Station 1 is in the process of getting a new roof. A Gator/ATV is being considered to aid in calls back in heavy brush, hard terrain areas since a Fire Truck is not that agile in those situations.
  - ❖ Fire District is properly funding its reserve accounts, as agreed upon in 2012. Current asset valuation level indicates Fire District is funding as is appropriate.
  - ❖ In 2014 over 360 hours of training was offered.
  - ❖ Response time continues to improve district wide. In 2014 response time was 11:47 and so far in 2015 response time has decreased to 9:45.
  - ❖ Recent reduction in response time from 2014 to 2015 is attributed to the addition of a full time firefighter at Station 2. The board approved full time firefighter testing to begin January 1 for 120 days. This testing will determine if we can further reduce district response time by adding one additional full time firefighter to Station 2.
  - ❖ Call history yo-yos from year to year, but we've always stayed under 1,000.
  - ❖ Board will continue to focus on identifying cost effective ways to reduce response time and improve the level of service.
  - ❖ Continue to push the Chief to grow the number of volunteer firefighters.
  - ❖ Continue to review and understand District No. 1 needs for replacing assets and keeping up with maintenance on current infrastructure.
  - ❖ The board will partner on any growth initiatives with the City and townships that may affect Fire District No. 1.
- Councilmember Buehler asked out of curiosity, do you know Jeff out of those calls how many were actually fire versus medical, like heart attack.

- Jeff Klemp replied I do yes, about 80% of our calls are medical, really throughout the entire district. The majority of what we do is medical.
  - Councilmember McNeill asked so the response time, do you have it broken down by district, what's the response time in Lansing.
    - Jeff Klemp replied it's around 4 minutes, 4 minutes 30 seconds.
      - Councilmember McNeill stated so the high response time is adding in the outlying districts.
        - Jeff Klemp responded yeah, you think about what's really driving that is the amount of medical calls that go out to the townships, just the calls in general that go out there. But for the most part we're at about 4 minutes, 4 minutes 30 seconds, at least the last time we looked at it.
- Councilmember Studnicka stated in 2010 there were 567 medical calls but you had total calls of 976, so that means you had about 300 some, 400 structural calls, actual fires.
  - Jeff Klemp replied we have very few structural calls now where we're getting called out, if you look at field fires, ground, grass fires, that's probably our biggest fire call, and that's typically how in townships where the majority of those are being had.
    - Councilmember Studnicka replied so what's the delta, what were those calls in the delta between 576 and 976.
      - Jeff Klemp replied well we have 10 categories that we look at, I just put of the difference in medical that we get. That information is available, I just don't have it with me.
        - Councilmember Pawlowski stated aren't some of those accident calls too, like clean up?
          - Jeff Klemp replied yes, accident calls. Some are just hey you end up getting a call and you get there and you didn't end up needing to be there.
  - Councilmember Trinkle stated Jeff I like the presentation and I appreciate you all being here. Seeing that we have all three of you here, I'd like to know the answer to my question. Do you feel that we have the right level of fire services for our district? Now that you went through budget and everything is laid out, looking at the New Year, you're talking about more firemen, where would you go?
    - Jeff Klemp replied budget time is really the only time it's worth coming to a meeting, it gets very animated, so we have a lot of different viewpoints on the board and for me, personally, I think we have, based on the assets that we have, I'll tell you Rick is extremely frugal when it comes to managing what he's been told to manage, and how he manages spending money. I think there's a desire to always add assets, always add, and spend a little more than we need to, and I think right now we're in a good place; doing the test on the full time person, I think it's a good test and it will help us understand if we really need to add that person. Even if we do add that person it wouldn't affect the budget, we did build some reserve funding in there that we'd have to take a look, but I think we're in a good spot in how we're moving forward. And I think any dramatic changes are really driven off of the needs of the community, and so as you guys make decisions we'll have to adapt on those decisions but from where we're at if you don't see any substantial growth or changes, we're probably at a really good spot and so I think that at the mill we're operating at, we're at a pretty good value as well.
  - Charley Shoemaker stated as you seen earlier on about the Gator, let me explain what that's about. Out in High Prairie, and we do have some areas in the city of Lansing, that are down in creeks, and if somebody was to get hurt, or back in the woods, we do have some out there, we have no way for somebody to carry somebody any distance, and we ran into that here awhile back in High Prairie. We had a 4 wheel drive vehicle, it just couldn't get down into where it needed to be; we haven't agreed to do that, but we're looking into it and getting some prices. And as Jeff said earlier, we spent half a million dollars on a new fire truck because the other one was just getting too old, and I said well it's still running, so let's put it out at Station 2 because every time one of ours breaks down, then we was 1 short. Now we have 2 vehicles that are going to have to be replaced in 2 years probably, and that's another reason we starting putting in the equipment reserve, and right now we're paying on 2, and we kept down the mill levy. I am 1 of the people on the fire board, we gave them 2 last year, and I didn't vote for it, and they actually want to have 6 out there, and if we would have done that we would have raised the mill levy 40 mills. And the board of education has just build a 75 million dollar new high school with the county and the city, our tax payers would've gone bonkers, and we are going to do this test to get this figured for 120 days starting in January, then we'll come back and figure that out. And if you did go down Main Street and look over there at that fire department, Station 1, and you see them working on that roof, well that's 94 thousand dollars.
    - Councilmember Garvey interjected that's a metal roof there right.

- Charley Shoemaker replied yeah, and it has to be done. Over the last couple years we put in new heating in the building, because it was antiquated, it was just getting too old. We are moving forward. Before I sit down, please realize that there is only 1 person, or the 2 we have out there at Station 2, both stations respond, which when somebody responds from Station 2 to backup Station 1, then naturally if they're driving back to the City it costs a little bit more money on wear and tear on equipment and gasoline, diesel. Anybody got any questions.
- Mayor Kirby asked yeah, I'd like to know in one of your earlier slides you had a figure calculated as saved, where do you come up with that number?
  - Jeff Klemp replied when we respond to a fire there's an effort that Rick's team goes through to submit a save probability based on if the fire would have taken control and they would have lost the structure, what does that value look like. I asked the same question to Rick on how we determine that because that information came from him. Rick says it's based on potential loss with insurance companies that's kind of how that number is calculated; it's a big number.
- Charley Shoemaker stated Mayor somebody just asked me here just 2 weeks ago now that new school is out there, how much response time from Station 1. You take from Station 1 to the old high school versus the new high school, how much longer, and I'd say roughly 2 minutes. So if somebody asks you that at least 2 minutes to get out there, it's a long way out there, then you got to turn left to get to it, and on behalf of the Chief there were a lot of problems with that high school on some of the things he didn't like, they did get taken care of before the school was opened.
- Mayor Kirby asked volunteers, are they actually paid a small amount now?
  - Jeff Klemp replied they are not right now, we are working on, I think that's probably one of the things we're going to start having some conversations around. Some of the groups around here that do have volunteer programs do pay to show; coming up with some kind of formula there when we start having conversations with Rick when we start exploring that. I think that's probably a direction we're going to look at.
    - Mayor Kirby responded so the \$10.00 an hour for volunteers is a rumor, we're not paying them right now.
      - Jeff Klemp replied yeah, no, what's being looked at is a pay structure.
        - Mayor Kirby interjected I understand, but what I was told was that they are not actually volunteers because they are currently being paid \$10.00 an hour and that's not the case at this point.
          - Jeff Klemp replied that is not accurate, that could be happening because of our secretary or treasurer and that determination is a terminating offense.
            - Charley Shoemaker stated the only time that could happen is if one of the paid employees is in the hospital or on vacation, then one of the volunteers would take that individuals place, then yes he would get paid.
  - Councilmember Gardner asked is the test you're going to do in January, is that timeframe just thrown out there or is that a busy time of the year.
    - Jeff Klemp replied so it starts to get us into grass fire and other things that are out there in response time. What you see if your medical calls continue to be around that it's going to be some cold weather and some warm weather, it's just kind of the timeframe we thought was enough data to assist and really help drag down our response time, other than that there's not much more put into it.
  - Councilmember Trinkle stated Lisa, at least you're sitting down, you got anything.
    - Lisa Snodgrass replied no, I think they said everything.

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Ordinance No. 951 – Standard Traffic Ordinance Adoption:** Councilmember Trinkle moved to approve Ordinance No. 951 adopting the 2015 Standard Traffic Ordinance for Kansas Cities, 43<sup>rd</sup> Edition. Councilmember Buehler seconded the motion. The motion was unanimously approved.

**Ordinance No. 952 – Uniform Public Offense Code Adoption:** Councilmember Trinkle moved to approve Ordinance No. 952 adopting the 2015 Uniform Public Offense Code for Kansas Cities, 31<sup>st</sup> Edition. Councilmember Buehler seconded the motion. The motion was unanimously approved.

**League of Kansas Municipalities Voting Delegates:** Councilmember Trinkle moved to designate three (3) officers of the City as voting delegates and up to three (3) alternates for the 2015 League of Kansas Municipalities Conference. Councilmember Buehler seconded the motion.

- Councilmember Garvey stated we need to name them.

- Councilmember Buehler asked are we nominating people now.
- Councilmember Gardner stated I looked at the dates and it's a Saturday, Sunday, Monday, correct, I work weekends, so.
- Mayor Kirby stated let's do this, does anybody want to volunteer to go?
  - City Administrator Tim Vandall stated I'll be there for a couple of the days.
    - Councilmember Pawlowski stated but he can be a voting delegate.
      - Mayor Kirby replied yeah, he can vote.
- Councilmember Pawlowski stated so there's one. I was thinking about going. Are you going?
  - Councilmember Buehler stated I am not.
    - Mayor Kirby stated yeah, I'll try.
- Councilmember Buehler stated so the Mayor, Andi, and Tim?
  - Mayor Kirby stated anybody want to be an alternate?
- Councilmember Pawlowski asked are you going to go. Is Sarah going?
  - City Clerk Sarah Bodensteiner replied no.
- Mayor Kirby stated we need a motion to nominate the 3 delegates.
  - Councilmember Buehler stated we need to withdraw that last one and make a new motion.

Councilmember Buehler withdrew his second  
Councilmember Trinkle withdrew his motion

Councilmember Buehler moved to designate the City Administrator, Mayor, and Andi Pawlowski as the voting delegates for the 2015 League of Kansas Municipalities Conference. Councilmember Gardner seconded the motion. The motion was unanimously approved.

**Fence Request – 1313 Summit Lane:** Councilmember Studnicka moved to approve the fence request for Kim Turner at 1313 Summit Lane. Councilmember Garvey seconded the motion.

- Councilmember Trinkle stated Becky has that been looked into, do you see any problem.
  - City Inspector Rebecca Savidge replied I went and checked sight triangles and they are all standard requests that we see on the corner lots, same as normal.
    - Councilmember Buehler asked so no sight issues?
      - City Inspector Rebecca Savidge replied no sight issues.
- Mayor Kirby asked are these fences going to be in the right-of-way.
  - City Inspector Rebecca Savidge replied no, it will not be in the right-of-way.
- Mayor Kirby stated just in general, we seem to do an awful lot of fence requests, we never turn them down.
  - City Inspector Rebecca Savidge replied yes sir, we do. That is correct.
    - Mayor Kirby asked do we need to clean something up.
      - City Inspector Rebecca Savidge replied it results from the way that they are platted on the corner lots, they have the front set back, and so because there is a chance that they do have a sight triangle issue, therefore, we would let you know that when we come to you, but most of those don't put up a fence.
        - Mayor Kirby stated so is it correct, that most these we have are because they are on corners?
          - City Inspector Rebecca Savidge replied that is correct.
  - Mayor Kirby stated and probably, because of the sight issue, should leave it like it is.
    - City Inspector Rebecca Savidge replied leave it like it is and continue to do it this way.
      - Councilmember McNeill stated I'm good with that.
        - Councilmember Pawlowski stated I mean we've talked about it before but we've never done anything.
          - Councilmember Trinkle interjected but a lot of people don't put them on corners.
            - City Inspector Rebecca Savidge replied correct.
  - Councilmember McNeill stated we talked about it before because they are a case by base and the plats are all different, you don't know if there is a sight issue. You make an ordinance saying they can automatically do it, then we could have sight issues. So we do them one by one.
    - City Inspector Rebecca Savidge replied yes, that is correct.
      - Councilmember Garvey stated don't fix something that isn't broken.
        - Mayor Kirby stated ok.

The motion was unanimously approved.

**REPORTS:**

**City Attorney:** City Attorney had nothing to report.

**City Engineer:** City Engineer had nothing to report.

**City Administrator:** A couple of things, we included the quarterly financial report for you guys and if you guys want to review that and if you have any questions, we can address those at the next meeting, just an effort to get everyone more familiar with all the numbers and see where the monies coming in, so on and so forth. So you guys want to look at that and contact either me or Beth if there's any questions and we can have a discussion on that at the next council meeting, if you guys want to go over it. The next thing, the Methodist church is going to be repaving their parking lot and that was something that was directed to them to do by the Board of Zoning Appeals a few years ago, there are a few exceptions to the design criteria that we're allowing: there wouldn't be any sidewalks in the area, we're not requiring perimeter curbing on the interior of the church parking lot, and roughly about 5 feet of the South portion of their parking lot is within the right-of-way, it's been like that for quite a while, so that is something we are going to be sure the Methodist church is aware of just in case Gilman road every does expand, they're aware that about 5 feet of their parking lot is in our right-of-way. Those are kind of a few things we had discussed on that, and if this was a new subdivision, brand new construction, it would be a different story. Sidewalks would likely be required, perimeter curbing would probably be required, so on and so forth, we wouldn't allow new construction to build 5 feet on our right-of-way, obviously. But I did want to make you guys aware of that because that is one thing we had been talking about earlier. Last thing, I'll be gone on Tuesday, I always have my cell phone on me so you can give me a call. If there's something that requires anything in Lansing the Mayor has agreed to take some phone calls.

- Mayor Kirby stated he's going to his brother's wedding, so let's leave him alone.

**Governing Body:** Councilmember Buehler stated thanks to the fire board, really appreciate it. Janette, thanks for coming in, it's good to know that people use it, I've had a couple people comment, but it is good to know that people use it and I do think that we struck pay dirt with that one, it's a beautiful trail.

Councilmember McNeill stated Tim, I've got a question on that parking lot, I don't remember that coming through, did it come through?

- Councilmember Garvey stated that parking has probably been that way since it was the meat locker, hasn't it Dave?
  - Councilmember Trinkle replied yeah.
    - Councilmember Pawlowski stated if I'm not mistaken, it was when they added the gravel.
      - Councilmember McNeill interjected right, on the side, so that's where they're talking about.
        - Councilmember Pawlowski stated right.
          - Councilmember McNeill stated because there is no sidewalk up the side; that's already paved right there.
            - Councilmember Pawlowski replied right and the sidewalk, the sidewalk bridge is on the other side of the street next to the park.

Councilmember Trinkle thanked the fire board and Janette for her comments.

Councilmember Garvey stated thanks to the fire board, great presentation. Thank you Janette for your comment about the trails, we need to work on getting some more put in that's for sure, people do use them.

**ADJOURNMENT:** Councilmember Garvey moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was approved with Councilmember Garvey voting against the motion. The meeting was adjourned at 7:30 p.m.

**ATTEST:**

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Louis E. Kirby, Mayor

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Sarah Bodensteiner, City Clerk