

**Call To Order:**

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

**Roll Call:**

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Kevin Gardner and Dave Trinkle

**Ward 2:** Andi Pawlowski and Don Studnicka

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:**

---

**OLD BUSINESS:**

**Approval of Minutes:** Councilmember Buehler moved to approve the regular meeting minutes of July 21, 2016, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

**NEW BUSINESS:**

**Audience Participation:** Mayor Kirby called for audience participation and there was none.

**Presentation:**

**Life Saving Award:** Police Chief Steve Wayman presented Officer Robin Mock with a Life Saving Award for his actions during an incident on May 24, 2016.

**Wastewater Department Capital Projects Update:** Wastewater Utility Director Tony Zell provided an update to the Council about the status of the 7 Mile Creek and 9 Mile Creek wastewater projects.

**Culvert and Stormwater Drainage Review:** City Engineer Matt Harding, provided a review of the culvert and stormwater drainage inspections that have taken place over the last several months within the City.

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Public Hearing on and Consideration of the Proposed 2017 Budget:** Councilmember Buehler moved to open the public hearing for the 2017 Budget. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

- There were no comments.

Councilmember Buehler moved to close the public hearing for the 2017 Budget. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to approve the 2017 Budget. Councilmember Pawlowski seconded the motion.

- Councilmember Pawlowski asked the additions that we've added on here, the HVAC, the Police vehicles, all that stuff, all that has to come back to the Council.
  - Finance Director Beth Sanford replied all of it has to come back because it is over the \$15,000.00 budget authority, so that will all come back, each item as its bid, we'll have a timeline for when we're going to do replacements, those will come back before the Council for approval.
    - Councilmember Pawlowski replied so they are not automatic.
      - Finance Director Beth Sanford responded correct.

The motion was unanimously approved.

**Resolution No. B-4-16 – Expressing the Property Taxation Police for the 2017 Budget:** Councilmember Studnicka moved to adopt Resolution No. B-4-16 as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

**Ordinance No. 967 – Weed Removal Assessments:** Councilmember Brungardt moved to adopt Ordinance No. 967 for assessment of delinquent fees for weed removal. Councilmember Studnicka seconded the motion.

- Councilmember Pawlowski asked so this goes against the property owner not against a renter.
  - Finance Director Beth Sanford replied correct.
    - Councilmember Pawlowski asked have we ever had this happen where we pass this and the house is sold in the meantime.
      - Finance Director Beth Sanford replied I don't think for weeds we've had that happen.
        - Councilmember Pawlowski asked but we have had that happen for sewer, and then what happens.
          - Finance Director Beth Sanford responded we have, it just depends on the situation, a lot of times we'll catch it before we send it to be assessed, in other cases we have refunded the new property owner and then gone after the old property owner through collections.

The motion was unanimously approved.

**Ordinance No. 968 – Sewer and Trash Disposal Assessments:** Councilmember Buehler moved to adopt Ordinance No. 968 for assessment of delinquent fees for sewer and trash bills. Councilmember Pawlowski seconded the motion.

- Councilmember Trinkle asked some of these are over \$1,000.00 or whatever, we do that lien every year or does that show last year's too.
  - Finance Director Beth Sanford replied that is just this years, we've collected last years.
    - Councilmember Trinkle stated but you're saying that it's a lien, so when does the lien stop, if you're up to two or three years you can get up to two or three thousand dollars.
      - Finance Director Beth Sanford responded it's added to their property tax and then it's paid when they pay their property tax. So if they were assessed in 2014, in 2015 we would have received the assessment, if they kept their bill current after that, because what we do is remove it from their account and move it to our receivables and if they kept their bill current then we would not re-assess them so they would not have any additional amount added to their property tax.
        - Councilmember Trinkle stated so if they have a \$1,000.00 in property tax and \$2,000.00 trash bill, they are looking at \$3,000.00 that they'll have to pay that year.
- Councilmember Pawlowski stated so we did this last year and a lot of these people are people that we did this too last year.
- Councilmember Brungardt asked how effective was it Beth.
  - Finance Director Beth Sanford replied we collect about 99% of it through assessments, so this is the most effective way to get delinquencies back.
    - Councilmember Pawlowski asked so they effectively started over and this is where they are now a year later.
- Councilmember Garvey asked do you add the lien fees into this right, interest, lien release fees, all that stuff is added into this right.
  - Finance Director Beth Sanford replied yes.

The motion was unanimously approved.

**Conditional Use Permit – 1205 North Main Street (Rear Building):** Councilmember Buehler moved to approve the conditional use permit as presented. Councilmember Trinkle seconded the motion.

- Councilmember Studnicka asked wasn't that building, when we did the ribbon cutting on it, wasn't that building for dog grooming and kenneling.
  - City Inspector Rebecca Savidge replied not kenneling, but it was for dog grooming, they had some kennels that they held during the day while grooming, but there was no overnight kenneling.
- Councilmember Pawlowski asked at the time that was put in was a pet grooming business approved in I-1.
  - City Inspector Rebecca Savidge replied no it wasn't
    - Community and Economic Development Director Stefanie Leif replied we changed it recently.
      - Councilmember Pawlowski stated so it was just there with no permission. There was a question asked by one of the Planning Commission members about the sewer, it's not on Leavenworth's sewer is it on Lansing's sewer?
        - City Inspector Rebecca Savidge replied it's on Leavenworth's sewer, I went back and double checked and there is a letter in the file from Leavenworth granting them access.

The motion was unanimously approved.

**Executive Session – Consultation with Attorney:** Councilmember Pawlowski moved to recess into executive session for consultation with an attorney on matters that would be privileged in Attorney-Client relationship for 25 minutes beginning at 7:47 p.m. and returning at 8:12 p.m. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Pawlowski moved to return to open session at 8:12 p.m. Councilmember Gardner seconded the motion. The motion was unanimously approved.

**REPORTS:**

**Department Heads:** Public Works Director Jeff Rupp updated the council on the McIntyre Road project. The County is still working on cost savings for the project, but the County has advised that the road would have asphalt and not chip and seal as previously discussed. Project meetings are still being held on the project and all the entities are working together to ensure a cost effective and satisfactory project is the end result. A Memorandum of Understanding has been submitted to the City Administrator and will be presented to the Council at a later date. Jeff also reminded the Council that Leavenworth County will be holding an informational meeting on Wednesday, August 10<sup>th</sup> about the project in the Lansing Community Center.

**City Attorney:** City Attorney had nothing to report.

**City Engineer:** City Engineer had nothing to report.

**City Administrator:** City Administrator had nothing to report.

**Governing Body:** Councilmember Studnicka asked the status of the slope failure fix on West Mary Street.

- Public Works Director Jeff Rupp advised that the slope failure has been fixed and the project is complete except for the seeding of the area which will take place in the fall.

Councilmember Gardner congratulated Officer Mock and thanked Tony Zell, Matt Harding, and Jeff Rupp for their reports.

Councilmember Buehler provided a fun fact, on this day in 1693, French Benedictine monk Dom Perignon invented Champagne.

Councilmember McNeill thanked Tony Zell, Jeff Rupp, and Matt Harding for their reports and congratulated Officer Mock.

Councilmember Brungardt thanked those who provided reports and congratulated Officer Mock on his award and reminded everyone that the Ribbon Cutting for the Middle School is Tuesday, August 9<sup>th</sup> at 6:00 p.m.

**ADJOURNMENT:** Councilmember Brungardt moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:24 p.m.

**ATTEST:**

\_\_\_\_\_  
Louis E. Kirby, Mayor

\_\_\_\_\_  
Sarah Bodensteiner, City Clerk